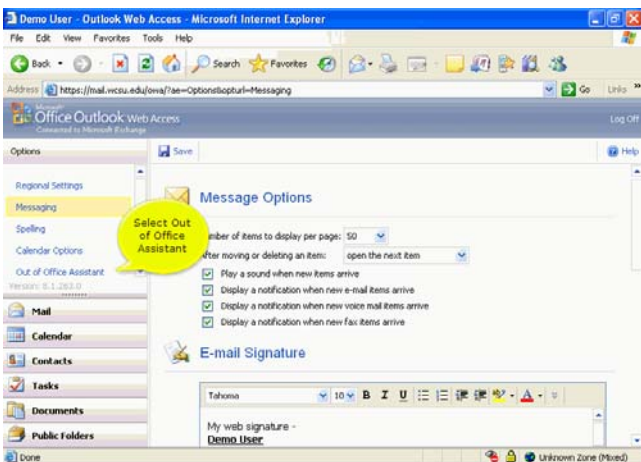
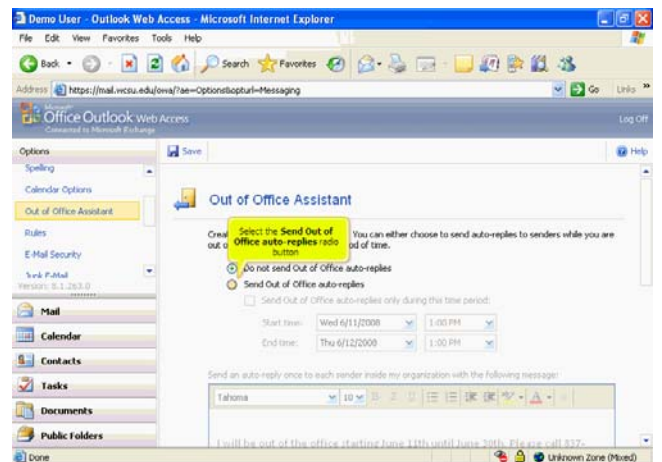


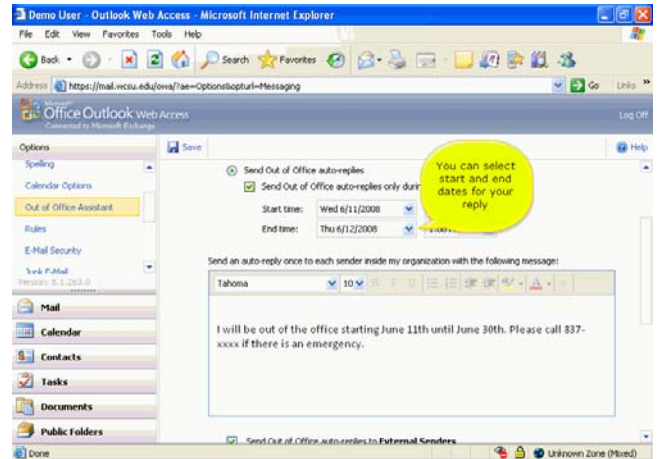
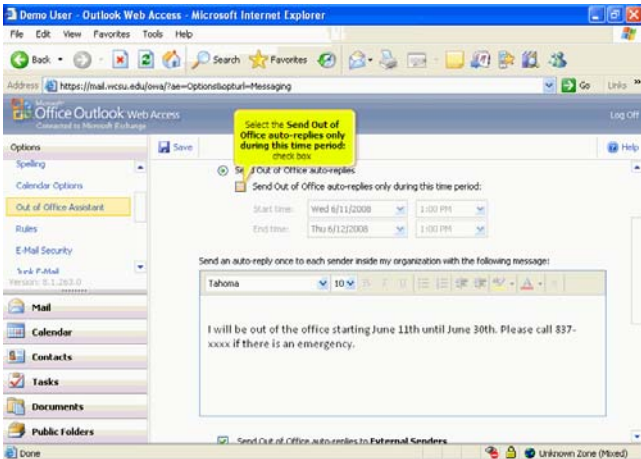
Click the Options link



Select Out of Office Assistant

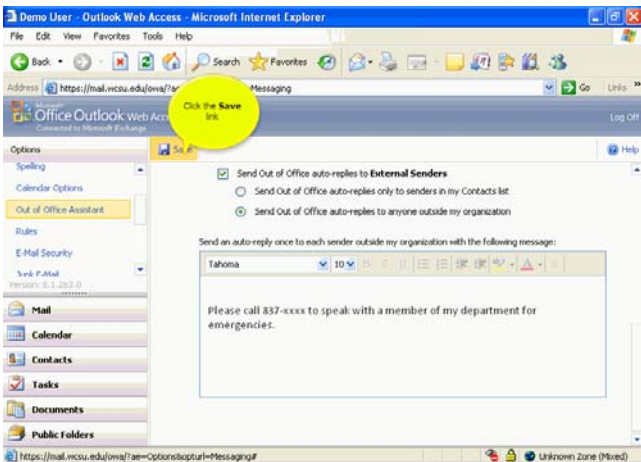


Select the Send Out of Office auto-replies radio button



Select the Send Out of Office auto-replies only during this time period: check box

You can select start and end dates for your reply



Click the Save link