

PROPOSED AMMENDMENT TO PAGE 150 OF THE FACULTY HANDBOOK REGARDING “SUMMER CURRICULUM-RELATED ACTIVITIES”

Presently this section of the faculty handbook reads:

“The Collective Bargaining Agreement provides for stipends during the summer for curriculum-related activities. Individuals should address their requests to the Dean. Faculty deadline is March 1. The Dean must submit requests to the Academic Vice President by March 6. An advisory group of the Committee on Undergraduate Curriculum and Academic Standards will then review the proposals. Faculty who awarded [sic] stipends for summer curriculum-related activities should submit a brief report to the Committee on Undergraduate Curriculum and Academic Standards in the Fall semester following completion of activities.”

Rationale for change:

The Committee on Undergraduate Curriculum and Academic Standards (CUCAS) provides advice to the Academic Vice-President on the selection of recipients for summer curriculum stipends. Over the past few years, CUCAS has developed some basic guidelines for evaluating requests, especially since there generally are more requests for funds than there are funds available. CUCAS would like these basic guidelines communicated to the faculty and requests that the following paragraph be added to the faculty handbook as a second paragraph under the section “Summer Curriculum-Related Activities.”

Change proposed:

The basic guidelines used by the Committee on Undergraduate Curriculum and Academic Standards in reviewing summer curriculum-related activities shall include: (1) the proposals should be for curriculum development (development of courses and programs) and not for training, assessment, or promotion of programs; (2) funds can go only to full-time members of the AAUP Collective Bargaining Unit in accordance with that agreement (Article 9.11); (3) preference is given to new curriculum development over revising existing courses; (4) preference is given to those who had not received funds in recent years over those who had recently received funds; and (5) faculty who fail to file a report will not be considered for funding until such report is filed.

Respectfully submitted,

Committee on Undergraduate Curriculum and Academic Standards
Dr. Anthony Markert, Chair