

**WESTERN CONNECTICUT STATE UNIVERSITY**  
**General Education Committee**

**Minutes**  
**January 26, 2007**  
**Haas Library**  
**8:30am-10:00am**

**Members present:** Veronica Kenausis (Chair), Daryle Brown, Abbey Zink, Paula Secondo, Linda Vaden-Goad, Ron Drozdenko

**Guests present:** Ed Hagan, John Briggs, Brian Clements, Oscar De los Santos, Steve Ward, Ed Reed

1. Appointment of recorder: Daryle Brown
2. Approval of December 8, 2006 minutes: deferred to next meeting
3. Community input and comments: none
4. Old Business: none
5. New Business:
  - a. Honors proposal (S. Ward): Honors: Tutorial in XXXXXXXX (HON 296, 396, 496)
    - explained that the tutorials would be taught like "guided reading"/ taught only once initiated by students and/or faculty
    - 3-5 students with same interest
    - Questions: should there be a cap on the number of courses that a student may take? (suggested 1-2)
    - how often would these courses be offered? (unsure, but probably ready to go Spring 2008)
    - who makes the decision as to which gen ed category the courses would be placed? (suggested as to where is the "focus" of the course)
    - was suggested that each individual tutorial be presented to the Gen Ed Committee for decision on category
    - If the tutorial is taught more than once, it must go through full review process

**Motion:** The General Education Committee supports the Honor Tutorials 200 through 400 level and invites each tutorial to come before the committee for approval (L. Vaden-Goad/A. Zink)/ approved unanimously

- b. HPX 100 (J. Schlicht): deferred to next meeting as Jeff was unavailable
- c. Professional Writing Proposals (A. Zink): The Craft of Writing I, II, III and IV  
4 separate courses were presented by Abbey Zink  
all 4 course syllabi reviewed by committee members and questions answered

**Motion:** Accept all four (4) writing courses as submitted (L. Vaden-Goad/P. Secondo)/ approved (5 in favor; 0 against; 1 abstention)

Note: these courses are required for **Professional Writing Majors** and will not count toward the Gen Ed requirement/ for the **general student population**, the courses will count toward the Gen Ed requirement

- d. AAC&U Institute May 18-23, 2007 in Newport, RI (team-based conference)  
pros and cons were discussed/ coincides with graduation weekend at WCSU and there are many commitments for all of us  
the committee decided to look on the AACU.org website for other conferences pertaining to general education for our next meeting
- e. Q&A session de-briefing: the committee as a whole felt that the Q&A session was well attended/ a thank you will be sent to all of those in attendance
- f. Recruiting faculty/CELT Lunch Forum: faculty have started volunteering to teach an FYE course/ committee suggested a possible date for CELT forum of Wednesday 2/21/07 to discuss FYE and how to convert a present course to an FYE
- g. Online FYE course submission: one course has been submitted to date, but more are expected/ an email will be distributed re: CELT luncheon/ completed syllabi due March 27, 2007

6. Other Business: none

For next meeting, committee members are to bring definitions of methods/areas of inquiry within general education programs from other schools to see how they are defined.

Next meeting: Friday February 9, 2007 8:30am-10:00am 2<sup>nd</sup> floor Haas Library.

Meeting Adjournment: 10:00am.

Respectfully submitted,

*Daryle Brown*, recorder