



Creating Undergraduate Learning Through Unique Residential Experience
 Where Living is Learning
 DEPARTMENT OF HOUSING & RESIDENCE LIFE
 DIVISION OF STUDENT AFFAIRS
 203-837-8531



CREDIT EXCEPTION REQUEST FORM FOR Spring 2012

Minimum completed credits required for Room Selection, Spring 2012 are:

Pinney: **57**

Grasso: **24**

Centennial: **9**

I, _____,
(Please print)

will have earned _____ credits by the end of the Fall 2010 semester.

I am asking for an exception to be made to allow me to correct my current deficiency, and that I be permitted to participate in Room Selection for the Spring 2012 semester. I understand that I may only apply for an exception if I will be within 3-credit hours of the minimum requirements.

In order to be granted an exception and permitted to participate in Room Selection, I agree to resolve my credit deficiency by the end of the Spring 2012 semester. I have listed below an academic plan that I will follow in order to correct my credit deficiency. If I fail to follow this outlined plan or not complete a class (with a passing grade) that would correct my credit deficiency, I acknowledge that the Housing & Residence Life Department will remove my assignment from the residence hall I am selecting, and that I will be relocated to another residence hall as space permits. Further, I understand that if I choose to complete classes at another institution, it is my responsibility to make sure my credits have been transferred, and to notify the Housing & Residence Life Department that this has been completed or if there are any problems which would delay the credits being transferred on time.

Please explain your exact academic plan to correct your credit deficiency.

My signature below acknowledges that I have **notified my potential roommates of this credit issue**, that I have informed them that I will be removed from the room if I do not meet the requirements at the end of the required period, and that the Department of Housing and Residence Life will fill my emptied spot in the hall should my removal from the assignment be necessary. Finally, I understand that the exception I am requesting through my signature below does not impact my obligations to meet Satisfactory Academic Progress (SAP) or a 2.0 or higher GPA as required by the Department of Housing & Residence Life, which will be addressed as a separate issue as appropriate.

 Signature

 ID #

 Date

Attach this completed form to your application/contract and include it with your housing sign-up materials.