



# Judicial Appeal Letter

Name: \_\_\_\_\_  
please print

ID#: \_\_\_\_\_

Address: \_\_\_\_\_  
street city state zip RH/room #

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

**Grounds for Appeal:** The accused student has the right to appeal the decision of the hearing body on the grounds that: *(please check any or all that apply)*

- (1) the procedures set forth in this Code were not followed and, as a result, the decision was substantially affected;
- (2) the sanction(s) imposed were not appropriate for the violation of the Code for which the Accused Student was found responsible; or
- (3) new information, sufficient to alter the decision, or other relevant facts were not brought out in the original hearing because such information and/or facts were not known to the Accused Student at the time of the original hearing.

The appeal shall be limited to a review of the record except as required to explain the basis of new information. The appeal will not be heard by anyone involved in the initial hearing.

*Student Code of Conduct, Section II: Procedures for Addressing Allegations of Misconduct, Part, B, Number 6: Appeals For more information see Section II, Part B, Number 5: Hearing Procedures; or Section II, Part D: Disciplinary Sanctions*

Additional comments or explanations:

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\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Note:** Once you submit the appeal, please contact the Assistant Dean of Student Affairs, Mr. Daryle Dennis, at 203-837-8549 within 48 hours to set up an appointment to discuss the appeal procedure.

\_\_\_\_\_  
Initials

Received by Student Affairs on: \_\_\_\_\_  
Date