



DEPARTMENT OF HUMAN RESOURCES

## Adjunct Payroll Calendar for Academic Year 2009 – 2010

Session:	Payroll Period:	Check Dates:
<b>*Contracts must be submitted by the last date of the Payroll Period to receive a paycheck on the Check Date for that Payroll Period.</b>		
<b>Fall 2009</b>		<b>* You will receive a total of (8) checks</b>
	August 28, 2009 – September 10, 2009	September 25, 2009
	September 11, 2009 – September 24, 2009	October 09, 2009
	September 25, 2009 – October 08, 2009	October 23, 2009
	October 09, 2009 – October 22, 2009	November 06, 2009
	October 23, 2009 – November 05, 2009	November 20, 2009
	November 06, 2009 – November 19, 2009	December 04, 2009
	November 20, 2009 – December 03, 2009	December 18, 2009
	December 04, 2009 – December 17, 2009	January 01, 2010
<b>Winter Intersession 2010</b>		<b>* You will receive a total of (2) checks</b>
	December 18, 2009 – December 31, 2009	January 15, 2010
	January 01, 2010 – January 14, 2010	January 29, 2010
<b>Spring 2010</b>		<b>*You will receive a total of (8) checks</b>
	January 15, 2010 – January 28, 2010	February 12, 2010
	January 29, 2010 – February 11, 2010	February 26, 2010
	February 12, 2010 – February 25, 2010	March 12, 2010
	February 26, 2010 – March 11, 2010	March 26, 2010
	March 12, 2010 – March 25, 2010	April 09, 2010
	March 26, 2010 – April 08, 2010	April 23, 2010
	April 09, 2010 – April 22, 2010	May 07, 2010
	April 23, 2010 – May 06, 2010	May 21, 2010
<b>Summer 2010</b>		<b>*See below</b>
	May 07, 2010 – May 20, 2010	June 04, 2010
	May 21, 2010 – June 03, 2010	June 18, 2010
	June 04, 2010 – June 17, 2010	July 02, 2010
	June 18, 2010 – July 01, 2010	July 16, 2010
	July 02, 2010 – July 15, 2010	July 30, 2010
	July 16, 2010 – July 29, 2010	August 13, 2010
	July 30, 2010 – August 12, 2010	August 27, 2010
	August 13, 2010 – August 26, 2010	September 10, 2010

- **Employees working during the summer will be paid in the pay period(s) that correspond to the employment dates listed on their contract. For example, if the employee is working from May 7<sup>th</sup> – July 1<sup>st</sup> they will receive (4) paychecks, with the first paycheck coming on June 4<sup>th</sup> and the last one coming on July 16<sup>th</sup>.**