WESTERN CONNECTICUT STATE UNIVERSITY

181 White Street ▫ Danbury, CT 06810-6885

CASHIER'S OFFICE
PROMISSORY NOTE – Part-Time Students

Spring 2012– Payment Plan Due Dates: (Code PS)

$35 Plan Administration Fee – Due upon completion of application
½ December 9, 2011
½ February 9, 2012

I, _____, promise to pay Western Connecticut State University (WCSU) the sum of $_____ in two equal installments according to the schedule indicated. I understand I will make these payments directly to the WCSU Cashier's Office, 181 White Street, Danbury, CT 06810. A fee of $ 35.00 will be charged for participating in this payment plan. This fee is nonrefundable and is due at the time of submitting this Promissory Note. Upon default of any such payment due, any unpaid balance of the principal sum of this note and cost of collection, including a reasonable attorney's fee, shall immediately become due and payable in full at the option of the holder hereof without demands and without notice.

I understand that missing each or any of the payment due dates cited above will result in a $50.00 late fee for each occurrence. I also understand that failure to comply with the above payment schedule will result in the administrative withdrawal from my classes and forfeiture of partial payments already made. Once this procedure of forfeiture begins, there will be no further notice or communication from the Office of Student Financial Services or the Cashier's Office. _____(Student's Initials)

STUDENT INFORMATION

Student ID # _____
Street Address _____
City/State/Zip _____
Birth date _____
Driver's License Number _____
Home Phone Number _____
Cell Phone Number _____

_____ _____
Student's Signature Date Approved by Date