

SENATE

March 16, 2011
Ballroom North, Westside Campus

Meeting convened at 3:33 p.m.

Members present (alphabetical):

Jamie Began, Esther Boriss, Eugene Buccini, Emilio Collar, Karen Crouse, Sara DeLoughy, Melissa Fenwick, Nancy Heilbronner, Todor Ivanov, Karen Koza, Heather Levy, Allen Morton, Duane Moser, Tom Philbrick, S. Alba Skar, Emily Stevens, Robert Veneziano

Guests present:

Carolyn Lanier, Susan Maskel (Parliamentarian), Chuck Spiridon

I. Minutes

- A. Motion to Accept the November, 2010 Minutes (Began/Boriss; Passed 15/0/4)
- B. Motion to Accept the December, 2010 Minutes (Philbrick/Hayes; Passed 14/0/6)
- C. Motion to Accept the December, 2010 Minutes (Lindenhauer/Buccini; Passed 17/0/3)

II. Announcements

- A. Other - President Schmotter provided an update to Senators on budgetary issues.
- B. Electronic Balloting Procedure - Lorraine Capobianco provided an update on the electronic balloting procedure. The election will be conducted April 11-13. The Electronic Ballots Committee will provide vote totals to the Nominations and Election Committee for each candidate on April 14. If a run-off election is required, it will be held on April 18-20.
- C. Student Research Day – President Koza announced that Student Research Day will be held on Thursday, May 12, 2011.

III. Unfinished Business

- A. Motion on In-State Tuition for Undocumented Students (Hagan/Philbrick)

The WCSU University Senate urges the CSU acting Chancellor and our Danbury area state legislators to support an in-state tuition Bill for undocumented students.

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Discussion of the proposed motion followed. A motion was made to conduct closed-ballots:

We motion to conduct a closed-motion vote (Failed: Moser/Veneziano; M9/11/1)

The motion was amended (Moser):

The WCSU University Senate urges the CSU acting Chancellor and our Danbury area state legislators to support the in-state tuition Proposed Bill Number 40 for undocumented students.

The amended motion Passed: 17/2/2

B. Motion from the Ad Hoc Senate Committee for Formalizing Procedures for Faculty Participation in Future Searches

It is the will of the University Senate that the University President, Provost, or other appropriate administrator consult with the Senate President regarding the selection of teaching faculty members to serve on search committees as specified below. Such consultation shall occur before faculty are chosen to serve on search committees for positions that significantly impact academic affairs, including, but not limited to, Provost, Vice Presidents, Associate Vice Presidents, Library Director, Deans, CIO, and assistant Deans.

Once the Senate President has been asked to recommend faculty members, he/she (or designee) shall:

- Disseminate, as soon as possible, a notice to all faculty announcing the formation of the search committee and soliciting the names of faculty who are willing to serve. The announcement will specify the deadline by which these names must be submitted, and this deadline shall be no sooner than 7 days following the dissemination of the call for service.
- The Senate President shall gather these names and submit the entire list to the appropriate hiring authority, and has the option of recommending specific members from among this list to serve on the search committee. The Senate President may supplement this list by including faculty who were not nominated via the above process.
- The appropriate administrator shall give priority to the faculty members included on this list when making appointments to the corresponding search committee. Faculty representatives should ideally represent a broad spectrum

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of the teaching faculty, including faculty of various ranks, both tenured and non-tenured, and from schools and departments, as appropriate.

Motion passed (Barrett/Philbrick; 21/0/0).

IV. New Business

- A. Departmental Criteria for P&T - Senator Stevens announced that the HPX Department would be submitting departmental criteria in April for Promotion and Tenure. They encourage other departments to do the same.

Discussion followed on whether the issue was a Senate-related concern.

Senator Stevens volunteered to head up an ad-hoc committee to research the issue, and President Koza suggested that a member of the P&T Committee could be brought to the next Senate meeting.

V. Adjournment

The meeting was adjourned at 4:35 p.m.

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WCSU SENATE RESOLUTIONS

March 16, 2011

R 16 03 01. THE WCSU UNIVERSITY SENATE URGES THE CSU ACTING CHANCELLOR AND OUR DANBURY AREA STATE LEGISLATORS TO SUPPORT THE IN-STATE TUITION PROPOSED BILL NUMBER 40 FOR UNDOCUMENTED STUDENTS.

R 16 03 02. IT IS THE WILL OF THE UNIVERSITY SENATE THAT THE UNIVERSITY PRESIDENT, PROVOST, OR OTHER APPROPRIATE ADMINISTRATOR CONSULT WITH THE SENATE PRESIDENT REGARDING THE SELECTION OF TEACHING FACULTY MEMBERS TO SERVE ON SEARCH COMMITTEES AS SPECIFIED BELOW. SUCH CONSULTATION SHALL OCCUR BEFORE FACULTY ARE CHOSEN TO SERVE ON SEARCH COMMITTEES FOR POSITIONS THAT SIGNIFICANTLY IMPACT ACADEMIC AFFAIRS, INCLUDING, BUT NOT LIMITED TO, PROVOST, VICE PRESIDENTS, ASSOCIATE VICE PRESIDENTS, LIBRARY DIRECTOR, DEANS, CIO, AND ASSISTANT DEANS.

ONCE THE SENATE PRESIDENT HAS BEEN ASKED TO RECOMMEND FACULTY MEMBERS, HE/SHE (OR DESIGNEE) SHALL:

- DISSEMINATE, AS SOON AS POSSIBLE, A NOTICE TO ALL FACULTY ANNOUNCING THE FORMATION OF THE SEARCH COMMITTEE AND SOLICITING THE NAMES OF FACULTY WHO ARE WILLING TO SERVE. THE ANNOUNCEMENT WILL SPECIFY THE DEADLINE BY WHICH THESE NAMES MUST BE SUBMITTED, AND THIS DEADLINE SHALL BE NO SOONER THAN 7 DAYS FOLLOWING THE DISSEMINATION OF THE CALL FOR SERVICE.
- THE SENATE PRESIDENT SHALL GATHER THESE NAMES AND SUBMIT THE ENTIRE LIST TO THE APPROPRIATE HIRING AUTHORITY, AND HAS THE OPTION OF RECOMMENDING SPECIFIC MEMBERS FROM AMONG THIS LIST TO SERVE ON THE SEARCH COMMITTEE. THE SENATE PRESIDENT MAY SUPPLEMENT THIS LIST BY INCLUDING FACULTY WHO WERE NOT NOMINATED VIA THE ABOVE PROCESS.
- THE APPROPRIATE ADMINISTRATOR SHALL GIVE PRIORITY TO THE FACULTY MEMBERS INCLUDED ON THIS LIST WHEN MAKING APPOINTMENTS TO THE CORRESPONDING SEARCH COMMITTEE. FACULTY REPRESENTATIVES SHOULD IDEALLY REPRESENT A BROAD SPECTRUM OF THE TEACHING FACULTY, INCLUDING FACULTY OF VARIOUS RANKS, BOTH TENURED AND NON-TENURED, AND FROM SCHOOLS AND DEPARTMENTS, AS APPROPRIATE.