



Meeting Minutes

**Program Review Committee
Macricostas School of Arts & Sciences
Wednesday, December 8th 2021
9:30AM-12:40PM, HI107**

Members in Attendance: (alphabetically) Daniel Baluha, JC Barone, Michelle Brown, Christine Hegel-Cantarella, Anna Malavisi, Minoj Misra, Forest Robertson (Chair)

Guests: (alphabetically) Carina Bandhauer, Stavros Christofi, Wynn Gadkar-Wilcox, Michael Shoushani, D.L. Stephenson, Cigdem Üsekes

Meeting began at 9:30 AM. Minutes taken by JC Barone.

I. **Minutes from November 10, 2021:**

Approved unanimously

II. **Announcements:** This semester has seen many proposals come before this Committee at every meeting with 20+ proposals being the norm.

a. We will move the Proposal to amend the MSAS PRC by-laws to the end of the Agenda.

III. **Old Business**

1. **SOC – Revised Program Sheet and Options (Hegel-Cantarella) (CD2122065)**

Approved pending the following revisions (Barone/Misra; 7-0-0):

b. Add general elective section with 38 credits.

c. Add four-year plan, assessment, and course rotation.

d. Rationale must read “from 4 options to 2” (F. Robertson will make this edit before approving in SharePoint).

2. **PS/WS 340 – Gender, Justice, and the State revisions; addition of W2 competency (Williams) (CD2122037).**

a. PRC has approved this proposal as revised and minutes are included with proposal:
(Misra/Barone, 6-0-0)

IV. **New Business**

1) **HUM 3XX – New course: Big Data and Society;** addition of CT and IL competencies (Üsekes) (CD2122090). This course will be resource neutral (included in proposal). Will not go to UPBC.

Approved unanimously.

- 2) **HUM 1XX – New course: HUM 1XX Interdisciplinary Problems;** addition of OC and IL competencies (Stephenson) (CD2122098). (Dan/JC). Addition of OC and IL competencies (Stephenson) (CD2122098). Resource neutral. Gen Ed is working on OC competencies.
 - a. On “Rationale,” 3rd line from bottom, fix typo (“in order to skills”)
 - b. Revise numbering on Course Outline
 - c. Remove “Submitted by D.L. Stevenson”
 - d. Course description should include when offered and frequency.

Approved unanimously pending language and rationale revisions

- 3) **HUM 3XX – New course: Discipline and Punishment;** addition of CT and CE competencies (Stephenson) (CD2122097) (JC/Anna). No UPBC, goes to Gen Ed
 - a. In 3, typo “J” comes after “I”
 - b. Resubmit with outline and language revisions

Approved unanimously, pending revisions

- 4) **HIS – Major requirement revisions; addition of HIS 294 to HIS major reqs.** (Gadkar-Wilcox) (CD2122093) (JC/Michelle).
 - a. Change “Global” to “World” Perspectives. Confirmation is needed re: Dept of history & history has been changed b/c SharePoint still refers to older name
 - b. General Ed electives (show “40”) and Gen Ed free electives (show “41”) should state “no changes occurred”
 - c. Renumber as needed
 - d. Revise course rotations with more details for all affected courses.
 - e. In 4-year plan, include these
 - f. Assessment Plan: the word “Major” is written twice and add HIS 294 to Assessment section
 - g. Add “General Education Free Electives” to Program Sheet; Clarify 300-400 electives
 - h. Revise wording from “NWC” to “WP”
 - i. Change number, HIS 294
 - j. Remove one of the majors from the Assessment Plan
 - k. Dean Brown needs to see confirmation of name change. There is a lag in approving the name change; SharePoint is not showing approved name change yet.

Approved unanimously pending changes.

- 5) **HIS – Change of Non-Western Cultures (NWC) label to World Perspectives (WP) label** (GadkarWilcox) (CD 2122094).(Anna/Michelle) (change “global” to World Perspectives).
 - a. Revise to “NWC” to “WP”
 - b. Dean Brown needs to see confirmation of name change. SharePoint is not showing approved name change yet.
 - c. Changes made to Program Sheet and Assessment Plan should be the same as stated in #4 above.
 - d. In Assessment Plan, the word “Major” is written twice
 - e. Assessment section: Change course number, adding HIS 294 and removing one of the majors from the Assessment.

- f. On 4-year plan, revise semester “3” to “4”
 - g. Add “General Education Free Electives” to Program Sheet and clarify 300-400 electives
Approved unanimously pending changes.
- 6) **HIS/WP 1XX – New course: World History and Culture Since 1500**; addition of IC competency (Gadkar-Wilcox) (CD2122099) (Anna/Michelle).
- a. Revise language in course description: Remove the words “non-American” and “non-European,” and after “World History” state, “in areas other than Europe and United States.”
 - b. On topical outline, remove “Sample;” outlines are not samples.
 - c. Change department minutes from “Global” to “Social.”
 - d. Add to justification of resources that the History Department removed 300- and 400-level courses in September.
Approved unanimously pending changes.
- 7) **HIS/WP 1XX – New course: World History and Culture to 1500**; addition of IC competency (GadkarWilcox) (CD2122100) (JC/Anna). HIS is Adding three classes, removing two classes plus FY HIS 100 course. No UPBC needed.
- a. Remove the word “Sample” from Topical Outline; the outline is not a sample, but areas that need to be covered regardless of instructor.
 - b. Add History 294 to Assessment Plan.
 - c. Add to justification of resources that the History Department removed 300- and 400-level courses in September.
Approved unanimously pending changes.
- 8) **HIS/WP 1XX – New course: Social Justice and World History**; addition of FY and IC competencies (Gadkar-Wilcox) (CD2122104) (JC/Anna).
- a. Add to the Justification of Resources, that the History Dept removed 300- and 400-level courses in September 2021. Standard grading.
 - b. In main document, change typo “Southeast Asia” from “Southeast Asian.”
 - c. Add the missing 5th Outcome in the FY Competency, “Understand habits and practices ...in academic Success.”
Approved unanimously pending changes.
- 9) **NWC 110 – Vietnamese Culture** revisions (course label, course title, course description, frequency, outline, and SLOs) (Gadkar-Wilcox) (CD2122105) (Christine/Michelle) .
- a. Add a statement of revisions for clarity to the Committee.
 - b. Add old course outline. Need Assessment Plan.
 - c. Add to justification of Resources, the History Dept removed 300- and 400-level courses in September.
Approved unanimously pending changes.

