WESTERN CONNECTICUT STATE UNIVERSITY

COMMUTER STUDENT E-NEWSLETTER

APRIL 2019 VOLUME 3. ISSUE 6

To All WCSU Commuters

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Student Study Tips Page 4 The Western Connecticut State University Office of Commuter Student Services welcomes you to our April 2019 Issue of the Commuter Student E-Newsletter. Our goal is to connect Commuters on a monthly basis to campus resources, events and important information.

This month's issue includes a special "re-post" of a popular article on campus security and protocols; as well as Study Tips for Students.

The Office of Commuter Student Services realizes that a partnership with students can play a vital role in your success, and to that end we appreciate our growing relationship with you.

We welcome any ideas or suggestions that you may have for articles that would be of interest to you for future newsletters. You can forward them to the contact information listed below. Please feel free to contact my office at any time.

Daryle J. Dennis Assistant Dean, Student Affairs & Office of Commuter Student Services 181 White Street Danbury, CT 06810 203-837-8549 – Office 203-837-8263 – Fax dennisd@wcsu.edu

ALERT: Important Registration Information

It is hard to believe that we are already two thirds of the way through the Spring semester. You should have been notified that registration for the Fall 2019 semester is upon us! This means, if you haven't already done so, that you should be contacting your advisor during the following weeks for appointments.

From The Office of the Registrars -Important Remaining Dates for Spring 2019

April 19, 2019

Day of Reflection – University Closed

May 9, 2019

Make up/Reading Day

May 10, 2019

Last Day of Classes

May 13—19

Final Exam Week

May 19, 2019

Graduation



WCSU Police Communications Class 101

Your safety is Western Connecticut State University's top concern. In support of that, we recently launched an initiative to further strengthen our emergency preparedness and communication plan using Everbridge—a leading provider of critical communication solutions. This system enables WCSU to deliver critical information to our WCSU family about a wide variety of situations, including campus safety alerts, public health emergencies, campus evacuations, and class cancellations.

WCSU's updated alert system enables university officials to communicate with students, staff, and faculty in minutes by sending a message through multiple contact methods—including email, text messaging, and phone calls. This is a free service to members of the WCSU community.

Once you are a registered student, faculty, or staff and have access to your WCSU email account, you will receive an invitation to your WCSU email from Everbridge. Follow the directions in this notification email to activate your ENS account. If you did not receive the invitation to activate your ENS account, please contact the IT&I Service Desk at (203) 837-8467 or email re-<u>questIT@wcsu.edu</u>.

If you need to update your account in Everbridge, please visit https://member.everbridge.net.

In your settings, you can include the email addresses and phone numbers of family and friends that you would also like to receive the notifications.

Please Note: You cannot remove your WCSU email address, but you can remove any other contact information that you added including phone numbers.

If you encounter any problems, please contact the IT&I Service Desk at (203) 837-8467 or email <u>requestIT@wcsu.edu</u>. Good Luck and always remember to stay safe!!!!!

Sincerely,

Lt. Richard Montefusco

Lieutenant Richard Montefusco WCSU Police Department 181 White St. Danbury, CT 06810 203-837-9300 (Dept) 203-627-8130 (Cell)

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HOUSING & RESIDENCE LIFE: Are you tired of commuting?



- Pay the \$250.00 Housing Deposit online (EZ-Pay)
- Register and maintain 12 credits for the Spring 2019
 semester
- Complete a Housing Application (if requesting a current resident as a roommate)
- ROLLING APPLICATIONS
- Attend Room Selection during your assigned appointment





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Do you need to find a group to live with? Here is a way that may help:

Check out the Facebook discussion "Need a Roommate for Fall 2019?" on the WCSU Housing & Residence Life page.

Student Tips: Group Projects in College

Group projects are very common in college, especially among certain majors (business, education, etc.). Many students have a feeling of dread once the professor announces that there will be an end-of-thesemester group project or (gasp!) semester-long group project. The minds of students are instantly filled with past memories of unproductive group members and all the hours spent in the library for late night meeting sessions. While working in groups can sometimes cause frustration, it's not all bad. You do get the opportunity to gain experience working with others, which you'll need later in the workforce. To help classroom group projects flow smoothly, check out these suggestions.

Get to know all group mem-

bers. Most professors assign members to groups, so more than likely you won't know everyone in your group. Take the opportunity to introduce yourself and make everyone feel included in the group from the get-go. Be sure to exchange contact information (cell number, email address, etc.) with all members.

Set guidelines for group meetings

early. During your first group meeting, work with all members to set guidelines for meeting attendance. Try to pick a scheduled time each week when everyone can attend a meeting in order to go over critical aspects of the project. Encourage everyone to be as flexible as possible. College is a busy time, so remember that there are alternatives to meeting face-to-face (i.e. conference calls, email, chat rooms, etc.). **Pick a group facilitator.** When meeting in groups, it is very easy to get side-tracked. Picking a group facilitator can help alleviate this problem. Group facilitators make sure that the group stays on agenda during meetings and keeps everyone involved. The facilitator should be assertive but tactful and know how to intervene when the meeting is not moving toward its goal. If your group has to meet regularly throughout the semester, consider having several members act as facilitator on a rotating basis.

Divide up responsibilities. Figure out the strengths of everyone in the group in order to divide up responsibilities. Who is good at writing? Who doesn't mind <u>public speaking</u>? Is there someone in the group who is familiar with PowerPoint? You will still have to work together but dividing up responsibilities will help the project flow more smoothly and quickly.

Participate...but don't monopo-

lize. Participation is one of the most important aspects of group work. Don't be the slacker of the group and let everyone else do the work for you. This will only cause resentment and hinder the group's success. On the other hand, you shouldn't monopolize the group either. Give everyone a chance to voice their ideas and concerns. If your group is having problems with a slacker or a monopolizer, speak up. If he still doesn't change his ways, let your instructor know what is happening. tactfully confront the guilty party and voice concerns. Be sure to list specific examples of why the work isn't satisfactory and what steps need to be taken to correct the problem. If you have tried this approach and still aren't seeing improvement, it might be time to involve the professor. You will seem less of a tattletale if, as a group, you can outline the steps in which you have tried to resolve the problem. Your professor will also appreciate as much advanced notice as possible to suggest an alternate plan.

Working in groups can be a frustrating experience with coordinating meeting times, dividing up responsibilities, and dealing with unproductive group members. However, the communication and conflict resolution skills you gain from your college group projects will serve you well once you start your <u>career</u>.

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