



Provost & Vice President for Academic Affairs

POSITION: Provost & Vice President of Academic Affairs

SALARY: Competitive

THE UNIVERSITY OF TEXAS-PAN AMERICAN (UTPA) is seeking a creative, experienced, and visionary leader to serve as Provost and Vice President for Academic Affairs. As the chief academic officer, the Provost/VPAA reports to the President, serves as the senior officer in the President's absence, and serves as a member of the President's Executive Committee. The Provost/VPAA provides the academic and administrative leadership required to achieve the highest standards of excellence in teaching, research, scholarship, creative activity, and service in an atmosphere of collegiality and shared governance. The Provost/VPAA is involved with all aspects of the University in the coordination and implementation of academic goals, educational policy, curricular planning and development, academic program quality, faculty personnel actions (including faculty recruitment, retention, promotion, and tenure), sponsored research, budget allocation, library services, distance education, institutional research, assessment of learning, institutional and professional accreditation, enrollment management, and strategic and master academic planning.

UNIVERSITY OF TEXAS-PAN AMERICAN OVERVIEW:

UTPA, a component of The University of Texas System, is a Hispanic-Serving Institution (HSI) with over 17,000 students, including over 2,000 at the graduate level. The University is a master's comprehensive university, offering 54 bachelor's degrees, 46 master's degrees, and 3 doctoral degrees: business administration with an emphasis in international business, educational leadership, and, in cooperation with The University of Texas at Austin, a doctorate in pharmacy. It is organized into 6 academic colleges:

- College of Arts & Humanities
- College of Business Administration
- College of Education
- College of Science & Engineering
- College of Social & Behavioral Sciences
- College of Health Sciences & Human Services

Dr. Blandina Cardenas assumed the Presidency of UTPA in August, 2004.

UTPA educates the most Mexican-Americans in the nation and has the most Hispanic faculty in Texas. UTPA is second in the nation in the number of bachelor's degrees and eighth in the number of master's degrees awarded to Hispanics, as well as sixth in the nation

in the number of Hispanic undergraduates enrolled in engineering programs. *The Hispanic Outlook in Higher Education* lists UTPA among its Top 100 U. S. colleges for Hispanics. According to the State Board for Educator Certification, UTPA ranks second in the number of teacher graduates in Texas and first in the nation in the number of bilingual education graduates.

The majority of UTPA's students are first generation. Research efforts include centers that focus on international business, education, coastal studies, and speech and hearing. Outreach centers assist area businesses, manufacturers, and local government entities. Less than 20 miles from the Mexican border, UTPA has cooperative agreements with Mexican universities in Tamaulipas and Monterrey and numerous other Universities abroad. For more information on the campus, go to: <http://www.utsystem.edu/NEWS/CampusDescriptions/UTPA.htm>, www.panam.edu, and <http://www.panam.edu/2000/dynamic/index.cfm?numframes=2<frame=/webfiles/MileStones&title=Points%20Of%20Excellence&rtframe=/webfiles/PointsOfExcellence&banner=points>

LOCATION:

The University of Texas-Pan American is located in the Rio Grande Valley, a river delta of the Rio Grande at the tropical tip of Texas.

The main campus of the University is in Edinburg, Texas, population 60,409, the county seat of Hidalgo County (population 669,489), less than an hour's drive from the U.S./Mexico border. Immediately to the southwest is McAllen, Texas, a city of 120,865; just south of McAllen, is Reynosa, Mexico, a city of over one million. The service area is increasing at a rapid growth rate (15%). The McAllen-Edinburg-Mission area has been listed number 4 by the 2005 Milken Institute Best Performing Cities Index for job creation.

UTPA is located 75 miles from the Gulf of Mexico and the resort area of South Padre Island. South Texas is distinctly bicultural, and many people speak both English and Spanish.

BUDGET:

The University has an annual budget of \$218 million for FY 2006. The state appropriation (State Appropriated General Revenue and E & G Local) is \$76.4 million (35% of the total budget). Research expenditures are \$6.1 million (FY05) (69% funding from federal and 31% from state government/other).

