

Roy Stewart/IntProvost/WCSU

11/02/2005 03:35 PM


To Tara Kuther/Psy/WCSU@WCSU

cc

bcc

Subject IRB Annual Report

History:

 This message has been forwarded.

Tara:

I got this off the Haas Library website and am submitting it to you to pass on to the Senate. As I read it, this is the FINAL report.

Thank you.

## WESTERN CONNECTICUT STATE UNIVERSITY

### INSTITUTIONAL REVIEW BOARD

**Annual Report for Academic Year 2004-2005** The information in this report was last updated May 9, 2005. Subsequent updates for Academic Year 2004-2005 (up to June 30, 2005) may be found on ERes.

Submitted to

Dr. Eugene P. Buccini  
Vice President for Academic Affairs

The Western Connecticut State University Institutional Review Board, an independent administrative committee, is charged with the responsibility for review and approval of research involving employees or students of the University. The requirement for review applies whether the research is funded or unfunded, regardless of the source of funding or the site at which the research is conducted.

The WestConn IRB operates in compliance with the U.S. Code of Federal Regulations, Department of Health and Human Services (DHHS) Title 45 Part 46, "Protection of Human Subjects. As of Academic Year 2004-2005, WestConn's IRB is registered with the DHHS Office of Human Research Protections (OHRP) and has an approved assurance from the OHRP (Federalwide Assurance or FWA; copy attached).

During Academic Year 2004-2005 (information as of May 9, 2005), the IRB received 150 protocols, all of which were logged in by Michelle Ramey and forwarded to the IRB chair or her designee (Applications for Exempt Review and protocols eligible for expedited review) or to the full committee. The log is posted on ERes, the library's electronic reserve system; a copy is attached. The protocols were received from the following:

Ancell School of Business: 5 (Marketing)

School of Arts and Sciences: 124 (Psychology: 88; Communication: 35; Math: 1)

School of Professional Studies: 14 (Nursing: 8; Education: 6)  
Administrative: 2  
Student Affairs: 3  
Other Institutions: 2  
Pending: 19

Of the 150 protocols, 39 were approved as exempt from review, 84 were approved through expedited review, 8 went to the full committee for review, and 19 are pending. No protocols were disallowed. The IRB's final meeting of the academic year is scheduled for 8 a.m., May 18.

The following information is posted on ERes under IRB:

Schedule of Meetings  
Minutes, 2001-2005  
Membership 2004-2005  
Logs, 2001-2005  
Forms:

HUM-1  
Application for Exemption  
Informed Consent  
Informed Consent for Minors  
Student Research (Exempt)

Links to:

Human Subjects Training (NIH)  
U.S. Department of Health & Human Services Office of Human Research  
Protections (DHHS OHRP)  
OHRP Human Subjects Decision Charts

The following will be added to ERes after the documents have been approved at the Committee's final meeting of the academic year:

IRB Guidelines for Researchers  
IRB Bylaws  
IRB Internal Adverse Event Report  
IRB Protocol Termination Report

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Prepared by: Margaret J. Leahey, Ph.D.  
Assurances Administrator  
Liaison to the IRB

Michelle Ramey

Assistant to the Committee

Approved by: Patricia Z. Lund, Ed.D.  
Chair, IRB

Approved unanimously by the IRB, May 18, 2005. [Document submitted to Dr. Buccini indicated that approval was pending consideration by the IRB at their 5/18/05 meeting.]

*Last updated 5/18/05; mjl*

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