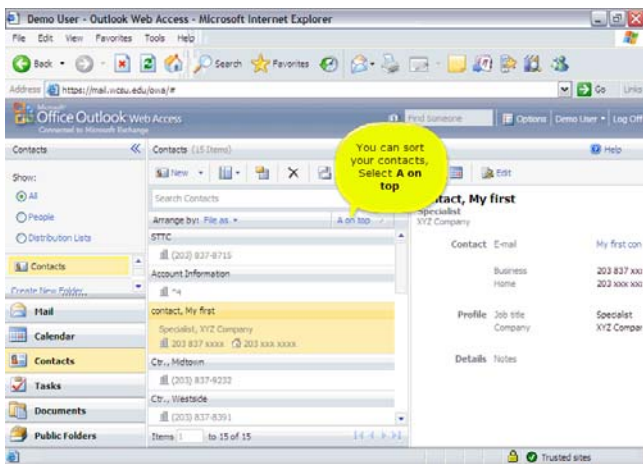
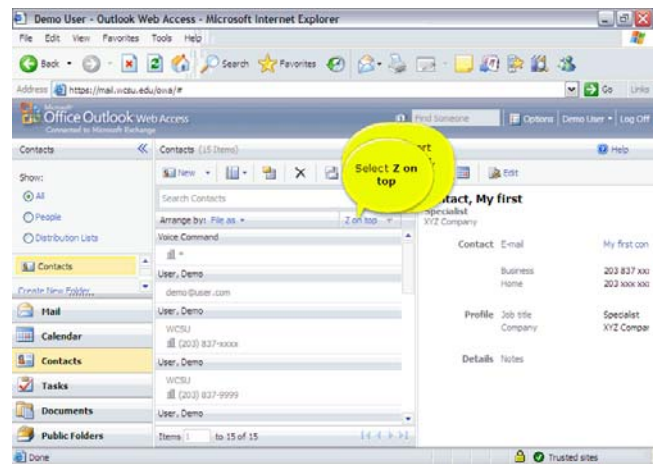


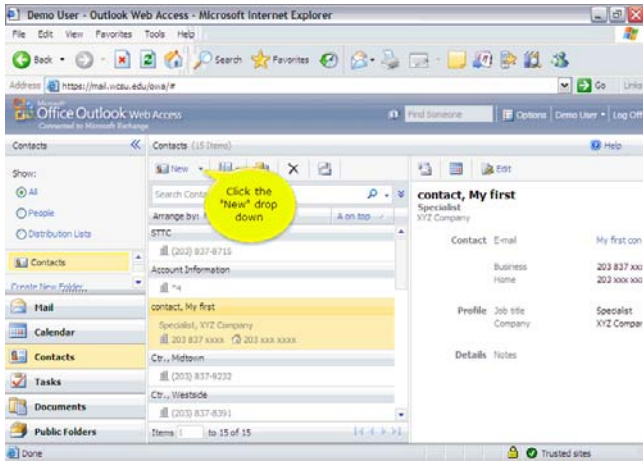
Click the Contacts button



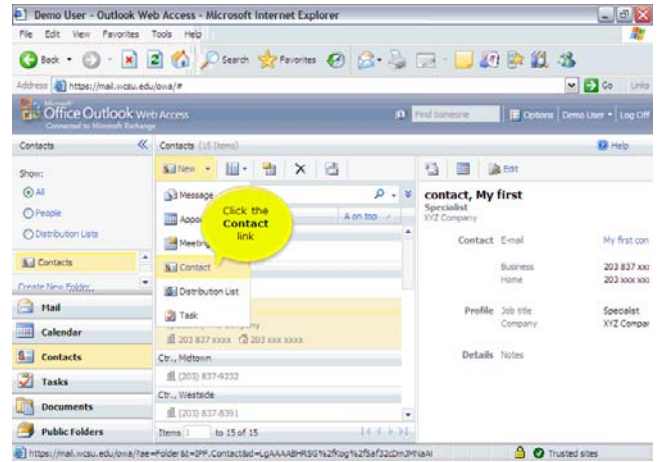
You can sort your contacts, Select A on top