INSTITUTIONAL VISION:

The University of Texas-Pan American (UTPA) is the premier learner-centered research institution in the state of Texas. We actively engage businesses, communities, cultural organizations, educational organizations, health providers, and industry to find solutions to civic, economic, environmental, and social challenges through inquiry and innovation.

Its overarching institutional goals are to provide students with a quality education that enables them to graduate in a timely fashion, to become an outstanding research institution,

to enhance UTPA's engagement with the community, to collaborate with K-12 schools to graduate more college-ready students, to infuse Inter-American and global perspectives throughout the University community, and to optimize institutional effectiveness and efficiency.

Planned research emphases include:

- Bilingual & Bicultural Studies
- Biomedical Science and Engineering
- Border Life & International Relations
- Subtropical Environment & Ecology
- Advanced Manufacturing
- International Business
- Educational Leadership

The institution has received planning authority for additional degree programs including PhD's in Manufacturing Engineering and Rehabilitation Counseling.

THE POSITION:

Through this search, the University seeks a dynamic, highly regarded leader with superior management skills. The Provost/VPAA will provide necessary guidance to the University as it implements "UTPA 2012," an ambitious 10 year plan that provides strategic direction for the University. The Provost/VPAA will be involved in "UTPA 100," a commission including all the University's stakeholders that will produce a long-range vision for UTPA as it approaches its 100th anniversary in 2027.

The Provost/VPAA must support a multicultural working and learning environment that enhances the human potential of all members of the UTPA community; encourage diversity and civility as essential to the University's achievement of its mission and goals; and assist the University's progress toward its vision within the context of its values. For UTPA's mission, vision, values and goals, go to <http://www.utpa.edu/documents/UTPA-Mission-Vision-Values-Goals.pdf>

The college deans; associate vice presidents for undergraduate studies, graduate studies and research; and all other academic units report to the Provost/VPAA.

DESIRED QUALIFICATIONS:

- Demonstrated leadership in creating an academic culture that engages the community in fulfillment of the public mission of the University;
- Demonstrated leadership in expanding opportunities for minorities and women as undergraduate and graduate students, faculty academic leaders and administrators;
- Demonstrated leadership in developing strategies which advance timely graduation, particularly by first generation students;
- Earned doctorate or equivalent terminal degree from an accredited institution;

- A distinguished record of teaching, scholarship, and service that exhibits a commitment to academic excellence and is commensurate with a faculty appointment at the rank of a tenured full professor;
- Successful record of progressively responsible university administrative experience, preferably at dean or equivalent level, and a demonstrated ability to balance the needs of multiple disciplines;
- A commitment to academic and accreditation standards;
- Appreciation of, and experience with, shared collegial governance characterized by broad consultation, consensus-building, and collaboration;
- Superior organizational, interpersonal, and communication skills;
- Ability to articulate the needs and aspirations of all disciplines to the President and the University community;
- Vision and a strong commitment to lead an institution committed to the values of the integration of learning, teaching, and scholarship; excellence in undergraduate education as well as an appreciation of the importance of graduate studies and research; and dedication to promoting equality of opportunity and to building a culture of diversity;
- Experience and creativity in addressing contemporary curricular, financial, technological, human resource and service challenges confronting a comprehensive university;
- Experience facilitating ongoing and integrated strategic planning and assessment of institutional effectiveness, and developing policy and capital improvements to enhance academic programs and implement the mission of the University; and
- Demonstrated leadership with the integration of communication, technology, and information resources into teaching and other operations of the University.

Greenwood & Associates, Inc. is assisting UTPA in the search. Initial screening of applications will begin immediately and continue until an appointment is made. Nominations should include name, position, address, and telephone numbers. Application materials should include a letter addressing how the candidate's experiences match the position requirements, a curriculum vitae and contact information for at least five references. Submission of materials as a MS Word attachment is strongly encouraged. Confidential inquiries, nominations, and application materials should be directed to:

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