



Minutes of MSAS PRC meeting
Monday March 20th, 2023, at 4pm in HI 107

Members present: Dean Michelle Brown, Kristin Giamanco, Jess Kraybill, Anna Malavisi, Manoj Misra, and Forest Robertson (Chair)

Guests present: Carina Bandhauer, Neeta Connally, Christine Hegel-Cantarella, Leslie Lindenauer, Michelle Monette, Hannah Reynolds, Michael Shoushani, Dora Pinou, and Ed Wong

Forest called the meeting to order at 4:00pm.

- I. Prior Minutes
 - a. Approval of February 13th, 2023, meeting minutes. **Motion:** Manoj/Jess. **Approved** pending the following changes (5-0-0)
 - i. Members present, change Brian Clement to Brian Clements
 - ii. In New Business Item #3b, omit “BIO science has a maximum of 48 credits. But the numbers add up to 41 credits in the proposed document” as this will be discussed in the current meeting
 - iii. In New Business Item #3d, change Roberson to Robertson
 - iv. In New Business Item #3f, omit “the” in the following: “...threshold for getting students into the medical school”
- II. Announcements
 - a. None
- III. Old Business
 - a. None
- IV. New Business
 - a. HIS 1XX – New course: Reacting to the Past; FY competency (presented by Leslie Lindenauer) (CD2223092). **Motion:** Manoj/Forest. **Approved** pending the following changes (5-0-0)
 - i. Change the name to the Department of History and World Perspectives
 - ii. Change the course number HIS IXX to HIS 1XX
 - iii. Remove the colon after Reacting to the Past under the Course Name category
 - iv. For the Frequency, add “beginning in...”
 - v. Separate the fourth and fifth First Year outcomes and provide an appropriate justification for both
 - vi. Supply updated course rotation

- b. HIS – New program: 4+1 Program for BA and MA in History (presented by Leslie Lindenauer) (CD2223102). **Motion:** Dean Brown/Manoj. **Approved** pending the changes detailed below (5-0-0)
- i. In the new program sheet, 41 credits of general electives need to be added; under the MA History heading, Courses Outside of Major Field should be 12 credits and the Additional Coursework in History should be 6 credits. Finally, the MA Thesis will replace 6 elective credits and not 12 credits.
 - ii. Under Item #3: “Required Courses” under the subheading “MA History Component”, it should be clear that the optional MA thesis can replace the six additional elective credits that are required
 - iii. Under Item #4 entitled “Two-year course rotation” replace HIS 1XX/3XX with appropriate course numbers
 - iv. Under Item #4 entitled “Two-year course rotation” in the courses listed as “Every Other Spring (as needed)” address spelling error in the word “readings” in the title for HIS 509
 - v. Under Item #7 “Staffing Needs” amend the statement to reflect that there are changes and updates to the program
 - vi. To ensure consistency, add in “World Perspectives” instead of “Non-Western History” where appropriate
 - vii. HIS 294 (Introduction to Historical Research) is required for the major and needs to be added to the sample five-year plan
- c. MAT 118 – Elementary Applied Mathematics revisions (course objectives, SLOs, course description, outline) (presented by Michael Shoushani) (CD2223103). **Motion:** Jess/Dean Brown. **Approved** pending the changes outlined below (5-0-0)
- i. There should be a clear statement of revision that is separate from the rationale for revision
 - ii. To be consistent with the Committee on General Education, ensure that the definition of Quantitative Reasoning is included
 - iii. Replace the table on page 1 with definition, outcomes, and justifications for the Quantitative Reasoning competency
 - iv. Include the following: assessment, resources, frequency, and grading method
- d. MAT 198 – (FDS) Elementary Applied Mathematics Enhanced; addition of QR competency (presented by Michael Shoushani) (CD2223108). **Motion:** Kristin/Dean Brown. **Approved** with the changes enumerated below (5-0-0)
- i. Forest reminded everyone that the deadline to submit Faculty Developed Study forms is May 15th
 - ii. Add “General Education: QR” to the Course Description
 - iii. To be consistent with the Committee on General Education, ensure that the definition of Quantitative Reasoning is included
 - iv. Replace the table on page 2 with definition, outcomes, and justifications for the Quantitative Reasoning competency
 - v. Add in student learning outcomes in addition to including the frequency (pilot in Fall 2023), assessment, and resources
 - vi. Include updated course rotations

