

EAP Committee: Annual Report AY 2004-05

Date: May 2, 2005

Members: Faculty: Pat Geraci, Dr. Mary Nelson, (no representative from Ancell)
Directors of Writing, Math and Study Skills Lab: Drs. Abby Zink, Patricia O'Neill, Amanda Lubell
Director of Pre-Collegiate and Access Programs: Ismael Diaz
Dean A&S: Dr. Linda Vaden-Goad
Student: no student representative ever attended this year.

Non-voting members:

VP of Student Affairs: Dr. Walter Bernstein;
Dean of Student Affairs: Dr. Walt Cramer
Admissions: Larry Hall, Director; Carlton Lee

1. The committee met on the following dates:
 - Sept. 23, 2004
 - Oct. 15, 2004
 - Nov. 19, 2004
 - Dec. 10, 2004
 - Feb. 4, 2005
 - Mar. 4, 2005
 - Apr. 1, 2005
 - May 6, 2005
2. Vacancies on the committee were due to resignations: Greg Jin (Ancell School) with no replacement representative appointed. Dr. Walt Cramer, newly appointed Dean of Student Affairs, joined the committee at the April 1, 2005 meeting.
3. Pat Geraci served as Chair of the 2004-2005 committee. The goals of the AY 2004-05 committee were to:
 - a. Finalize plans for a comprehensive 5-week summer program for approximately 40 students.
 - b. Develop and implement a system to evaluate the most qualified applicants for acceptance into the EAP program for Summer 2005.
 - c. Develop and implement specific recommendations for a second phase of the summer program that continues to offer support to the EAP student extending into the fall semester.
4. The main discussions of the committee during the 2004-2005 academic year were as follows:
 - i. Sept. 23, 2004 meeting: discussion regarding process for change for future programs and review of Summer 2004 program. Problems that arose were: disposition of students arriving late for the program, problems with student progression to fall semester if they were not successful in either or both of 098 courses.

- b. October 15, 2004: Discussion regarding clarification of requirements and commitment from students enrolled in EAP program for continuation in the program. **The committee recommends that EAP students be required to successfully complete Psy 290 (Freshmen Seminar) and either Math 098 or Eng 098 in the summer, not both 098 courses, as this is unreasonable to expect students to pass two remedial courses (3 semester hours each) within a 5-week program. Students are also expected to attend tutoring clinics during the summer session.**
- c. November 19, 2004: Requirements for admission to the program were discussed. **The committee recommends the following admissions criteria be adopted for the Class of 2005:**
- i. **That minimum combined SAT scores be raised from 700 to 800;**
 - ii. **class rank of at least 40% and**
 - iii. **HS GPA (or equivalent) of 2.0, or better.**
- d. December 10, 2004: discussion centered on admissions criteria and the process of evaluating and admitting qualified candidates. **The committee recommends the following admission process to be used for Summer 2005 program: Using a process of rolling admissions, the Admissions Dept will conduct candidate interviews, then submit those candidate applications, including a writing sample (an essay written on-site on the day of the interview) for review to the Director of the EAP program, and to faculty members of the EAP Committee for their recommendations regarding acceptance into the program. The EAP Committee chair volunteered to independently review all the applications and to report the recommendations to the Admissions Dept. within one week of receipt for final disposition.**
- e. March 04, 2005: Discussion centered on a proposal submitted by Dr. Nelson for Summer 2005 and Fall 2005 EAP class. **The committee recommends the following for EAP Class of Summer 2005: All students register for Psy 120 (3 credits); those students who tested into Eng 098 would be required to successfully complete that course during the summer program with the assistance of mandatory group and individual meetings with staff from the writing lab. Further, in Fall 2005, students would be required to register for Math 098 (if necessary) and Psy 100 and a 1 credit Practicum for EAP students that would include service learning projects and other types of learning experiences designed to build on the concepts introduced in the summer program.**
- f. April 1, 2005: Discussion centered on concerns expressed by some members regarding the lack of Math during the summer program. **The committee recommends the following for Summer 2005: that in addition to Psy 120, and Eng 098 (where necessary), all EAP students take a one credit preparatory (or "Math 097") pre-remedial course to review calculations and basic mathematical principles in order to be better prepared for success in Math 098 in Fall.**

- g. May 6, 2005. Election of Chair for AY 2005-06 is scheduled to occur at this meeting. Future goals of committee to be discussed.

Respectfully submitted,
Pat Geraci
Chair, EAP Committee 2004-05