
ITC Meeting Minutes

Location: OM 304

Date: 10/12/17

Time: 9:00-10:00

Present: Rebecca Woodward, Richard Montague, John DaRosa, Sharon Young, Chuck Rocca, Veronica Kenausis, Bill Joel, Diyva Sherma, Terry Wells, Eric Zematis, Aura Lippincott

Minutes: Aura Lippincott

Agenda details:

I. Reading and approval of minutes

Motion to approve 9/14/17 minutes - John DaRosa

Second: Rebecca Woodward

H drive migration to O365

New students are already moved off H

Late November H will be retired for continuing students. A communication went out to the campus that this is happening. Students have been given instructions to move their material.

OneDrive App –will all computers on campus be set up with this? Windows 10 comes with the App installed; Windows 7 does not. By the time we move fac/staff off K and H, will it be possible to push this out? John D. will check with the Infrastructure team. No timeframe for faculty and staff network drive retirement.

SPSS and Cobol use off campus requires Citrix. Currently accesses H drive. Chuck R mentioned that computer Algebra systems need Citrix. Looking at open source options as an alternative.

Suggestion to get a list of all of the Citrix users.

John D suggested that ITC could serve as a pilot group for changed to technology services and solutions.

II. Reports from ITI Department

a. John DeRosa report

Website:

Have a list of sites to move; about 50 percent of the way there. Have students working on this project.

Library website – Specialty customizations are needed so will wait to make the decision about moving library site to WordPress.

Banner Modernization Project:

Look/feel/functionality not changing in phase 1. This phase is migration to cloud (AWS).

The modernization phase – several campus stakeholders are involved in the planning for this phase - enrollment management - registrar, admissions, financial aid, housing, student affairs, advising; Faculty: Josie H, and Chita; Finance. Question about Blackboard integration – will it be possible to transmit midterm/final grades from Blackboard to Banner? Blackboard also has an attendance function coming soon – perhaps this can integrate as well.

Phone project –

Analog phones are getting moved now. These include blue “emergency” phones; courtesy phones, elevator phones. Moving these in batches of 80. Resolving issues related to the analog as they come up. Have about 350 or so to go.

b. Rebecca Woodward report

Blackboard:

This winter intersession moving Blackboard to the 2016 theme. Sunday, December 17. All courses will be cutover at once (Fall and Spring semesters).

The new theme impacts fonts and colors only. There will not be any functionality changes. This is a required step for the eventual move to the new Blackboard Ultra platform.

Will announce this move next week at Senate.

There is a slight overlap between Winter intersession and when grades are due so faculty logging in during this time will see the new theme.

Support will be available to faculty on Sunday, December 17, in the event of any issues.

Bill J suggested that we have Blackboard templates. Aura related that a template was created but was shelved because of the planned move to Ultra, which doesn't require faculty to build navigation and content areas. The Ultra format is much more intuitive for faculty and students.

Discussion about having faculty involved in creating templates – focus groups.

Discussion about communicating technology changes. As we are making all of these tech changes, then need to get the communication out to everyone. Sending an email out is not enough. Sharon asked whether faculty would watch video primers. Need to get faculty buy-in; low tech and high tech faculty. Some commented that they are not receiving or seeing these emails. John D. will review the email lists. Had publications dept. print up posters for the H drive move.

Video streaming:

Video converted from video.wcsu.edu to media.wcsu.edu

Media.wcsu.edu does not come up in search on the WCSU website. John D will ask the website folks to look into this.

Service Desk:

Rebecca is trying to transform the service desk; can login to Samanage now to create, track, and communicate about your own tickets. Ray has developed some videos to train faculty. Access is via the ITI webpage or directly via https://wcsu.samanage.com/catalog_items.portal

III. Unfinished Business

IV. New Business – Deferred to next meeting

Demos: Samanage service desk, Office 365; Ultra, WordPress design,
Chuck R. suggested screen capturing these via media.wcsu.edu

a. Website Design SY

V. Presentation

a. Office 365 demo RW/JD

a. Adjournment

Chuck R made a motion to adjourn at 10am.
John D second.