

PRC Meeting Minutes
Macricostas School of Arts & Sciences
Thursday, November 9th, 2023 (HI 107)

Present: Michelle Brown, Jess Kraybill, Cigdem Usekes, Kristin Giamanco, Brian Stankus, Nicholas Gallucci

Guests present: Daniel Baluha

Meeting called to order at 9:30am

- I. Prior Minutes
 - a. Approval of October 12th meeting minutes. Motion to approve the minutes (Cigdem/Brian); approved: (6-0)

- II. New Business
 - a. CHE 206 – Revision: Analytical Chemistry Laboratory (Credit Hours) (Baluha) (CD2324035)
 - i. Rational for revising this lab course was discussed.
 - ii. Motion to approve the proposal (Cigdem/Jess); approved (6-0).

 - b. Revision of the B.A. in Interdisciplinary Studies (Course Requirements and Total Credits) (Usekes) (CD2324037)
 - i. The rationale and need for this proposal was discussed, and if the issue could be addressed without making a policy change, perhaps in departmental bylaws.
 - ii. Motion to approve the proposal (Jess/Brian); the motion did not pass (1-5).

 - c. Revision of the B.A. in English (Required Credits and Course Options) (Usekes) (CD2324036)
 - i. A discussion ensued about reducing the number of credits currently required by this degree.
 - ii. Motion to approve the proposal (Brian/Jess); approved (6-0).

 - d. Revision of the B.S. in Secondary Education English (Course Requirements) (Usekes) (CD2324039)
 - i. Motion to approve the proposal (Brian/Kristen); approved (6-0).

 - e. By-laws discussion (Usekes)
 - i. A concern was raised about ensuring that every department has a voice on the PRC, perhaps by requiring that each department have one representative on the committee. Language about potentially adding this to the bylaws will be drafted and discussed at our next meeting.