- vii. Remove bibliography section or frame it is as a sample bibliography
- e. MAT 198 – (FDS) Great Ideas in Mathematics Enhanced; addition of QR competency (presented by Michael Shoushani) (CD2223109). **Motion:** Manoj/Dean Brown. **Approved** pending the changes detailed below (5-0-1)
 - i. Include updated course rotations
 - ii. Clarify current objectives; are these for QR?
 - iii. Replace the QR tables with definition, outcomes, and justifications for the Quantitative Reasoning competency
 - iv. Include student learning outcomes
 - v. Add in the course frequency (pilot in Fall 2023)
 - vi. Resources need to be added
 - vii. Remove bibliography section or frame it is as a sample bibliography
- f. MAT 198 – (FDS) Elementary Statistics Enhanced; addition of QR competency (presented by Michael Shoushani) (CD2223110). **Motion:** Manoj/Dean Brown. **Approved** with the changes to be made below (5-0-1)
 - i. Ensure that the formatting of the document adheres to PRC guidelines
 - ii. Replace the QR tables with definition, outcomes, and justifications for the Quantitative Reasoning competency
 - iii. Add in assessment, resources, and course frequency (pilot in Fall 2023)
 - iv. Include updated course rotations
- g. BIO 5XX – New course: Biodiversity of Fungi (presented by Hannah Reynolds) (CD2223104). **Motion:** Dean Brown/Manoj. **Approved** pending the changes explained below (6-0-0)
 - i. Forest pointed out that the Department of Biology minutes referred to the course as “Fungi Biodiversity”, but the official title will be “Biodiversity of Fungi”
 - ii. Remove boilerplate or template components from the document (ex: instructions for course objectives and grading scheme)
 - iii. In the course outline remove “Topic #1”
 - iv. Include that the course may be cross listed with BIO 4XX
 - v. Amend the course frequency to say “beginning in Spring 2024”
- h. BIO 4XX – New course: Biodiversity of Fungi (presented by Hannah Reynolds) (CD2223105). **Motion:** Kristin/Dean Brown. **Approved** with the changes discussed below (5-0-0)
 - i. To maintain consistency with BIO 5XX, state this course may be cross listed with BIO 5XX
 - ii. Remove boilerplate or template components from the document
 - iii. Course frequency should state “beginning in Spring 2024”
 - iv. In the course outline remove “Topic #1”
 - v. Ensure that the formatting in the course outline is consistent (i.e., use of numbers versus letters)
- i. BIO 555 – Environmental Physiology revisions (title, course description, outline, SLOs) (presented by Michelle Monette) (CD2223106). **Motion:** Manoj/Forest. **Approved** with the following changes to be made (6-0-0)
 - i. There is no old course outline on record to be reviewed in conjunction with this proposal

