

EAP Committee  
Annual Report (REVISED)  
Academic Year 2003-2004  
Original date: May 10, 2004  
Revised date: June 14, 2004

Members: Faculty: Joe Brooks (resigned), Pat Geraci, Mary Nelson,  
Directors of Writing, Math and Study Skills Lab: Drs. Patricia O'Neill,  
Paula Maida, Abby Zink  
Director of Pre-Collegiate and Access Programs: Ismael Diaz  
Dean A&S: Dr. Linda Vaden-Goad  
Student: Chrystal Pettway

Non-voting members:  
VP of Student Affairs: Dr. Walter Bernstein  
Admissions: Bill Hawkins  
Director of Institutional Research: Jerry Wilcox

1. The committee met on the following dates:
  - Oct. 23, 2003
  - Nov. 13, 2003
  - Dec. 4, 2003
  - Feb. 19, 2004
  - Mar. 18, 2004
  - Apr. 15, 2004\* (election of Chair for 2004-05)
  - May 13, 2004
2. Vacancies on the committee were due to reassignments or resignations: Dr. Kreinik (non-voting member, not replaced), Dr. Bryant (voting member as Dean of Students, not replaced), and Joe Brooks (elected as voting faculty member, not replaced). Further, Dr. Abbey Zink replaced the Director of the Writing Lab, and Dr. Patty O'Neill replaced the Director of the Study Skills Lab.
3. Pat Geraci served as Chair of the 2003-2004 committee. The goals of the AY 2003- 04 committee were to:
  - a. Develop specific recommendations for Phase I, the 5- week summer program, including developing evaluation criteria and methods.
  - b. Develop specific recommendations for a continuing program beyond the summer, wherein students would be given additional opportunities for success in a second phase program into the fall semester.
4. The main discussions of the committee during the 2003-2004 academic year were as follows:
  - a. October 23, 2003 meeting: consisted of a report on the Summer 2003 program.
    - i. 38 students participated in the Summer '03 EAP group.

- ii. EAP students did not participate in Freshmen Seminar and therefore were not tested on reading comprehension as had been recommended by the committee in Spring 03.
  - iii. Concerns were raised about the high failure rate of EAP students in Math 098 (of the 30 EAP students enrolled, 12 passed; 18 failed). Since the method of teaching Mat 098 and 100 had recently been changed to ALEKS, a self-directed computerized program of learning basic math skills, the committee requested clarification from the Math Dept. as to how ALEKS works and to discuss whether the problems EAP students had were any different from other Mat 098 students.
- b. November 13, 2003 meeting: presentation by Dr. Ron Kutz on the ALEKS system. As noted by Dr. Kutz, that regardless of type of admission, progress in ALEKS is proportional to the effort by the student; students who spend less than 40 hours working on the course material are less likely to pass the class.
- c. December 4, 2003 meeting: discussions centered around ways to address Administrative concerns regarding retention and success rates of EAP students and the efficient use of university resources. A draft proposal was submitted for revision of admissions and retention criteria for EAP participants. New admissions criteria were *under consideration* developed that took into account both the financial, academic, and social needs of students invited to participate in the EAP program. Development of a two-phase, year-long program to give students greater opportunities for success was also proposed with Phase I incorporating the 5-week summer program and Phase II that would continue into the Fall semester with all students taking PSY 120 *First year Seminar*.
- d. February 19, 2004 meeting: discussions centered on implementation of Phase I of the EAP program for Summer 04. It was decided that the academic skills deemed most critical to success (e.g., Study skills, attendance, personal accountability) would be the focus of a pre-collegiate course similar to Freshmen Seminar, which would be incorporated into the existing 5-weeks of the summer program.
- e. March 18, 2004 meeting: It was decided that all students would take PSY 290 *Guided Readings: Summer Pre-collegiate course* as a mandatory course that will be offered as a 1 credit, letter graded course that would meet 4 days/week for 50 minutes. Successful completion of this course (with a grade of 60 or above) will be required for admission as a full-time student in the fall semester. In addition, it was decided that all EAP participants must take PSY 120 in the next enrolled semester and must regularly meet with their advisor throughout the fall and spring semesters.
- f. April 15, 2004 meeting: Pat Geraci was re-elected Chair for the 2004-05 semester. In addition, the committee makes the following recommendations for Phase 2 of the EAP program:
- i. That all EAP students must take PSY 120 in the next enrolled semester for 3 credits;

Comment:

- ii. That all students must pass Math and Eng 098 by the next semester (i.e., class of 04 to pass both 098s by the end of the summer) to maintain f/t enrollment for the fall 04 semester.
  - iii. That students enrolled in the EAP program have individual volunteer advisors who are willing and able to advise the student as to appropriate course registration and scheduling; students who attempt to change their schedules or drop/add without the knowledge of the advisor, will be “flagged” by the registrar to notify the advisor of the same.
  - iv. Periodic mandatory advisement meetings between the student and the advisor will be regularly scheduled throughout both the fall and spring semesters.
- g. May 13, 2004 meeting: revisions to the Annual Report were suggested. The Chair will rescind the previous version and will resubmit the revisions to the University Senate after the committee reviews the revisions at its first meeting in the fall. In addition, follow-up for Phase I (Summer) and Phase II (Fall) plans and clarification of the letter of commitment was discussed. Among the recommendations made by the committee were the following:
- i. New admissions criteria and protocol were discussed that would include selection of candidates from a pool of applicants, interviews with candidates, and finally, selection of finalists by recommendation of a committee consisting of a representative of the Admissions Dept and an EAP committee member.
  - ii. Academic requirements for candidates were also discussed. Recommendations include: Raising the minimum SAT score to 800, raising the class percentile to 40<sup>th</sup> percentile, earned GPA of 2.0 or better, and finally by recommendation of the interview committee. Continued academic year requirements for the EAP participant would also include mandatory enrollment in the First Year Seminar in the fall semester, and required year-round meetings with faculty advisor and EAP staff.
  - iii. Further discussions with the Admissions Dept regarding implementation and any possible additional admissions criteria are planned for the first Fall meeting.

Respectfully submitted,  
Pat Geraci  
Chair EAP Committee