

**Western Connecticut State University**

**Division of Graduate Studies**

**Graduate Assistant Request Form**

The school dean shall solicit requests for graduate assistantship positions from their departments and schools, and shall submit them to the graduate dean. Graduate students who are matriculated into a graduate program may apply for graduate assistantship positions. The Division of Graduate Studies will recommend students to the respective school dean(s). The top priorities will be to provide an experience that enriches the students' academic programs, supports faculty research and teaching, and assists in meeting the strategic goals of the university. All forms and additional information will be available online at [www.wcsu.edu/graduate](http://www.wcsu.edu/graduate).

School \_\_\_\_\_

Department/Program \_\_\_\_\_

Time Period (e.g.: semester, year) \_\_\_\_\_

Part-time (10-12 hours per week) or Full-time (20-24 hours per week) \_\_\_\_\_

Brief description of duties and responsibilities \_\_\_\_\_

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Will you be providing funding for this appointment? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, how much? \_\_\_\_\_

Contact person \_\_\_\_\_

Edd

August 2008