

EDUCATIONAL ACHIEVEMENT AND ACCESS PROGRAM (EAP)

I. OBJECTIVE

To oversee the implementation of the Educational Achievement and Access Program (EAP) and to advise the ~~Dean~~Vice President of Student Affairs and the Director of Pre-Collegiate and Access Programs regarding the program.

II. RESPONSIBILITIES

- A. Inform the faculty via the University Senate of the objectives of EAP and the success in meeting those objectives.
- B. Recommend changes to the program to the Director of Pre-Collegiate and Access Programs and the Dean of Student Affairs.
- C. Advise the Director of Admissions regarding criteria for admission of students to EAP.
- D. Advise the Director of Pre-Collegiate and Access Programs on faculty development programs.
- E. Conduct ongoing assessment of the program's effectiveness.

III. MEMBERSHIP

A. Total Membership: 11~~[11]~~ voting members and 2-3 non-voting members determined as follows:

1. Voting:

- a. Directors of the ~~Writing, Mathematics and Study Skills laboratories or clinic~~Learning Centers;
- b. The Director of Pre-Collegiate and Access Programs;
- c. ~~Three (3)~~Four (4) teaching faculty members, one from each of the ~~three~~four schools of the university, each elected by the teaching faculty of their respective schools;
- d. The Dean of the School of Arts and Sciences
- e. The Dean of Student Affairs
- f. One student currently or formerly in the EAP, recommended by the Director of Pre-Collegiate and Access Programs
- g. One student selected by the Student Government Association

2. Non-voting:

- a. The Director of Admissions or representative
- b. A learning disabilities specialist
- c. The Enrollment Management Officer

IV. CONDUCT OF BUSINESS

A. Meetings

1. The first meeting of each academic year shall be convened by the chair. Regularly scheduled meetings shall be determined at that time.
2. A quorum shall consist of 5 voting members, at least three of whom shall

be teaching faculty.

B. Officers

1. The chairperson shall be elected by a majority vote at the last meeting of the academic year for the following year.
2. The position of secretary shall be filled by each member in turn on an alphabetical rotating basis, unless otherwise agreed to by the committee.

C. Reports

1. The committee, through its chair, shall report all policy recommendations to the University Senate.
2. The committee shall submit an annual report to the University Senate

D. Minutes

1. All members of the committee.
2. University Senate President.
3. University Senate Archivist (2 copies).
4. Provost/Vice President for Academic Affairs.
5. Vice President of Student Affairs.

V. **AMENDMENTS**

These Bylaws may be amended by a two-thirds vote of voting members present at any regularly scheduled meeting at which there is a quorum, and by the approval of the University Senate and the President of the University.

*Approved by Basic Studies Committee: Mar. 8, 1991; Apr. 26, 1991
Senate Approval: May 15, 1991 (R91-5-6)
Admin. Approval: Jun. 28, 1991
Senate Approval: May 10, 1995 (R95-5-4)
Senate Approval: Nov. 17, 1999
Admin. Approval: December 22, 1999
Senate Approval: Feb. 16, 2000
Admin. Approval: Mar. 14, 2000*