

To: Vijay Nair
From: Laurel Halloran
Re: Annual Report (Research and Development Committee 2003/2004)

The Research and Development Committee, after careful deliberation, made the following recommendations for reassigned time for the academic year 2004/2005:

Joseph Brooks – 3 credits
Colleen Delaney – 3 credits
Oscar De Los Santos – 6 credits
Robin Flannigan – 2 credits
Ruth Gyure – 4 credits
Ed Hagen – 3 credits
Karen Koza – 3 credits
Karen Jambeck – 3 credits
Fred Maidment – 3 credits
Barry Mittag - 3 credits
Tom Philbrick – 3 credits
Barbara Piscopo – 3 credits
Ed Sandifer – 3 credits
Jim Scrimgeour – 3 credits
Steven Ward – 3 credits
Laurie Weinstein – 3 credits
Annie Wong – 3 credits
Total = 54 credits

The committee would like to stress the high quality of many of the proposals. There were requests for reassigned time for 148 credits. Unfortunately, the contract provides for only 54 credits for this purpose and difficult decisions had to be made.

The committee discussed the issues raised in the Senate in May 2003 and September 2003 regarding the criteria for awarding of Reassigned Time for Research. The committee would like to restate that decisions reassigned time for research are made using the criteria outlined on page 148 of the WCSU Faculty Handbook. The committee does not have the discretion to establish other criteria and is bound by the bylaws in the Faculty Handbook. The Faculty Handbook states that “applications may be reviewed by a subcommittee of the Research and Development Committee.” In an effort to address concerns raised in the Senate regarding qualifications of committee members to make decisions regarding applications outside of their academic areas, the entire committee participated in deliberations regarding all proposals submitted this year. We hope this adequately addresses some individual faculty members concerns regarding expertise of the committee to evaluate proposals.

The committee would also like to remind those individuals who did receive reassigned time for research that awardees are responsible for submitting a final report with summary of results to the Research and Development Committee within one semester after the reassigned time was awarded.