

**Committee on Undergraduate Curriculum and Academic Standards
Report to the University Senate
2003-2004 Academic Year**

The committee consisted of the following members: Irene Duffy (Registrar), Jerry Wilcox (Director of Institutional Research & Assessment), Lynne Clark (Dean, Professional Studies), Linda Vaden-Goad (Dean, Arts & Sciences), Allen Morton (Dean, Ansell School of Business), Ron Kutz (Arts and Sciences), Anthony Markert, chair (Ansell), Phyllis Ross (Prof. Studies), Barbara Piscopo (Prof. Studies), Bill Petkanas (Arts and Sciences), Monica Frizzell (Ansell), Shouhua Qi (at large), Kathleen Kelm (student), William Druschell (student).

Most meetings had a full agenda with several meetings running longer than anticipated. CUCAS meets monthly on the third Thursday of each month. CUCAS had a total of eight meetings this past year.

Following is a summary of some of the major changes that came to CUCAS for review during the past year. This summary is not all inclusive. For a complete listing of all changes see the semi-annual reports prepared by the Office of Academic Affairs.

Ansell School of Business

Finance. Change in prerequisites for FIN 490.

Justice and Law Administration. Changes to several programs and additions/revisions of courses including the following: Introduction to Criminal Justice II, Justice Issues in Domestic and International Terrorism, Seminar on Violent Crime, Advanced Criminology, Mental Health of Justice Professionals and Justice and Law Practicum.

Management. A prerequisite of a 2.3 cumulate GPA was added to upper level management courses (Ansell School requires a 2.3 GPA for graduation).

Marketing. (1) A prerequisite of a 2.3 cumulate GPA was added to upper level marketing courses (Ansell School requires a 2.3 GPA for graduation), and (2) changes to several existing courses and programs.

Arts and Sciences

Art. A new Minor in Photography,

Biology. Development of new offerings/revisions, most designed for the general education science requirement. Courses included: Human Biology, Human Development

before Birth, Plants and Society, Plant Diversity, Life Through the Microscope, The Animal World, and Evolution and Systematic Biology.

Communication and Theatre Arts. (1) Designation of all CTA courses as either COM (Communication) or THR (Theatre Arts) courses; (2) new courses; Film and Literature, Senior Portfolio in Theatre Arts, Methods of Scenic Art and Craft and Auditioning Techniques for the Actor; and (3) changes to several other courses.

Computer Sciences. Changes to several courses and program requirements, including new courses: Website Graphics and Website Scripting.

English. Course descriptions were changed for 36 literature courses to designate them as literature courses for purposes of the general education humanities requirement.

Foreign Languages. New Spanish courses and making the general education requirements for Spanish consistent with French and German.

Honors. (1) Approved “Procedures for Developing and Honors Interdisciplinary Bachelors Degree Program;” (2) revised the University Scholars program; (3) New courses: The Nature of Inquiry and Honors Teaching Practicum; and (4) upgrading Honors Seminar to a 400 level course.

Music. Changes in requirements for B.S in Music Education degree.

Psychology. Changes to the course levels for 12 courses (raising the levels) and changes to several courses.

Social Sciences. (1) Include Elementary Statistics as a general education math requirement for the Political Science major, and (2) changes to several courses.

Professional Studies

Nursing. (1) Changes to the admissions process for the major, and (2) revisions to several courses.

Education. Change in BS in Secondary Education, minor in Spanish.

Social Work. New writing intensive course, Writing for the Human Service and Health Care Professions.

Contract Majors

The following individually tailored student contract majors were approved:

Financial Mathematics
International Business and Political Relations
Philosophy

Other issues

CUCAS discussed considering requiring course objectives to be included in CUCAS course requirements. No decision made.

CUCAS discussed the need for an appeal process for students who do not satisfy the remedial course requirements as mandated by the Board of Trustees. CUCAS decided to refer this matter to the University Senate for them to consider setting up a committee or other mechanism for hearing these appeals.

CUCAS was requested to consider in the future the academic soundness of one week courses. Deferred to next year.

Summer Curriculum Grants Subcommittee

CUCAS established a subcommittee consisting of one faculty member from each school (Kutz, Markert & Piscopo) to review the requests for summer curriculum funding and submit recommendations to the Academic Vice President. The basic guidelines used in reviewing proposals included: (1) the proposals should be for curriculum development (development of courses and programs) and not for training, assessment, or promotion of programs, (2) funds can only go to full-time members of the AAUP Collective Bargaining Unit in accordance with that agreement (Article 9.11), (3) preference was given to new curriculum development over revising existing courses, and (4) preference was given to those who had not received funds in recent years over those who had recently received funds.

This past year, requests totaled \$111,917 from 30 faculty members. Only \$29,752 of funds was available for distribution. Seventeen faculty members were selected based on the criteria noted above and received an average of \$1,750 each (range of \$1,074 to \$3,222).

Respectfully submitted,

Anthony Markert, JLA
CUCAS Chair