## Synopsis of CSU AAUP Contract Funds for Faculty Development & Research

For information and updates, please consult the current Faculty Handbook, your respective Dean, and/or the chair of the committee.

Forms may be found online in the Faculty Handbook.

### Academic Year 2021-2022

<table>
<thead>
<tr>
<th>Faculty Development Funds</th>
<th>CSU/AAUP Research Grants</th>
<th>Reassigned Time for Research</th>
<th>Sabbatical Leave</th>
<th>Summer Curriculum-Related Retraining Activities Grants</th>
</tr>
</thead>
<tbody>
<tr>
<td>All AAUP Faculty</td>
<td>Full-Time AAUP Faculty</td>
<td>Full-Time AAUP Faculty</td>
<td>Tenured faculty who have completed six (6) academic years of full-time service.</td>
<td>Full-Time AAUP Faculty</td>
</tr>
</tbody>
</table>

### Who is eligible?
- Full-Time Faculty - a maximum of $1,200; Part Time Faculty - a maximum of $750.

### What will I receive?
- Up to $5,000
- No more than six (6) credit hours of reassigned time for each semester
- One semester at full-pay or one year at half-pay.
- Monetary award in relation to credit hours requested.
- Monetary award.

### Where should I apply?
- Electronic copy of the application should be sent to the Office of the Provost/VP for Academic Affairs, at cunninghamj@wcsu.edu.
- Office of Sponsored Research Administrative Services (the Application notice is emailed to all full-time faculty in December and available online at http://www.wcsu.edu/grants/forms.asp
- Please submit an electronic copy of this application and all related materials to the Research & Development Committee, c/o the Administrative Assistant to the Provost and Vice President for Academic Affairs (cunninghamj@wcsu.edu). The chair of your department should be copied on this email.
- Electronic copy to chairperson of the Academic Leave Committee also one copy: Teaching Faculty - to dept. leave committee, chair, or dean; Librarians - to dept. leave committee, spokesperson or director; Counselors - to dept. leave committee, director, or dean of student affairs; Administrative - to supervisor or appropriate management personnel.
- Requests should be sent to the appropriate Dean.
- Chair of the Academic Leave Committee

### When is the deadline?
- **always**: 1st Friday in September
- **always**: 3rd Friday in November
- **always**: 4th Friday in February
- **always**: 3rd Friday in April - Late applications will not be accepted.
- **always February 1** - if falls on a weekend, the Friday before - Late applications will not be accepted.
- **always November 6** - if falls on a weekend, the Friday before - Late applications will not be accepted.
- **always September 28** - if falls on a weekend, the Monday after.
- **always March 1**
- **always November 1, for those using funds during a sabbatical. Others will be processed by the committee as they are submitted.**

### How may I use the award?
- For activities to enhance the ability to be a productive and innovative professional in the capacity as a classroom teacher.
- To enhance the educational mission, visibility, and research stature of the Connecticut State University System. Proposal required. See Guidelines provided in email in November or online at http://www.wcsu.edu/grants/forms.asp
- The project must contribute to the body of research, creative or pedagogical knowledge of the applicant's discipline.
- Sabbatical leaves are granted for the purposes of scholarly and creative endeavors that strengthen the professional competence or enrich the teaching or equivalent professional responsibilities of faculty members.
- For curriculum development of courses and programs. Preference is given to new curriculum development over revising existing courses.
- For tuition, books, travel and related expenses. Retraining must be in areas deemed useful to the University as determined by departments or administration.

### For further information consult:
- Chair of the Faculty Development & Recognition Committee; Faculty Handbook.
- Director, Sponsored Research Administrative Services, Ext. 7-8281
- Chair of the Research & Development Committee; Faculty Handbook.
- Chair of the Academic Leave Committee; Faculty Handbook.
- The Dean; Chair of CUCAS; Faculty Handbook.
- Chair of the Academic Leave Committee; Faculty Handbook.