**India Juliette Kilo**

55 Bravo Zulu Lane, New Milford, CT 06776

(860) 555-2121

[india.j.kilo@gmail.com](mailto:india.j.kilo@gmail.com) www.linkedin.com/in/indiakilo

**SUMMARY**

Decorated security professional with seven years of security-related experiences in sensitive situations, including five years of outstanding achievement in the US Navy; Motivated to leverage achievement in high operational tempo environments, qualification in field training, and experience in safety patrols, security details, undercover investigations and public service activities; Fluent in Spanish

**EDUCATION**

**Bachelor of Science Degree in Justice and Law Administration,** (expected) May 2021

Western Connecticut State University, Danbury, CT

* Worked 20+ hours weekly while maintaining full academic course load
* GPA 3.85/4.0

**RELEVANT COURSEWORK**

Justice Issues in Domestic/International Terrorism; Human Rights; Criminal Procedure

**PROFESSIONAL EXPERIENCE**

McDuff and Associates, Stamford, CT **September 2019 – Present**

**Investigator**

* Coordinated several Stamford office operations for a growing, nationwide investigative firm; conducted daily surveillance investigations and obtained evidence in support of three key cases types, including worker’s compensation, background checks and marital
* Leveraged state-of-the-art technology and investigative methods for each of the supported operations, including quality video-taped footage; trained new office personnel to operate field equipment and prepare error-free reports to tracking essential data

**Investigative Assistant (Intern) May 2019 – August 2019**

* Performed background checks, ensuring accuracy and completeness of information relevant to the casework; communicated through a variety of means with diverse clientele, investigators and sales representatives on a daily basis
* Generated leads and documented suspicious individual tracking recording activities with high degree of accuracy and completeness

United States Navy **December 2013 – December 2018**

**Master at Arms (MA)**

* Deployed to Afghanistan for security operations against high value targets; conducted surveillance and counter-surveillance activities and entry inspections, recording and reporting all anomalies; recognized with Bronze Star award for valor during sensitive activities
* Qualified Surface Warfare Enlisted, exceeding standards for 90% of all Navy MA, promoted ahead of peers; led variety of safety patrols and security details, ensuring team personnel were qualified and trained to emerging standards; conducted interviews and interrogations, communicating expeditiously through the chain of command; tested/monitored security systems
* Coordinated multiple public service and volunteer activities (US and Afghanistan), gaining regional goodwill and enhancing confidence of coalition partners

**TECHNICAL SKILLS AND LANGUAGES**

Expert Marksman (Rifle/Pistol); High proficiency with all Microsoft Office applications; Fluent in Spanish