

Agenda
Program Review Committee
Macricostas School of Arts & Sciences

Friday, December 4th at 10:00am via Webex

In attendance: Caroline Waldbuesser, Jessica Kraybill, Katie Lever, Christine, Daniel Baluha, Mike Shoushani, Pat Boily, Michelle Brown

Guests: Dennis Dawson, Howell Williams, Jessica Schofield

Meeting adjourned at 11:13am.

Minutes taken by Caroline Waldbuesser.

1. Prior Minutes

- a. Approval of November 13th meeting minutes.
 - b. Typo in Pat Boily's name.
 - c. Minutes passed pending typo fix (Katie/Dan).

2. Announcements

- a. Executive session discussion
 - After a discussion on this topic, to maintain transparency, the committee is no longer considering an executive session. If the committee has any questions on an agenda item before a meeting, the questions should be directed to the PRC chair, and the chair should share this discussion with the committee during the meeting.
- b. Next semester's meeting time
 - 2nd Friday of every month.
 - Everyone agrees for 9:30am next semester.

3. Old Business

- a. None

4. New Business

- a. (CD2021054, Williams) Political Science program changes
 - Williams and Schofield.
 - Christine = political economy class, is there something that eco offers that is similar?
 - Schofield = no.
 - Michelle = excited that this is bringing the PS department into more contemporary times.
 - Jess = 2nd revision (renaming PS 104 to World Governments), the minutes included from September did not address that change. Christine answers that it was discussed in the meeting but did not make it into the minutes. Jess asks to

have meeting minutes revised to include that into the minutes. Howell will send the revised documents to Jess to upload to SharePoint.

- Christine = PS course rotation, should the periodic courses be revised to say “periodically” in order to simplify terms.
 - Howell = will work on that in the spring.
 - Dan = revised course rotation? What are the specific changes?
 - Howell = the only update is political theory went from once every 2 years to once every spring.
 - Dan = course revision for PS 2xx typo with 3xx. Page 2, “PS 2xx Course Proposal” document.
 - Jess = proposal for PS 201, was the topical course outline revised?
 - Howell = remove this here and include later on.
 - Jess = Revising PS/ECO 110 to 2xx, need to include the grading process.
 - Pass pending minor revisions (Dan/Michelle), passed.
- b. (CD2021062, Dawson) Addition of SI competency – AST 122
- Christine = 4 credit course? Dennis = yes. Pat = says 4 credits on SharePoint form.
 - Jess = assessment plan? Does there need to be its own section? Pat = matches previous documents passed. – we’ll leave it as is!
 - Motion to approve (Christine/Mike).
 - Passed.
- c. (CD2021063, Dawson) Addition of SI competency – AST/ENV 134
- Christine = ENV course listing? Pat = no one is in charge of the ENV department*. – Does not have a direct impact on the proposal for that class.
 - Motion to approve (Katie, Michelle).
 - Passed.

*Examine eliminating ENV course offerings. Check with departments who use the cross-list to see if it’d affect their departments.