

Responses to Questions  
About the Western Connecticut State University Institutional Review Board  
and the  
Institutional Animal Care and Use Committee

**1. Who are the members of the IRB and IACUC?**

Institutional Review Board (IRB) Members, 2003-2004:

Dr. Joseph Brooks (MIS/ASB)

Professor Karen Daley (Nursing/SPS)

**Dr. Nicholas Gallucci (Psychology/A&S); Chair (2002-2004)**

Dr. Michael Gilles (Education/Education Psychology/SPS)

**Dr. Patricia Lund (Nursing/SPS); Chair (2004-2005)**

Dr. Allen Morton (ASB)<sup>1</sup>

Dr. Shane Murphy (Psychology/A&S)

Dr. Annie Wong (Finance/ASB)

Institutional Animal Care and Use Committee (IACUC) Members (2003-2004):

Dr. Robin Flanagan (Psychology/A&S)

The Rev. Mark Horton (Campus Ministry)

Dr. Bruce Marien (Chemistry/A&S)

**Dr. Patricia O'Neill (Psychology/A&S); Chair**

Dr. Howard Russock (Biology/A&S)

Dr. Silke Bogart (Veterinarian)

**2. How did they get to be members?**

In accordance with federal requirements, the Institutional Review Board and the Institutional Animal Care and Use Committee are independent administrative committees. Members are nominated by the deans and appointed by the Vice President for Academic Affairs. The chairs are elected by members of the respective committees.

**3. Who are the chairs?**

The chair (2002-2004) of the Institutional Review Board is Dr. Nicholas Gallucci (Psychology). The incoming chair for 2004-2005 is Dr. Patricia Lund (Nursing). The chair of the Institutional Animal Care and Use Committee is Dr. Patricia O'Neill (Psychology/A&S).

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<sup>1</sup> A two-year appointment; the dean position on the IRB rotates among the academic deans.

#### **4. Do the IRB and IACUC have bylaws or other governing documents? Where are they?**

The governing document (including procedural regulations) for the Institutional Review Board is the United States Department of Health and Human Services, Public Health Service, National Institutes of Health, Office of Extramural Research, Office for Protection from Research Risks, *Protecting Human Research Subjects: Institutional Review Board Guidebook*. The governing document (including procedural regulations) for the Institutional Care and Use Committee is United States Department of Health and Human Services, Public Health Service, National Institutes of Health, “Public Health Service Policy on Humane Care and Use of Laboratory Animals.”

Both documents are available electronically through ERes. Hard copy is available in the Office of Grant Programs in the Office of the Vice President for Academic Affairs.

#### **5. To whom do they report?**

The Institutional Review Board and the Institutional Animal Care and Use Committee are independent administrative committees.

##### A. The Institutional Review Board

United States Department of Health and Human Services, Public Health Service, National Institutes of Health, Office of Extramural Research, Office for Protection from Research Risks, *Protecting Human Research Subjects: Institutional Review Board Guidebook*, Chapter 1: Institutional Administration, A. Jurisdiction of the Institutional Review Board: “The IRB is an administrative body established to protect the rights and welfare of human research subjects recruited to participate in research activities conducted under the auspices of the institution with which it is affiliated. The IRB has the authority to approve, require modifications in, or disapprove all research activities that fall within its jurisdiction as specified by both the federal regulations and local institutional policy. Research that has been reviewed and approved by an IRB may be subject to review and approval by officials of the institution. However, those officials may not approve research if it has been disapproved by the IRB.”

##### B. The Institutional Animal Care and Use Committee

National Institutes of Health, “Public Health Service Policy on Humane Care and Use of Laboratory Animals,” 3. Institutional Animal Care and Use Committee (IACUC), 7: “The Chief Executive Officer shall appoint an Institutional Animal Care and Use Committee (IACUC), qualified through experience and expertise of its members to oversee the institution’s animal program, facilities, and procedures.” (5) (5) “The Health Research Extension Act of 1985 requires the IACUC to be appointed by the chief executive officer (CEO) of the entity for which the committee is established. OPRR considers the CEO to be the highest operating official of the organization (such as the President of a University). If the CEO delegates authority to appoint the IACUC then

the delegation must be specific and in writing.” (The President has delegated the authority to the Vice President for Academic Affairs.)

**6. Are there minutes of their meetings and annual reports? Where can I get them?**

Minutes of Institutional Review Board and Institutional Animal Care and Use Committee meetings are kept in accordance with federal regulations. Copies of the Minutes are on file in the Office of Grant Programs in the Office of the Vice President for Academic Affairs. They may also be accessed electronically on ERes (or will all be accessible shortly).

The Institutional Review Board and the Institutional Animal Care and Use Committee do summary reports (logs) that are submitted annually to the Vice President for Academic Affairs. The logs may be accessed electronically on ERes.

*NOTE: Although I drafted responses to your questions, the draft has been reviewed, edited, and approved by members of the Institutional Review Board and the Institutional Animal Care and Use Committee. Margaret J. Leahey, Ph.D., Director of Grant Programs.*

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