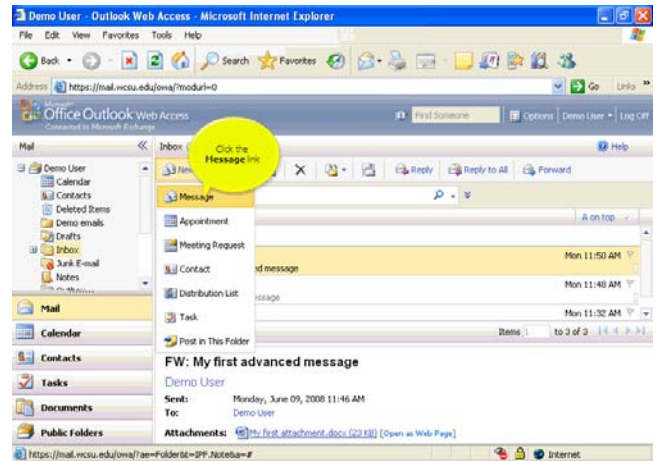
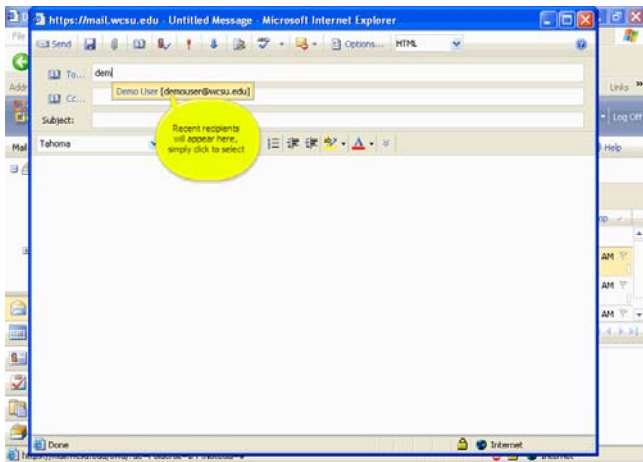


