| ITC Meeting Agenda |
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| Location: OM 304 |  |
| Date: 5/10/18. |  |
| Time: 9:00-10:30 |  |

# Member Bill Joel, Christina DiCarro, John DeRosa, Chuck Rocca, Aura Lippincott, Sharon Young

# Guests: Patricia O'Neill, Jason Esposito, Derek Ljongquist

## Minutes: Aura Lippincott

# Agenda details:

## Reading and approval of March minutes.

Corrected minutes

John D – first; Christina D - second

## Reports from ITI Department

1. John DeRosa report

Office 365/OneDrive migration:

Office 2016 and Windows 10 will need to be deployed.

More capability with cloud and it will save us money. ITI bears cost of drives now and system currently pays for Microsoft

Labs: In windows 10, One Drive will appear in file explorer

Windows 7 ends support in 2020

We have 2000 computers on windows 7

Could still deploy 2016 in window 7 environment

Question whether could roll out OneDrive app to Windows 7. For staff/faculty machines yes, but for labs needs to be investigated further.

Suggest:

August lab/ classrooms rollout

Faculty/staff afterwards in a rolling upgrade

Rebecca said that this summer lab will be on Windows 10

Mac users have been on Office 2016 for about 2 years. Difference on Mac for O365 and 2016 is licensing

Bill J: students aren’t logging into O365. They are saving things on the hard drive and files are gone. The double login to computer and web is an issue. If students are using SPSS, programming languages, online OneDrive is a problem. Might need to identify the classrooms where office is not the primary tool being used (that require direct access to an installed folder). Which programs: Computer Science, Psychology, others?

Student orientation don’t have tech orientation anymore. Continuing students got the notices about drive change. Can faculty do this awareness raising in classes? If so faculty would need to be trained first.

Could we push out windows 10 this summer to everyone?

Dereck Y - Not likely that it could be done. Could do Office 2016 by essentially flipping a switch. Windows upgrade needs a technician to support the upgrade. Also need to identify which apps will work on Windows 10 and which won’t. This is not an insignificant evaluation project.

Bill J suggests listing classrooms and prioritizing order of upgrade. Communicate this to faculty.

Identified multi computer rooms

Next:

Need to contact instructors in these rooms

Identify specialized software in this classrooms

Explore providing an-person support for the rooms that change over. Students can provide this support.

Demo of Office 2016 and integration with OneDrive

Test group for 2016 deployment: MTCC, ITC

June 1-15

Need to test the deployment; it pushes O365 and removes previous versions of office

Test with Dept. Secretaries, Mac testers

Decisions:

Windows 10 in all labs

Deploy Office 2016 to all

Prioritize classrooms

Prioritize multistation classrooms for Windows 2010:

* + - WS 103 priority
    - WS 116 priority
    - WS 117A secondary priority
    - WS212
    - WS219
    - WS241
    - WS377B
    - WH 301
    - WH 302
    - WH325
    - SB244
    - HASS413 – Unsure if it should be prioritized
    - HASS434 Not a priority

Banner: University Senate gave a quick update on Banner. In phase 2 now. Phase 1 didn’t have major issues. By calendar Year end need to get to Banner 9. Also trying to introduce mobile app – register, check grades, enter grades.

Website: By year end hope that all pages will be on new design.

1. Rebecca Woodward report

Computers: Massive amount are coming in and will be rolled out this summer.

Student center

C4 – 28 machine Lab is shutting down.

Creating a new Incubator space, Xbox, VR equipment, Kaltura recording; and Webex podcast area

## Unfinished Business

## New Business

### Goals for ITC for next year

#### Membership – Sharon will reach out to people over the Summer about continuing on the committees

#### Department Tech committee – many haven’t met for a long time. Sharon will reach out to Senate about whether these should continue/ be revived etc. Depts. don’t have their own budgets anymore. If these don’t continue, then Schools need to figure out how to have an ITC rep

b. Online course – student evaluation

Currently online courses outside of online degree programs are not evaluated by students. Committee on Distance Education evaluated whether Blackboard Enterprise Survey can be used for this purpose. Would like to run a small test with online summer courses in the Communications department.

Adjourned 10:33AM

## Presentation - deferred

### Office 365 demo

## Adjournment