



REQUEST FOR FINANCIAL AID ADVANCE

Student Name: _____	ID Number: _____
Term: Fall _____ Spring _____	# of Credits Registered: _____

I am a registered student during this term and I am requesting an advance of my excess financial aid to **PURCHASE TEXTBOOKS AND SUPPLIES**. (Excess financial aid is defined as aid awarded by the WCSU Office of Financial Aid less University charges owed.)

Excess aid available: _____ as of date: _____
Amount requested: _____ (maximum \$800.00)

Stipulations:

1. Excess financial aid (aid awarded by the Office of Financial Aid) must exist on the date of this request.
2. The amount requested will be placed on your WestCONNECT Card account by 4:00 pm if this form completed prior to noon of that day.
3. Money advanced to WestCONNECT Card account will not be reversed or removed, but any amount remaining in the WestCONNECT Card account after purchases are made at the WCSU Bookstore can be utilized at any location that accepts CONNect cash.
4. As purchases are made, the account balance is automatically adjusted. Books returned during the term will not be redeemed for cash, but credited to your WestCONNECT Card account. At the conclusion of the term, books sold back to the WCSU Bookstore will be redeemed for cash.
5. Lost, stolen or damaged cards should be reported immediately to the WestCONNECT Card Office located in the back of Old Main, OM 013, during normal business hours or to the Campus Police Department (203-837-9300) at other times.
6. Cash is not available from the WestCONNECT Card account. There is a \$15 fee to close a CONNect Cash account.

By signing below, I have read and understand all the information listed above. I further understand that should my financial aid be cancelled or decreased, or that I should incur additional charges or fees that affect payment of my financial aid advance, I will assume liability for full payment to the University. I also acknowledge that by placing money on my WestCONNECT Card and opening a CONNect cash account, I am agreeing to the University's terms and Conditions for use. For full Terms & Conditions document, please visit the website at www.wcsu.edu/westconnect.

Student Signature: _____	Date: _____
Amount requested: _____ (maximum \$800.00)	

Office of Financial Aid Approval:

Amount: _____ Signature: _____ Date: _____

Cashier's Office Approval:

Initials: _____ Entered on Banner: _____ Amount: _____
Detail Code: **CONN**