

# SENATE

November 17, 2010  
SC Room 201, Midtown Campus

Meeting convened at 3:35 p.m.

**Members present (alphabetical):** Daniel Barrett, Jamie Begian, Glory Blanceagle, Esther Boriss, Marc Bourque, Eugene Buccini, Emilio Collar, Jr., Karen Crouse, Sara DeLoughy, Ed Hagan, Carol Hawkes, Senan Hayes, Damla Isik, Todor Ivanov, Karen Koza, Heather Levy, Leslie Lindenauer, Susan Maskel (Sitting in for Tom Philbrick; Parliamentarian), Allen Morton, James Munz, Jennifer O'Brien, Liz Popiel, S. Alba Skar, David Skora, Paul Steinmetz, Emily Stevens, Katie Wiss (sitting in for D. L. Stephenson)

**Guests present:** Lorraine Capobianco, Richard Corzo, Cathy Cote, Lourdes Cruz, Jim Donegan, Mike Fraiser, Richard Halliburton, Norine Jalbert, Carolyn Lanier, Sean Loughran, Daniel Razzia, Paul Reis, Linda Rinker, Chuck Spiridon, Steve Veillette, Rob Whittemore, Abbey Zink

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## **I. Minutes**

Approval of the October minutes was postponed until the December meeting.

## **II. Announcements**

- A. Update on the Electronic Ballots Committee – Senators Elizabeth Popiel & Jennifer O'Brien have agreed to work with CIO Lorraine Capobianco, Web Services Manager Stephen Veillette, and Programmer/Web Developer Richard Corzo in setting up an electronic ballots system. President Koza thanked the committee for volunteering.

A short demonstration of how the system will work followed.

- B. Other  
There were no other announcements.

## **III. Unfinished Business**

- A. Proposed Motion from Psychology Department on Election of Faculty Representatives to Serve on Future Search Committees for Management Positions

# SENATE

A motion from the Psychology Department was considered (Barrett/Popiel):

The Senate President shall form an ad hoc committee to formalize procedures for faculty participation in search committees. The ad hoc committee shall submit these procedures to the Senate for consideration at its February, 2011 Senate meeting.

The motion passed (19/0/3).

B. Other

There was no other unfinished business.

## **IV. New Business**

A. Review of Comment 'C' of WCSU Registrar's Office Audit

Registrar Lourdes Cruz discussed possible modifications to the Incomplete Grade Form and solicited input from the Senate. Questions and a brief discussion followed.

A motion was passed (Munz/Popiel; 12/4/4) to modify the form as follows:

The Senate recommends that the registrar modify the 'Inc' form by eliminating the following information: "If above work is completed, course grade may be as high as \_\_\_\_\_. If work is not completed, grade should be \_\_\_\_\_." And eliminating the following information "The lower grade indicated above" and replace that information with "an 'F' grade."

B. Proposed Motion from Accounting Department on 'INC' Policy

The proposed motion from the Account Department on 'INC' Policy was discussed and resolved above in Part A of New Business (see above) and hence, was not presented.

C. WCSU's Senate Resolution on Special / Emergency Appointments

Senator Hagan presented a proposed resolution on special emergency appointments for consideration. After discussion a motion passed (Hagen/Buccini; 17/0/2):

The Senate is recommending WCSU administration to represent the Senate's desire to the system office to hire tenure-track positions instead of temporary one year appointments in order to maintain the quality of education for our students.

D. UPBC's Proposed Motion on Term Rotations (Bylaw Change)

Dr. Donegan presented a proposed motion regarding a UPBC bylaw change to the Senate for consideration (Munz/Barrett):

# SENATE

The terms for the LCC, VPA and Member-at-Large elected in 2010 shall be for two years only. The second highest vote getter for the two at-large positions in the 2011 election shall serve a term of two years also. These changes are intended to bring the committees election of faculty members into a balanced rotation. Going forward, all terms are to be three years.

The vote was postponed until December, 2011, because it is a policy issue.

