## Synopsis of CSU AAUP Contract Funds for Faculty Development & Research

*For information and updates, please consult the current Faculty Handbook, your respective Dean, and/or the chair of the committee. Forms may be found online in the Faculty Handbook.*

### Academic Year 2023-2024

<table>
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<th>Faculty Development Funds</th>
<th>CSU/AAUP Research Grants</th>
<th>Reassigned Time for Research</th>
<th>Sabbatical Leave</th>
<th>Summer Curriculum-Related Activities Grants</th>
<th>Faculty Retraining Grants</th>
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<tbody>
<tr>
<td>Who is eligible?</td>
<td>All AAUP Faculty</td>
<td>Full-Time AAUP Faculty</td>
<td>Tenured faculty who have completed six (6) academic years of full-time service.</td>
<td>Full-Time AAUP Faculty</td>
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<tr>
<td>What will I receive?</td>
<td>Full-Time Faculty - a maximum of $1,200; Part Time Faculty - a maximum of $750.</td>
<td>Up to $5,000</td>
<td>No more than six (6) credit hours of reassigned time for each semester</td>
<td>One semester at full-pay or one year at half-pay.</td>
<td>Monetary award in relation to credit hours requested.</td>
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<tr>
<td>Where should I apply?</td>
<td>Electronic copy of the application should be sent to the Office of the Provost/VP for Academic Affairs, (<a href="mailto:cunninghamj@wcsu.edu">cunninghamj@wcsu.edu</a>).</td>
<td>Office of Sponsored Research Administrative Services (the Application notice is emailed to all full-time faculty in December and available online at <a href="http://www.wcsu.edu/grants/forms.asp">http://www.wcsu.edu/grants/forms.asp</a>.</td>
<td>Please submit an electronic copy of this application and all related materials to the Research &amp; Development Committee, c/o the Provost and Vice President for Academic Affairs (<a href="mailto:cunninghamj@wcsu.edu">cunninghamj@wcsu.edu</a>). The chair of your department should be copied on this email.</td>
<td>Electronic copy to chairperson of the Academic Leave Committee also one copy: Teaching Faculty - to dept. leave committee, chair, or dean; Librarians - to dept. leave committee, spokesperson or director; Counselors - to dept. leave committee, director, or dean of student affairs; Administrative - to supervisor or appropriate management personnel.</td>
<td>Requests should be sent to the appropriate Dean.</td>
</tr>
</tbody>
</table>

### When is the deadline?

- **Who is eligible?**
  - All AAUP Faculty
- **What will I receive?**
  - Full-Time Faculty - a maximum of $1,200; Part Time Faculty - a maximum of $750.
- **Where should I apply?**
  - Electronic copy of the application should be sent to the Office of the Provost/VP for Academic Affairs, (cunninghamj@wcsu.edu).
- **How may I use the award?**
  - For activities to enhance the ability to be a productive and innovative professional in the capacity as a classroom teacher.
- **For further information consult:**
  - Chair of the Faculty Development & Recognition Committee; Faculty Handbook.

### When is the deadline?

- **Always the:**
  - 1st Friday in September
  - 3rd Friday in November
  - 4th Friday in February
  - 3rd Friday in April - Late applications will not be accepted.
- **Always February 1 - if falls on a weekend, the Friday before - Late applications will not be accepted.**
- **Always November 6 - if falls on a weekend, the Friday before - Late applications will not be accepted.**
- **Always September 28 - if falls on a weekend, the Monday after.**
- **Always March 1**
- **Always November 1, for those using funds during a sabbatical. Others will be processed by the committee as they are submitted.**

### How may I use the award?

- **For activities to enhance the ability to be a productive and innovative professional in the capacity as a classroom teacher.**
- **To enhance the educational mission, visibility, and research stature of the Connecticut State University System. Proposal required. See Guidelines provided in email in November or online at http://www.wcsu.edu/grants/forms.asp.**
- **The project must contribute to the body of research, creative or pedagogical knowledge of the applicant's discipline.**
- **Sabbatical leaves are granted for the purposes of scholarly and creative endeavors that strengthen the professional competence or enrich the teaching or equivalent professional responsibilities of faculty members.**
- **For curriculum development of courses and programs. Preference is given to new curriculum development over revising existing courses.**
- **For tuition, books, travel and related expenses. Retraining must be in areas deemed useful to the University as determined by departments or administration.**

### For further information consult:

- Chair of the Faculty Development & Recognition Committee; Faculty Handbook.
- Sponsored Research Administrative Services, c/o the Provost Office, Ext. 7-8487
- Chair of the Research & Development Committee; Faculty Handbook.
- Chair of the Academic Leave Committee; Faculty Handbook.
- The Dean; Chair of CUCAS; Faculty Handbook.
- Chair of the Academic Leave Committee; Faculty Handbook.