

**Minutes**  
Program Review Committee  
Macricostas School of Arts & Sciences  
Wednesday, February 14th, 2024 at 10:00am in HI 107

Committee members present: Dean Michelle Brown, Kristin Giamanco (Co-chair), Jess Kraybill, Jessica Schofield, Brian Stankus (Co-chair), Cigdem Usekes

Guests present: Assistant Dean Forest Robertson, David Burns, Carina Bandhaer, Galina Bakhtiarova (via video), AnnMarie Puleo

**I. Prior Minutes**

1. Approval of December 14th meeting minutes. Motion: Brian/Forest.
  - a. Approved (4-0-2)

**II. Announcements**

1. Jessica Schofield was welcomed to the committee.

**III. Old Business**

1. ANT/SOC Major Revisions (Bandhauer) (CD2324065)
  - a. A discussion was held regarding the rationale for offering 3 tracks (the General Studies option, the Global Studies option, and the Social Justice & Policy option).
    - a. Motion: Forest/Brian. Approved pending the change below (6-0-0):
      - i. The number of credits for each of the 3 options will be included in the course catalogue and a second required cognate (a 200-400 3 credit Poli Sci course) will be added to the Tier 1 Major Elective Requirements section.

**IV. New Business**

1. SPA 2XX – New course: Cultural Conversations: Borders (Bakhtiarova) (CD2324090)
2. SPA 2XX – New course: Cultural Conversations: Arts (Bakhtiarova) (CD2324089)
3. SPA 2XX – New course: Cultural Conversations: Food (Bakhtiarova) (CD2324088)
  - a. Items 1-3 were discussed as a package
    - i. Motion: Cigdem, Michelle. Approved pending the changes below (6-0-0):
      1. A course rotation will be added.
      2. In the Resources section, a statement will be added to make it explicitly clear that each course is replacing a course that was removed from the course catalogue.
      3. Minor formatting issues (font, alignment, etc.) with the topical outline will be made.
4. ANT/SOC/WS 3XX New course: Women, Work, and Power: Global Perspective (Bandhaer) (CD2324066)
  - a. Motion: Michelle/Brian: Approved 6-0-0.
    - i. This course is already in rotation and no changes are being made to it. It was rejected by former provost Alexander on the basis of changes to the major needing to be approved. Those changes have been approved and this proposal is therefore being submitted.

5. MAT 1XX – New course: Elementary Statistics Enhanced (Burns) (CD2324084)
6. MAT 1XX – New course: Elementary Applied Mathematics Enhanced (Burns) (CD2324082)
7. MAT 1XX – New course: Great Ideas in Mathematics Enhanced (Burns) (CD2324083)
  - a. Items 5-7 were discussed as a package.
  - b. Motion: Jessica/Michelle: Rejected 0-5-0.
    - i. Because of a prerequisite issue in Sharepoint, the motion was rejected. The committee will have an electronic vote on the new submission once these issues have been addressed.
    - ii. The below changes were discussed:
      1. A corrected version of the department minutes will be submitted.
      2. For all 3 proposals (CD2324084, CD2324083, CD2324082), MAT 100 and MAT100P will be removed as prerequisites and a minor wording error in their rationale sections will be corrected; the word “in” will replace the word “it” in the sentence that currently reads “This course is designed to allow students who would have been placed into MAT 100 or MAT 100P the opportunity to register directly it a course that satisfies...”.
      3. MAT 118e (CD2324082): MAT 120e will be changed to MAT 118e in the Resources section. “Not open to first year students in Fall 2023” will be removed from the course description and “Equivalent to MAT 110 for major requirements,” or a similar statement, will be added.
      4. MAT 110e (CD2324083): The Sample Bibliography section will be removed.
8. By-laws discussion (Usekes)
  - a. This item was postponed until next month because of time constraints.

Minutes taken by Jess Kraybill