

# Graduate Registration Form

**WCSU 181 White Street, Danbury CT 06810    FAX (203) 837-8326**

*Students who wish to apply for graduate school or enroll in a graduate course must hold a bachelor's degree. Doctoral students must hold a master's degree. This form needs to be completed fully for processing. Missing information will delay processing.*

Session: Fall \_\_\_ Spring \_\_\_ Summer \_\_\_ Spring Break \_\_\_ Intersession \_\_\_ Year: \_\_\_ Student I.D. # \_\_\_\_\_

Name: Mr/Mrs/Miss/Ms Last \_\_\_\_\_ First \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_

Emergency Contact Information: \_\_\_\_\_  
First Name Last Name Telephone Relationship

\_\_\_\_ I confirm that I DO NOT wish to provide emergency contact information at this time. This action will delete all current (check) emergency contact information. For your convenience you can update/verify information on your Westconduit account.

Have you been accepted, admitted, and matriculated into a program? Yes \_\_\_ No \_\_\_ \_\_\_\_\_  
if yes, what program

**I WOULD LIKE TO REGISTER FOR THE FOLLOWING COURSE(S):**

5-DIGIT CODE #	DEPT.	COURSE #	SECTION #	CREDITS
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Use worksheet on back to figure tuition costs: Amount from back \$ \_\_\_\_\_

Student's registering for "9" or more credits for the *FALL* or *SPRING* semesters will **PAY FULL TIME TUITION (see tuition and fees on our website)**. It is the student's responsibility to meet all prerequisites and GPA requirements before registering for any graduate course(s). Graduate students may only be a non-matriculated student for ONE semester. Registering for graduate course(s) as a non-matriculated student does not guarantee matriculation and acceptance to Western Connecticut State University. Incomplete forms will not be processed.

**Student's Signature** \_\_\_\_\_  
(required to process registration)

How can I pay my bill and what type of payments will be accepted?

Cash, personal or certified check, or money order payments may be made at the WCSU Cashiers Office located on the first floor of the Old Main Building. The office is open Monday through Friday from 8:00 a.m. to 4:30 p.m.

If mailing in a check, please make the check payable to WCSU and mail to:  
 WCSU ATTN: Cashier's Office 181 White Street, Danbury, CT 06810.  
 Please include your student id # on the payment.

***Credit card payments can only be processed through your Westconduit account. New students will need to set up an account. Credit card payments for student tuition and fees bills cannot be accepted at the Cashier's Office.***

Computer kiosks will be available near the Cashier's Office for students and authorized users to make credit card payments online through their Westconduit account and will be subject to a 2.5% non-refundable convenience fee. No mailed, faxed, telephoned, or in-person credit card transaction will be accepted.

**Western Connecticut State University  
2011- 2012 TUITION AND FEES (semester)**

**Graduate Part-time**

	In-state	Out-of-State/NERP
Tuition on ground course per credit	427.00	433.00
Tuition on line course per credit	439.00	469.00
MFA Professional Writing course per credit	464.00	470.00
Ed.D. course per credit	638.00	646.00
Registration fee for online courses (per course) (non-refundable)	50.00	50.00
Registration fee for on ground (per registration) (non-refundable)	55.00	55.00
Student Activity fee per credit (fall & spring only)	3.00	3.00
Lab fee (per course)	50.00	50.00

**Graduate Full-time**

Tuition and Fees	5,102.00	10,390.00
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**WORKSHEET**

Total # On Ground Credits (I/S)	_____ x \$427.00 = _____	+ \$55.00 (non-refundable registration fee) = \$ _____	Total
Total # On Ground Credit (O/S)	_____ x \$433.00 = _____	+ \$55.00 (non-refundable registration fee) = \$ _____	Total
Total # Online Credits (I/S)	_____ x \$439.00 = _____	+ \$50.00 (non-refundable per online course) = \$ _____	Total
Total # Online Credits (O/S)	_____ x \$469.00 = _____	+ \$50.00 (non-refundable per online course) = \$ _____	Total
Doctoral Courses (Ed.D.) (I/S)	_____ x \$638.00 = _____	+ \$55.00 (non-refundable registration fee) = \$ _____	Total
Doctoral Courses (Ed.D.) (O/S)	_____ x \$646.00 = _____	+ \$55.00 (non-refundable registration fee) = \$ _____	Total
MFA Prof Wr. (I/S)	_____ x \$464.00 = _____	+ \$55.00 (non-refundable registration fee) = \$ _____	Total
MFA Prof Wr. (O/S)	_____ x \$470.00 = _____	+ \$55.00 (non-refundable registration fee) = \$ _____	Total
Other			= \$ _____ Total
Mandatory Student Activity Fee	_____ Total Credits Registered	x \$3.00	= \$ _____ Total

Key: (I/S) In-State (O/S) Out-of-State

(Add Column) TOTAL DUE \_\_\_\_\_