

Meeting Minutes
Macricostas School of Arts and Sciences
Program Review Committee

Wednesday, May 11th, 2022, at 11:00 AM in HI 107 (and via WebEx)

Members Present: Dan Baluha, JC Barone, Michelle Brown, Christine Hegel-Cantarella, Anna Malavisi, Manoj Misra, Forest Robertson (chair)

Guests Present: Carina Bandhauer, Wynn Gadkar-Wilcox, Patty O’Neil

Meeting called to order at 11:01 AM

I. Prior Minutes

1. Meeting minutes for April 13th approved pending the following revisions (Barone/Malavisi; 7-0-0):
 - i. Item III-1 (“motion rejected pro forma”): Remove “pro forma”
 - ii. Item IV-2-a (“approved pending the following corrections, Hegel-Cantarella/Barone, 7-0-”): Add “0” in final vote tally to indicate no abstentions
 - iii. Item IV-3-b (“course outline should have two sub levels”): add “-“ between “sub” and “levels”
 - iv. Item IV-4 (“HIS-revisions to secondary education...”): Add note that Dr. Gadkar-Wilcox will check with the education department if a “fine arts” course strictly needs to be taken, or if other courses with a CP designation can be used

II. Announcements

1. N/A

III. Old Business

1. Update on CD2122164 (HIS – Revisions to Secondary Education/History Major): Dr. Gadkar-Wilcox confirmed that he will reach out the Jeff Jaslow or Katherine Roe about the “fine arts” requirement

IV. New Business

1. HIS 3XX – New course: Medieval Cities (CD 2122175) approved pending the following changes (Malavisi/Brown; 7-0-0):
 - i. Specify “odd Fall beginning in Fall 2023” to course frequency
 - ii. List student learning outcomes
 - iii. Add full department course rotation
 - iv. Edit course description to say “based on lectures”

2. PSY 4XX – New course: Advanced Neuroscience of Mental Health Disorders (CD2122184) approved pending the following changes (Brown/Misra):
 - i. Include justifications for each W3 and CE learning outcomes, using the listed “W3/CE learning outcomes for PSY4XX”
 - ii. Remove “possible” in “course outline” heading

3. SOC 1XX – SOC100W course revision (CD2122188) approved pending the following changes (Barone/Misra 7-0-0):
 - i. Add statement that no new resources are necessary because SOC100W will no longer be offered
 - ii. This proposal should be listed as a “New Course” rather than a “Course Revision.” Dr. Robertson will pro forma reject this proposal in SharePoint and approve a resubmitted proposal with the same content as this one as soon as possible

4. The curriculum proposal and approval processes in SharePoint were discussed.

Meeting adjourned 12:30 PM

Respectfully submitted,

Daniel Baluha