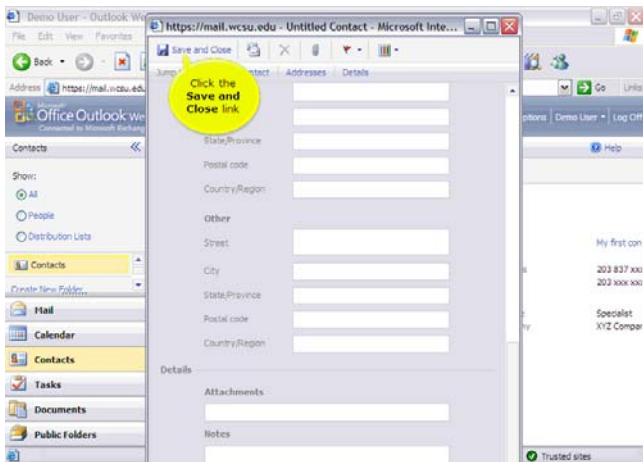
Select Z on top



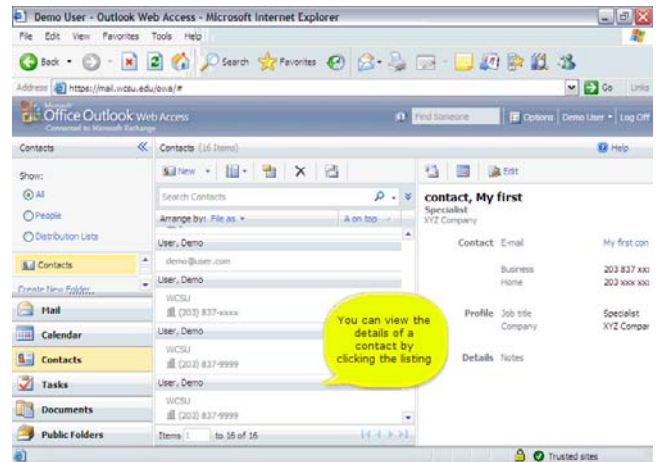
Click the "New" drop down



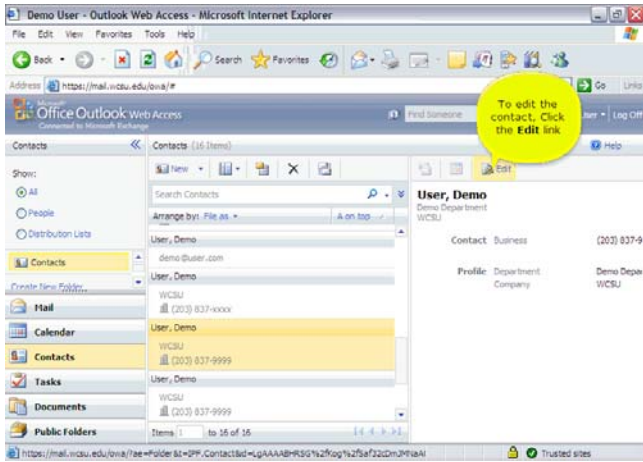
Click the Contact link



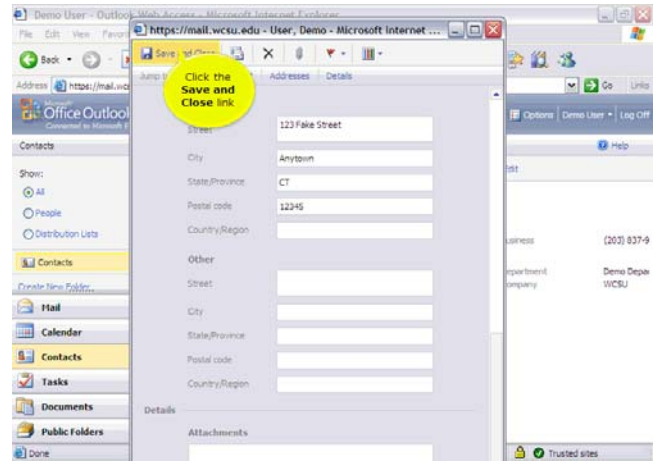
Click the Save and Close link



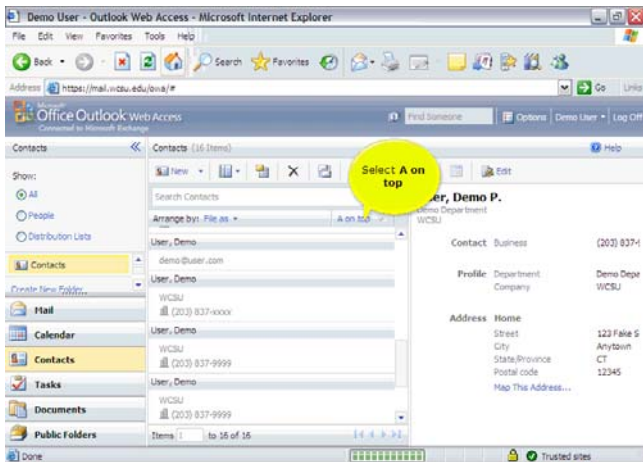
You can view the details of a contact by clicking the listing



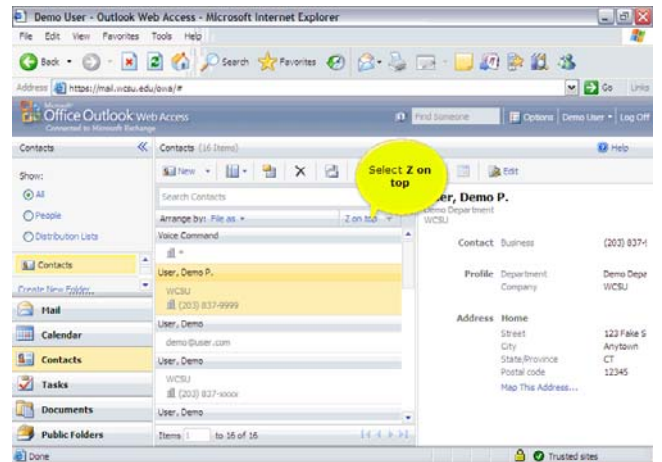
To edit the contact, Click the Edit link



Click the Save and Close link



Select A on top



Select Z on top