



**CUCAS Minutes
December 18, 2014 in Warner 103**

2014-15 Members Present: Missy Alexander, Jay Brower (co-chair), Jessica Eckstein (co-chair), Dave Martin, Dave Smith, Rob Whittemore, Timothy Wiggins, Barb Piscopo, Jerry Wilcox, Nicholas Greco, Registrar's Office Representatives: Deanna Cibery Schaab, Jennifer Zdziarski

Members not present: Patrick Fallon, Lawrence Immohr, PS rep (TBA), 2 Student Reps, Divya Sharma

Called to order at 9:41 a.m.

- I. Minutes of CUCAS meeting of November 13, 2014 approved. (Wiggins/Greco, 8/0)
- II. Announcements
Gen Ed Report (Brower)
- III. Old Business
 - a. Website Status (Brower): Website is live (<http://www.wcsu.edu/committees/cucas/>). Will make accessible from Sharepoint page and A-Z index. Any changes/corrections, email to J. Eckstein
 - b. Report from subcommittee regarding Required Submission list (Brower): Excel document, created to assist individuals with the curriculum submission process, is completed. Additions mentioned in last month's meeting (type of class, credits, cross listings, prereqs for COURSES section) were incorporated. Finalized document will be posted on CUCAS website. Motion to approve the form. (Whittemore/Piscopo). Motion approved (6/0).
- IV. New Business
 - a. Writing 101P
Submitted under different CD (system glitch). Will just be re-approved (per M. Alexander) through Sharepoint. This will be done with notation of former approval.
 - b. History & NWC
New course proposal: HIS 4XX: Race and Power in U.S. (CD 1415028)
Motion to Approve (Greco/Piscopo). Discussion: Revise the course description so students can distinguish the difference between Race courses offered by Sociology vs History. HIS 301 is being retired and the Department Chair will notify the provost to remove it from the catalog. HIS 4XX (Race and Power in the US) will replace HIS 320(Women and Leadership). Motion approved (7/0)

HIS 2XX Immigrant NYC and HIS 2XX Irish in America (Not on Meeting Agenda due to oversight; however, was approved by Gen Ed committee and available on Sharepoint agenda for past few weeks).
Motion to approve as packet (Eckstein/Wiggins). HIS 2XX (Immigrant NYC) will replace HIS 256 (Background to the Civil War) to reflect department expertise. HIS 2XX (Irish in America) will replace HIS 309 (American Frontiers). Motion approved (8/0)
 - c. New Course Proposal MKT 3XX Multicultural Marketing (CD1213232)
B. Oumlil provided course background. Motion to approve (Piscopo/Eckstein). Discussion centered around need to modify presented learning outcomes (too specific, numerous, difficult to assess). Based on Learning Outcomes being reduced to 3-5, Motion Approved (6/0)

d. Discussion on Raising Course Caps

Issues raised were: What is a reasonable cap for pedagogy; workload for faculty; room size; the realization that certain courses will never fill due to the level of the course and the prerequisites. M. Alexander is exploring this in Arts and Sciences and will share her findings. This may in turn be used for budgeting purposes.

V. Other

Since the March 19, 2015 CUCAS meeting conflicts with Spring break, the meeting is rescheduled to Thursday, March 12, 2015.

Since the May 21, 2015 CUCAS meeting is scheduled two weeks after the close of the semester, the meeting is rescheduled to Thursday, May 14, 2015.

The meeting was adjourned at 10:32 a.m.

The next meeting is scheduled for Thursday, February 19, 2015 at 9:30 a.m. in the midtown Student Center, Room 202.

Minutes approved in 2/19/15 meeting.