

Graduate Council Annual Report

2003-2004

The Graduate Council met on the following dates:

2003 - September 15, October 27, November 17, and December 15.

2004 – February 23, March 15, and April 19.

A May 17 meeting is scheduled.

Administrative Actions

By-Law change. The Graduate Council changed its By-Laws to make the Associate Director of Graduate Studies a non-voting member of the Council. Since the Graduate Council intends to perform a full review of its By-Laws next academic year, this change will be submitted to the University Senate as an item in that packet of changes. Until this change is approved the Associate Director is attending Graduate Council meetings as a guest.

Graduate registration deadlines and late fee. The following deadlines become effective with the registration for the Fall 2004 semester.

Matriculated student registration deadlines

1st Wednesday of May for Fall semester

1st Wednesday of December for Spring semester

1st Wednesday of April for Summer sessions

Non-matriculated student registration deadlines

3rd Wednesday of May for Fall semester

3rd Wednesday of December for Spring semester

3rd Wednesday of April for Summer sessions

Registrations after August 15th for the Fall semester and January 19th for the Spring semester incur a late fee of \$50, except for the English Department's graduate assistants who register as a group in their orientation program.

Extensions of degree completion and transfer credit deadlines. Extensions for degree completion were granted to students in the History, Education (2), Mathematics, Justice Administration, and Business Administration programs. An extension was denied to a Counseling student. An extension for inclusion of transfer credit was granted to a student in the History program.

Non-matriculated student registration. The restriction of non-matriculated registration to a single semester was clarified by amending the Graduate Catalogue to read "Student status: Students may be non-matriculated for only one semester (fall, spring, or summer) and can register for up to six credits as a non-matriculated student."

Curricular Actions

Education Department. Deliberations and actions concerning the new Doctor of Education program occurred at several meetings. These included the final review and approval of all courses in the program, approval of two new courses, and final review and approval of the program sheet.

Gerontological Studies Certificate. Deliberations and actions concerning this Certificate program occurred at several meetings. Approved the GRS prefix for three courses (previously HPX 581, HPX 585, SW 582) and for dual prefixes on two courses (MGT 583, PSY 580). Approved changes in the admissions criteria, the program sheets, and the course enrollment policy

MS concentration in Mathematics. Approved program revisions.

Future Agenda

The Graduate Council intends to review, and amend as necessary, its By-Laws. The creation of new graduate programs has increased the size of the Council and thus raised procedural questions (e.g., quorum, timely notification) to be addressed.

Respectfully submitted for the Graduate Council,

Fred Tesch, Professor of Management
Chairman