

**Meeting Minutes**  
**Program Review Committee**  
**Macricostas School of Arts and Sciences**

**Wednesday, November 10, 2021 at 9:30 AM in HI107**

**Members in attendance** (alphabetical): Daniel Baluha, JC Barone, Michelle Brown, Christine Hegel-Cantarella (until New Business 12, left at 10:42), Anna Malavisi, Manoj Misra, and Forest Robertson (chair)

**Guests** (alphabetical): Fatou Barry (Student-Hancock Leadership Program), Leslie Lindenauer, Shane Murphy, Theodora Pinou, Jessica Schofield, and Howell Williams.

**Minutes Taken by Manoj Misra**

**I. Prior Minutes**

1. Minutes of October 13<sup>th</sup>, 2021 meeting (taken by Daniel Baluha) approved (Barone/Malavisi; 7-0-0)

**II. Announcements**

1. MSAS PRC by-laws tabled until the next meeting.

**III. Old Business: Revised files were sent to F. Robertson incorporating the changes and those have been uploaded to SharePoint.**

1. SOC – Revised Program Sheet and Options (Hegel-Cantarella) (CD2122065)
2. PS – Revision to the PS course rotation (CD2122039) (Williams)
3. PS/GEO 290 – Geopolitics in the 21<sup>st</sup> Century revisions (title, level, prereqs, frequency, SLOs, outline, etc.); addition of IL competency (Williams) (CD2122036)
4. PS 218 – American State and Local Government revisions (title, description, frequency, prereqs, etc.); addition of CT and W2 competencies (Williams) (CD2122034)
5. PS 213 – Politics and the Court revisions (frequency); addition of CT competency (Williams)(CD2122033)

6. PS 4XX – New course: Human Rights; addition of W2 competency (Williams) (CD2122031)
7. PS 3XX – New course: African Politics; addition of IC competency (Williams) (CD2122032)
8. PS 2XX – New course: Model United Nations; addition of OC competency (Williams) (CD2122038)

#### **IV. New Business**

1. PSY 593 – Drugs and Behavior revisions (course title, course description, SLOs, and course outline) (Barrett) (CD2122074).  
Approved pending the following revisions, Robertson /Brown 7-0-0
  - a) Add a statement of revision
  - b) Consistency between capital letters
2. PSY 583 – The Psychopharmacology of Addiction and Medication Assisted Treatment revisions (course title, course description, course outline, and SLOs) (Barrett) (CD2122073)  
Approved pending the following revision, Baluha/Barone, 7-0-0
  - a) Add a statement of revisions
3. PSY 530 – Internships in Addiction Studies revisions (course description) (Barrett) (CD2122075)  
Approved pending the following revisions, Barone/Brown, 7-0-0
  - a) Add a statement of revisions
  - b) Clarify the hours needed in the rationale section.
4. BIO 6XX – New course: Continuing Integrated Biological Diversity Thesis Research (Pinou) (CD2122070)  
Approved pending the following revisions, Malavisi/Brown, 7-0-0
  - a) Add department course rotation
  - b) Include the statement: “Course outline is established in the thesis proposal.”
  - c) Change the department name on top to Biology.
  - d) Add a section that no new resources required.
5. BIO 480 – Group Senior Research revision (course prerequisites) (Boily) (CD2122069)  
Approved pending the following revisions, Barone/Hegel-Cantarella, 7-0-0
  - a) Add “must also satisfy W3 requisites” in the prerequisite section.
  - b) Add a heading: frequency
  - c) Add an assessment plan and grading
  - d) Add a section that no new resources required.
  - e) Change the department name on top to Biology.

6. BIO 104 – General Biology II revisions (course descriptions, outline, SLOs, and program learning outcomes) (Pinou) (CD2122068) Anna/JC, unanimous pending the changes  
Approved pending the following revisions, Malavisi/ Barone, 7-0-0
  - a) Add statement of revision, grading scheme, frequency
  - b) Separate out grading from the assessment plan
  - c) Course outline must be two-tiered.
  - d) Add a language that no new resources required.
  - e) Change the department name on top to Biology.
  - f) BIO 104 was approved by the MSAS PRC, but it went to CUCAS before going to GenEd Committee. CUCAS Chair rejected it, Dora uploaded the proposal again to Sharepoint (new CD# is CD2122096) and Forest approved it.
  
7. BIO 103 – General Biology I revisions (course description, outline, and SLOs) (Wong) (CD2122067)  
Approved pending the following revisions, Brown/ Hegel-Cantarella, 7-0-0
  - a) Add a statement of revision, grading scheme, frequency
  - b) Include old proposal copy
  - c) Separate out grading from the assessment plan
  - d) Add a language that no new resources required.
  - e) Change the department name on top to Biology.
  - f) BIO 103 was approved by the MSAS PRC, but it went to CUCAS before going to GenEd Committee. CUCAS Chair rejected it, Dora uploaded the proposal again to Sharepoint (new CD# is CD2122095) and Forest approved it.
  
8. HIS – Major requirement revisions (Gadkar-Wilcox) (CD2122082)
  - a) Misra made a motion to consider 8, 9, 10, 11 and 12 as a package. Misra/Robertson, 7-0-0.
  - b) Robertson made a motion to pro forma reject items 8 to 12. Robertson/Malavisi, 0-7-0. Items unanimously rejected.
  
9. HIS – Department name change (Gadkar-Wilcox) (CD 2122081)
  
10. HIS/WOR 1XX – New course: World History Since 1500 (Gadkar-Wilcox) (CD2122078)
  
11. HIS/WOR 1XX – New course: World History and Culture to 1500 (Gadkar-Wilcox) (CD2122077)
  
12. WP 1XX – New course: Social Justice and World History (Gadkar-Wilcox) (CD2122076)
  
13. PS/WS 340 – Gender, Justice, and the State revisions; addition of W2

competency (Williams) (CD2122037)

Approved pending the following revisions, Misra/Barone, 6-0-0

- a) Williams will email Robertson copies of the Social Sciences Dept. meeting minutes

14. PS/COM 273 – Politics in Film revisions (course description and prerequisites); addition of CT and IC competencies (Williams) (CD2122035)

Approved pending the following revisions, Michelle/Anna 6-0-0

- a) Old proposal is included, it is just one page
- b) Mention when the course will be offered first
- c) CT Gen Ed outcomes must be updated

15. PS 4XX – New course: Women in Global Politics (Schofield) (CD2122089)

Approved pending the following revisions, Brown/Misra 6-0-0

- a) Remove WS from the cross-listing
- b) Include a course rotation, Robertson will upload it to SharePoint

16. SOC 101 – Social Problems revisions (prerequisite, course description, outline, and SLOs); addition of IL competency (Bandhauer) (CD2122088)

Approved pending the following revisions, Brown/Misra 6-0-0

- a) Make the fonts consistent
- b) Add a hyphen between “comparing contrasting” in the Outcome 1 Justification,
- c) Include the phrase “but not limited to” in the Discussion of Assessment section.

17. WRT 246W – Science Writing revisions (course number and assessment); addition of W2 competency (Clements) (CD2122087)

Approved pending the following revisions, Misra/JC 6-0-0

- a) Add definition of Tier II
- b) Gen Ed justifications of outcomes need to be revised

18. ANT/SOC 330 – Social and Cultural Theory revisions (prerequisites, frequency, course description, and outline); addition of W2 competency (Hegel-Cantarella) (CD2122086)

Robertson already approved this as it has been through the governance process.

19. Proposal to amend the MSAS PRC by-laws (Robertson). Tabled until the next meeting.