## E. Grad Council's Bylaw Changes

Dr. Halliburton explained the need to revise the Grad Council's bylaws. The following motion was presented and approved:

Amend the Graduate Council Bylaws by adding the following text:

### Standing Committees

#### 1. Curriculum Committee

The Curriculum Committee reviews all proposed changes to curriculum prior to submission to the Graduate Council.

Membership: Minimum of 3

Meetings: Once a month or as necessary

Reports: At Graduate Council meetings, as necessary

#### 2. Scholarship Committee

The Scholarship Committee reviews, evaluates, and recommends candidates for graduate scholarships.

Membership: Minimum of 3

Meetings: Once a month or as necessary

Reports: At Graduate Council meetings, as necessary

#### 3. Vision Committee

The Vision Committee advises the Graduate Council with respect to its mission, functions, and the development of new initiatives.

Membership: Minimum of 3

Meetings: Once a month or as necessary

Reports: At Graduate Council meetings, as necessary

A motion was made to suspend the rules so that the vote could take place immediately (Hagen/Popiel; 19/0/0). The main motion passed (Popiel/Wiss; 19/0/0).

## F. Other

There was no other new business.

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# SENATE

## **V. Adjournment**

The meeting adjourned at 4:30 p.m.

# SENATE

## WCSU SENATE RESOLUTIONS November 17, 2010

### WCSU SENATE RESOLUTIONS

NOVEMBER 17<sup>TH</sup> 2010

R 10 11 01. THE SENATE PRESIDENT SHALL FORM AN AD HOC COMMITTEE TO FORMALIZE PROCEDURES FOR SELECTING FACULTY PARTICIPATION IN SEARCH COMMITTEES. THE AD HOC COMMITTEE SHALL SUBMIT THESE PROCEDURES TO THE SENATE FOR CONSIDERATION AT THE FEBRUARY 2011 SENATE MEETING. Passed: 19/0/3

R 10 11 02. SENATE RECOMMENDS THAT THE REGISTRAR MODIFY THE 'INC' FORM BY ELIMINATING THE FOLLOWING INFORMATION: "IF ABOVE WORK IS COMPLETED, COURSE GRADE MAY BE AS HIGH AS \_\_\_\_\_. IF WORK IS NOT COMPLETED, GRADE SHOULD BE \_\_\_\_\_." AND ELIMINATING THE FOLLOWING INFORMATION "THE LOWER GRADE INDICATED ABOVE" AND REPLACE THAT INFORMATION WITH "AN 'F' GRADE." Passed: 12/4/4

R 10 11 03. THE GRADUATE COUNCIL BYLAWS SHOULD CHANGE TO INCLUDE 3 STANDING COMMITTEES IN 'PART V: FUNCTION':

1. CURRICULUM COMMITTEE

The Curriculum Committee reviews all proposed changes to curriculum prior to submission to the Graduate Council.

Membership: Minimum of 3

Meetings: Once a month or as necessary

Reports: At Graduate Council meetings, as necessary

2. SCHOLARSHIP COMMITTEE

The Scholarship Committee reviews, evaluates, and recommends candidates for graduate scholarships.

Membership: Minimum of 3

Meetings: Once a month or as necessary

Reports: At Graduate Council meetings, as necessary

3. VISION COMMITTEE

# SENATE

The Vision Committee advises the Graduate Council with respect to its mission, functions, and the development of new initiatives.

Membership: Minimum of 3

Meetings: Once a month or as necessary

Reports: At Graduate Council meetings, as necessary

Passed: 19/0/0

R10 11 04 THE SENATE IS RECOMMENDING WCSU ADMINISTRATION TO REPRESENT THE SENATE'S DESIRE TO THE SYSTEM OFFICE TO HIRE TENURE TRACK POSITIONS INSTEAD OF TEMPORARY ONE YEAR APPOINTMENTS IN ORDER TO MAINTAIN THE QUALITY OF EDUCATION FOR OUR STUDENTS. Passed: 17/0/2