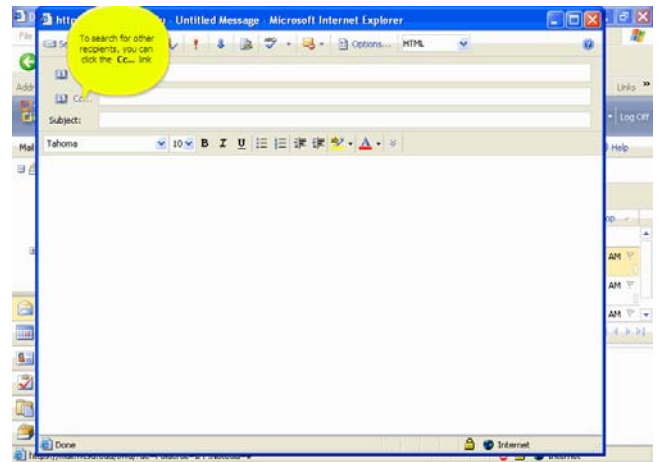
Select the "New" drop down



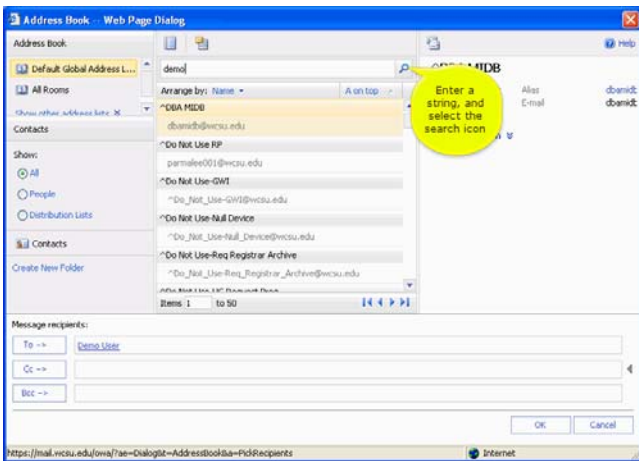
Click the Message link



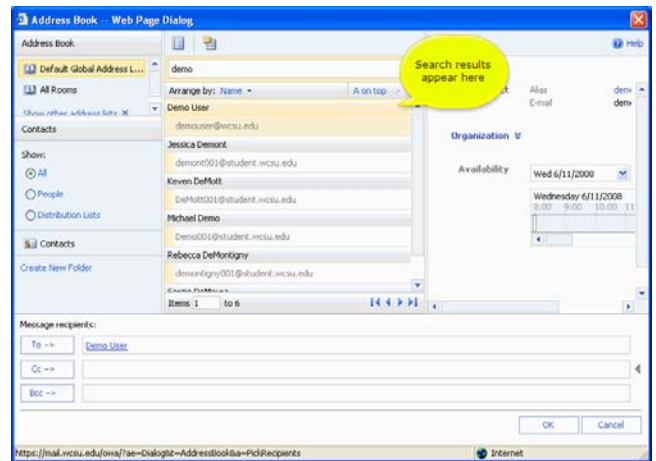
Recent recipients will appear here, simply click to select



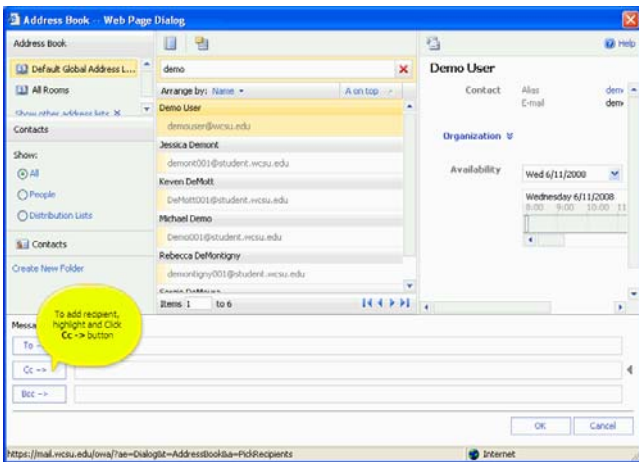
To search for other recipients, you can click the Cc... link



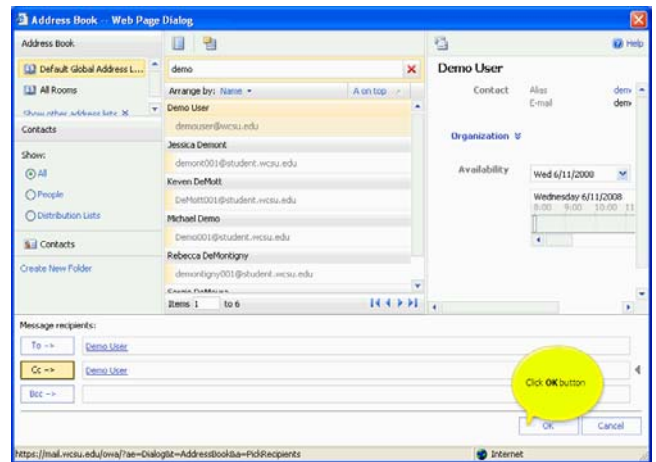
Enter a string, and select the search icon



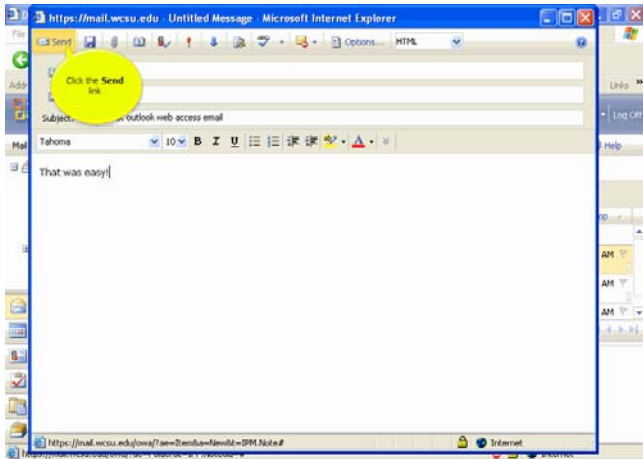
Search results appear here



To add recipient, highlight and Click Cc -> button



Click OK button



Click the Send link