- ii. Remove everything except “Conservation Physiology” from the Course Title
 - iii. Include a detailed statement of revision at the beginning of the proposal
 - iv. Include that this course may be cross listed with the undergraduate complement, BIO 4XX
 - v. Add student learning outcomes
 - vi. Revise “Possible Course Outline” to “Course Outline”
 - vii. References can be included if they support the rationale for revising the course and are not to be used as instructional tools for the course
- j. BIO 4XX – New course: Conservation Physiology (presented by Michelle Monette) (CD2223107). **Motion:** Jess/Manoj. **Approved** pending the changes detailed below (6-0-0)
- i. Include that this course may be cross listed with BIO 555
 - ii. Add student learning outcomes
 - iii. Revise “Possible Course Outline” to “Course Outline”
 - iv. References can be included if they support the rationale for revising the course and are not to be used as instructional tools for the course
- k. BIO – Revision of BA in Biology to BS in Biology; all three options (presented by Dora Pinou) (CD2223119). **Motion:** Anna/Dean Brown. **Approved** with the understanding that it will be pro-forma rejected and resubmitted as a revision and not a new proposal in Sharepoint and then approved pending changes (6-0-0)
- i. The paragraph (credits are incorrect) and table on page 1 under “Rationale for Revision” needs to be amended to reflect the following:
 1. ECSU: $46 + 24 = 70$ credits
 2. Sacred Heart: $42 + 22 = 64$ credits
 3. Correct all WCSU options as well
 - ii. Change the wording on page 1 under the table from “It should be noted that there are 48 or more credits in the major without the cognates for the current B.A. Biology degree. The subject area includes classes in math and chemistry. Therefore, a few credits do come from Bio prefix classes” to “It should be noted that there are minimally 35 credits in the major without the cognates for the current B.A. Biology degree”
 - iii. Under item #7, change from “It is only a name change” to “It is only a degree designation change.”
- l. SS – Revision to ANT/SOC major (presented by Carina Bandhauer) (CD2223120). **Motion:** Manoj/Jess. **Approved** pending the changes discussed below (4-0-0)
- i. The General Studies option for the BA Anthropology/Sociology should have 33–36 SH on page 4 in addition to the “Reduction in Resources” section on page 11
 - ii. The Social Justice Policy option for the BA Anthropology/Sociology should have 39-42 SH on page 7 in addition to the “Reduction in Resources” on page 11; also, in the sample four-year plan, change the Gen Ed credit from 4 to 3 in Semester 2.
 - iii. In the sample plans, remove one of the Gen Ed lab courses (pages 5, 7, and 9) and then correspondingly, amend the credits in the free electives

- iv. In all options clarify the wording around ANT/SOC 4XX CFL and SS 400 to say SS 400 or free elective and ANT/SOC 4XX CFL Internship or free elective
- v. In the course rotation under Fall B semester, change the year 20330 to 2030
- m. SOC/PS/AAS 4XX – New course: Racism, Nationalism, and the Far Right (presented by Carina Bandhauer) (CD2223123). **Motion:** Anna/Manoj. **Approved** pending the minor changes below (4-0-0)
 - i. Accept track changes in the document and send updated version to Forest
 - ii. Send Forest the updated course rotation
- n. ANT/SOC/WS 3XX – New course: Women, Work, and Power (presented by Christine Hegel-Cantarella) (CD2223121). **Motion:** Anna/Forest. **Approved** with the changes enumerated below (4-0-0)
 - i. Accept track changes in the document and send updated version to Forest
 - ii. Capitalize the first letter in the first word of all learning outcomes
 - iii. In the rationale, amend “it was cross listed with Soc” to “it was cross listed with Sociology”
 - iv. Send Forest the updated course rotation
- o. ANT/SOC/PS/SS 4XX – New course: CT Futures Lab: Internship (presented by Christine Hegel-Cantarella) (CD2223124). **Motion:** Manoj/Anna. **Approved** with the following changes (4-0-0)
 - i. Accept track changes in the document and send updated version to Forest
 - ii. Ensure that the prerequisites include those specific to the Culminating Experience competency
 - iii. Ensure that the appropriate definition for the Culminating Experience competency is included
 - iv. Send Forest updated course rotation
- p. ECO/SS 1XX – New course: Economics of Social (in)Justice (presented by Christine Hegel-Cantarella) (CD2223125). **Motion:** Manoj/Anna. **Approved** with the changes listed below (4-0-0)
 - i. Send Forest updated course rotation
 - ii. Remove the name of the instructor from the header featured on page 2
 - iii. Add in assessment information

Forest adjourned the meeting at 5:53pm.

Respectfully submitted,

Kristin Giamanco