



THE PROCESS FOR SELECTING FACULTY TO PARTICIPATE IN GRADUATE PROGRAMS

To ensure the quality and integrity of the graduate programs at WestConn, the University established this policy to guide Departments in their selection of faculty to participate in graduate programs:

University Criteria

1. Qualifications
 - Earned terminal degree appropriate to the faculty member's discipline and to the graduate courses to be taught, or
 - Achieved, significant, and highly recognized accomplishment in the field relevant to the graduate courses to be taught.
2. Faculty Status

Employed as a full-time or as a part-time faculty member.
3. Demonstrated Competence

Scholarly, research, creative, or professional activities appropriately published and/or reviewed, on a regular basis in the relevant field of study.

Departmental Criteria

1. Each Department staffing graduate courses creates and maintains Departmental Criteria for selecting faculty who teach graduate courses, advise graduate theses, and otherwise participate in the graduate education process.
2. The Departmental Criteria must be consistent with the University Criteria while addressing the specific needs of the Department
3. The Departmental Criteria must be consistent with the missions of the Department and the University, and follow the guidelines of appropriate accrediting bodies (e.g., NEASC, DHE, AACSB, CACREP, NCATE, NASM).

4. The Graduate Council approves the Departmental Criteria from each Department and forwards its recommendations to the Graduate Dean for final approval. The Graduate Dean forwards the approved Departmental Criteria to the Provost and to the relevant School Dean.
5. The Departmental Criteria apply to both full-time and part-time faculty. Each Department ensures that faculty members participating in graduate education meet its Departmental Criteria.