- 10) **SOC 100W – Introduction to Sociology (Writing Intensive)** revisions (course title and course description); deletion of IC, official addition of W2, and maintain CT (Bandhauer) (CD2122106)(JC/Michelle).
- A lengthy discussion of the proposal took place.
 - Given the issues discussed, the PRC rejected this proposal pending a longer conversation and clarification between Dean Michelle Brown and Provost Missy Alexander. The PRC understands the deadlines associated with approving this proposal and will resolve this issue while exercising due diligence.
 - Dr. Carina Bandhauer requested a rationale be sent to her regarding the rejection.
- Proposal is rejected (Approve 1/Reject 4/Abstain 1).**
- 11) **PHI 211 – Formal Logic revision; addition of OC competency** (Dalton) (CD2122124) (JC/Michelle).
- Proposal will be resubmitted to SharePoint with correct Gen Ed competency checked
 - The PRC chair will pro-forma reject the current proposal, Philosophy will re-submit with correct Gen Ed competency checked.
- The PRC approves that revised version unanimously.**
- 12) **PHI/COM 315 – Philosophy of Language revisions; deletion of CT competency and addition of CE competency** (Dalton) (CD2122121) (Michelle, Anna).
- An Assessment plan is needed.
 - The justification for the outcomes need to be consistent.
 - Prereq for W3: Remove “+” sign and change to “and” in the pre-requisites.
 - Assessment must be included.
- Approved unanimously pending changes.**
- 13) **PHI 316 – Philosophy of Science revisions;** deletion of IL/W2 competencies and addition of W3/CE competencies (Dalton) (CD2122125).
- Remove “+” sign and change to “and”
 - Assessment must be included.
- Approved unanimously pending changes.**
- 14) **PHI 381 – Plato’s Dialogues revisions;** deletion of CT/W2 competencies and addition of W3/CE competencies (Dalton) (CD2122126)).
- The justification for the outcomes need to be consistent.
 - Remove “+” sign from and change to “and”
 - Assessment must be included.
- Approved unanimously pending changes.**
- 15) **PHI 3XX – New course: Kierkegaard and Hegel** (Dalton) (CD2122112) (Michelle, Anna).
- Remove “+” sign and change to “and”
 - For frequency, there should be consistency in the course description and outline;
 - Revise to “fall 2022.”

Approved unanimously pending changes.

- 16) **PHI 298 – (FDS) Critical Philosophy of Race**; addition of CP and W2 competencies (Malavisi) (CD2122113). (Michelle, Anna).
- Faculty Developed Study (FDS) courses do not have to come before PRC unless Gen Ed competencies are included.
 - Chair Forest Robertson will send FDS form to Dr. Malavisi.
- Approved unanimously.**

- 17) **MAT – BA Math Program Sheet Revisions** (Christofi) (CD2122117) (Forest, Michelle).
- For clarity on the SharePoint form, in the 4-year plan area, for semester three, Math elective, add 300- to 400-level.
- Approved unanimously pending changes.**

- 18) **MAT 282 – ODEs revisions** (course title, course description, prerequisites, SLOs, etc.) (Christofi) (CD2122114) (Anna/Michelle).
- Add a statement of revisions, bullet points are fine.
- Approved unanimously pending changes.**

- 19) **MAT 428 – New course: Number Theory revisions** (Christofi) (CD2122115) (JC, Anna).
- Course number and title should be separate in course outline.
 - Course objectives should be separate sentences.
 - Regarding “Resources,” this is replacing an existing course (i.e., content is being replaced); please clarify this.
 - In “Learning Outcomes,” include bullets for each area (should be separate statements).
 - Bolster course description by making it more robust.
- Approved unanimously pending changes.

- 20) **MAT 414 – New course: Measure Theory and Integration** (Christofi) (CD2122116). (Anna, Michelle).
- In Resources, state it will be cross-listed with another MAT course (please specify what course) to support no need for new resources.
 - Separate course number and title.
 - In Learning Outcomes, remove 4xx and change to MAT 414.
 - Bolster course description by making it more robust.
- Approved unanimously pending changes.

- 21) **Proposal to amend the MSAS PRC by-laws** (Robertson).
- At this time, the meeting ran over three hours. Proposal is Tabled.

22) Order of Agenda items:

- Dean Michelle Brown asked if proposals that require lengthy or debated discussions and scrutiny be moved earlier in the Agenda in order to ensure her being able to be present

during those discussions. PRC meetings have been running 2-3 hours in length and the Dean is not always able to stay for the entirety.

- b. The Chair agreed that moving items in that way would be acceptable. Members concurred.
- c. The PRC must attend to all proposals presented to us. If the Committee is not able to do so in one meeting, a second meeting must be scheduled that month in two weeks. This may be something employed as needed.

Meeting ended at 12:45 pm.

Respectfully submitted,

JC Barone, PhD

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