



# Course Withdrawal Form

Student: Please complete the following information.

Semester \_\_\_\_\_ Date \_\_\_\_\_

Student's name \_\_\_\_\_  
first last

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Student ID# \_\_\_\_\_ Telephone \_\_\_\_\_

I am requesting permission to withdraw from the following course(s):

CRN	SUBJECT	COURSE	SECTION	TITLE	Cr.	DAY(S)	TIME

Reason for withdrawal: \_\_\_\_\_

Are you receiving Veteran's benefits? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you receiving financial aid? Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

**Note:** Withdrawing from a course may have financial aid implications. Please consult with the Office of Student Financial Services before submitting this form.

Students may withdraw from a full-semester course, without penalty, until the end of the tenth week of the semester. For eight week courses, it is the last day of the fifth week; for five week courses, it is the last day of the third week; for three week courses, it is the last day of the second week. Withdrawals are recorded on your transcript with a grade of "W."