



## **THE PROCESS FOR SELECTING FACULTY TO PARTICIPATE IN GRADUATE PROGRAMS**

### **BACKGROUND**

Accrediting agencies expect to see universities establish criteria for faculty participation in graduate programs. Some examples:

All faculty pursue scholarship designed to ensure they are current in the theory, knowledge, skills, and pedagogy of their discipline or profession. The institution defines the scholarly expectations for faculty consistent with its mission and purposes and the level of degrees offered. Scholarship and instruction are integrated and mutually supportive. (NEASC Accreditation Standards, 5.19)

The application also shall include a statement of the minimum qualifications for faculty who may be assigned to teach in the program. (Application to DHE for new graduate program)

Those institutions that do not have a separately designated graduate faculty should develop appropriate requirements for the teaching of graduate courses and advising of graduate students. (Council of Graduate Schools)

Various discipline-specific agencies; (e.g. AACSB, CACREP, NCATE, NASM) have similar expectations.

Moreover, accrediting agencies expect faculty who participate in graduate programs to be active scholars in their field. For example:

The scholarly expectations of faculty [participating in graduate programs] exceed those expected for faculty working at the undergraduate level. (NEASC Accreditation Standards 4.22).

They [faculty participating in graduate programs] must be committed to graduate education, active in research, and dedicated to continuing scholarship and to the intellectual enhancement of their graduate programs and their students. (Council of Graduate Schools)

The purpose of this document is to establish general university-wide criteria for selecting faculty who participate in graduate programs, while allowing individual programs flexibility in establishing their specific criteria. Nothing in this document is intended to contradict the CSU/AAUP Collective Bargaining Agreement.



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### **PROPOSAL**

All faculty members who participate in graduate programs must meet the following university and departmental criteria:

#### **University Criteria**

##### 1. Qualifications

- Earned terminal degree appropriate to the faculty member's discipline and to the graduate courses to be taught, or
- Achieved, significant, and highly recognized accomplishment in the field relevant to the graduate courses to be taught.

##### 2. Faculty Status

Both full-time and part-time faculty may participate in graduate programs, provided they meet the relevant university and departmental criteria.

##### 3. Demonstrated Competence

Scholarly, research, creative, or professional activities appropriately published and/or reviewed, on a regular basis in the relevant field of study.

#### **Departmental Criteria**

1. Each department offering graduate courses will create, maintain, and enforce its own specific criteria for selecting faculty who participate in graduate programs.
2. The Departmental Criteria must be consistent with the CSU/AAUP Collective Bargaining Agreement, the university's strategic plan, the general university guidelines above, the missions of the department and the university, and the guidelines of appropriate accrediting agencies (e.g., NEASC, DHE, AACSB, CACREP, NCATE, NASAD, NASM).
3. Departmental criteria must be approved by the school dean, and by the provost in consultation with the graduate dean.