



STUDENT EMPLOYEE APPLICATION

Note: To be eligible, you must be a full-time student and have at least a cumulative 2.0 GPA

APPLICANT INFORMATION:

Name: _____ Date: _____
(Last) (First) (Middle)

Student I.D. #: _____ Date of Birth: _____

Campus Address (if applicable): _____

Permanent Address: _____

(City) (State) (Zip)

Cell Phone: _____ Home Phone: _____

WCSU Email Address: _____@wcsu.edu Do you have Work Study? Yes No

Expected Graduation Date: _____ Major: _____ GPA: _____

Are you in any co-curricular activities? Yes No Are you involved in any athletics? Yes No
If yes, please describe:

Were you referred by anyone? If yes, please list their name, title and telephone:

Please give a brief explanation why you are interested in employment with Center for Student Involvement:

In case of an emergency, who should we contact:

1. Name: _____ Relationship: _____ Cell #: _____

2. Name: _____ Relationship: _____ Cell #: _____

OVER →

POSITION INFORMATION:

How many hours can you work weekly (max. 20 hours during the semester)? _____

Are you currently employed? Yes No If yes, may we contact your employer? Yes No

ON CAMPUS EMPLOYMENT HISTORY:

Have you ever had employment on campus before? Yes No

If yes - Department: _____ From: _____ To: _____

Supervisor: _____ Phone #: _____

If no, please provide contact information for an on campus reference:

Name: _____ Department: _____

Phone #: _____

OFF CAMPUS EMPLOYMENT HISTORY: (Start with the most recent position)

1. Employer: _____ From: _____ To: _____

Position: _____ Supervisor: _____

Phone #: _____

2. Employer: _____ From: _____ To: _____

Position: _____ Supervisor: _____

Phone #: _____

COMPUTER SKILLS: Check off the computer skills in which you are proficient

MICROSOFT: Outlook Word Excel Publisher Access

ADOBE SUITE: Photoshop Illustrator InDesign Acrobat Dreamweaver

OTHER: _____

~ Please attach additional employment history, information you would like to share (if any) and your class schedule for the upcoming semester ~

Once completed, please submit the application and current schedule at the Center for Student Involvement; Student Center 227 or email to CSI@wcsu.edu Attention: Oni Figueroa

Please sign below acknowledging that the information provided above is correct to the best of your knowledge.

Signature: _____ Date: _____

FOR OFFICE USE ONLY

DATE OF INTERVIEW: _____ HOURLY WAGE _____ DATE HIRED _____

POSITION: _____ TRAINING DATE _____

INTERVIEW NOTES: