

WESTERN CONNECTICUT STATE UNIVERSITY
INSTITUTIONAL REVIEW BOARD

Annual Report for Academic Year 2005-2006

Submitted to
Dr. Linda Rinker
Provost/Vice President for Academic Affairs

The Western Connecticut State University (WestConn) Institutional Review Board, an independent administrative committee, is charged with the responsibility for review and approval of research involving employees or students of the University. In accordance with the university's Federalwide Assurance, the requirement for review applies whether the research is funded or unfunded, regardless of the source of funding or the site at which the research is conducted.

The WestConn IRB operates in compliance with the U.S. Code of Federal Regulations, Department of Health and Human Services (HHS) Title 45 Part 46, "Protection of Human Subjects and the HHS Office of Human Research Protections (OHRP) *Institutional Review Board Guidebook*. WestConn's IRB is registered with the OHRP.

The 2005-2006 committee membership included: Dr. Patricia Lund, Nursing, Chair; Dr. Carina Bandhauer, Social Sciences; Dr. Karen Daley, Nursing; Dr. Marcia Delcourt, Education & Educational Psychology; Dr. Jack Fong, Danbury Hospital; Dr. Allen Morton, Dean, Ansell School of Business; Dr. Shane Murphy, Psychology; Dr. William Petkanas, Communication; Brittany Serke, Student (Biochemistry/Spanish), and Dr. Margaret Leahey, Director of Grant Programs/Assurances Administrator (non-voting).

The committee met at 8:00 a.m. on the following dates:

Fall 2005: August 24
 September 21
 October 19
 November 16
 December 14

Spring 2006: February 15
 March 15
 April 19
 May 17

During Academic Year 2005-2006 (information as of June 2, 2006), the IRB received 147 protocols, all of which were logged in by Michelle Ramey and forwarded to the IRB chair or her designee (Applications for Exempt Review and protocols eligible for expedited review) or to the full committee.

The log is posted on ERes, the library's electronic reserve system; a copy is attached. The protocols were received from the following:

Ancell School of Business: Marketing: 3
School of Arts and Sciences: Psychology: 79; Communication: 28; Biology: 2;
Mathematics: 1
School of Professional Studies: Nursing: 19; Education: 7
Administrative: Student Affairs: 3; Library: 1
Other Institutions: 4

Of the 147 protocols, 23 were approved as exempt from review, 90 were approved through expedited review, 17 went to the full committee for review, and 16 are pending. One protocol was withdrawn, and another was denied because the PI did not make the changes required by the IRB. A month after the protocol was denied, and two months after the original application, the PI resubmitted the proposal, and it was approved through expedited review.

The following information is posted on ERes under Institutional Review Board:

Schedule of Meetings

Minutes, 2001-2006

Membership 2004-2007

Logs, 2001-2006

Forms:

HUM-1

Application for Exemption

Informed Consent

Informed Consent for Minors

Student Research (Exempt)

External Adverse Event Form

Internal Adverse Event Form

Protocol Termination Report

Documents:

IRB Guidelines for Researchers

IRB Bylaws (Revised 2006; copy attached)

Links to:

Human Subjects Training (NIH)

U.S. Department of Health & Human Services Office of Human Research

Protections (DHHS OHRP), which has links to a number of related sites

OHRP Human Subjects Decision Charts

IRB Protocol Termination Report

Prepared by: Margaret J. Leahey, Ph.D.

Assurances Administrator

Liaison to the IRB

Michelle Ramey
Assistant to the Committee

Martha Palanzo
Secretary, Faculty Resource Center

Approved by: IRB, Patricia Z. Lund, Ed.D., Chair
June 5, 2006

Last update 6/5/06; mjl



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