

MEDIA SERVICES AND LIBRARY POLICY COMMITTEE

ANNUAL REPORT TO THE SENATE

May 5, 2004

The following were the members of the committee for this academic year: Carina Bandhauer, Colleen Delaney, Ralph Holibaugh, Gary Lessor (chair), Anthony Markert, Vijay Nair, and Rebecca Woodward.

The responsibilities of the committee are to:

- A. Review, develop and recommend to the University Senate and Administration policy concerning the Academic, administrative and public role of Media Services and the University Library.
- B. Advise the Directors of Media Services and Library Services on matters concerning the delivery of Media Services and Library Services, to students, faculty, administration and the various publics which utilize Media Services.

To that end, the committee met three times and discussed the following areas:

- 1) The library, along with some interested instructional faculty members, have been working on developing a proposal for a university-wide information literacy program.
- 2) More media and technology funds are needed to adequately fund information resources.
- 3) The Collection Development needs additional resources to promote and enhance learning and teaching. Library personnel will write a collection development management policy for, A. General education. B. Subject areas. C. Faculty Research. D. Acquisition allocation formula. The committee will review and vote on the policy in the Fall 2004 semester before passing it on.
- 4) A library Proxy Borrower Authorization Form is being developed to allow faculty to send another individual over to pick up materials for research needs.

Respectfully submitted,

Gary J Lessor
Committee Chair