

Section I
Element No. 9

EMPLOYMENT
ANALYSES
Sec. 46a-68-86

Employment Analyses

Under Section 46a-68-86 of the Affirmative Action Regulations of Connecticut State Agencies, the University has undertaken a comprehensive review of the employment activity and process that perpetuate or build in barriers to equal employment.

The University has performed the following analyses:

(1) Employment Process Analysis

The University conducted a separate analysis named the Employment Process Analysis for any occupational category or position classification for which a separate availability base has been calculated and employment activity has occurred during the reporting period through hire, termination or other personnel activity.

The following statistical information/explanation has been analyzed:

- (a) Promotions: This data line is utilized to reflect only those promotions which occur from one EEO category to another EEO category.
- (b) Promotions Within: Promotions within each EEO category are listed at the end of each respective chart.
- (c) Hires: This data line includes new hires from outside and transfers from other state agencies to the University.
- (d) Transfers: Transfers within the University that are not promotions are recorded on this data line.
- (e) Coding Correction: As a result of further analysis, positions may be re-coded into a more appropriate occupational category.

With this submission, the University discovered a number of employees were erroneously counted last year in CORE as Full time/Part Time. The corrections have been made and noted on their corresponding sheets.

(2) Applicant Flow Analysis

The University conducted a separate analysis on appointments to job titles shall be further analyzed. The applicant flow analysis shall track applicants through the hiring or promotional process to identify the step at which they were no longer candidates for employment. Information shall be provided as required for reductions in workforce. This analysis tracks applicants through the hiring or promotional process to determine the point at which they are no longer candidates for employment in the following categories:

- (a) Intra-Agency: includes all applicants who came from within the University;
- (b) Outside Agency: includes all applicants from other State agencies and Universities; and
- (c) Other Applicants: includes all other applicants that were neither from the University or State of Connecticut employees.

Since the University conducts national and regional searches for many of its administrative positions and faculty positions, the “Other Applicants” category contains the majority of the applicants.

(3) Personnel Evaluation Analysis

The University has provided information by occupational category on all matters involving personnel evaluations, discipline or other reductions in the workforce. All personnel evaluations, discipline or other reductions in the workforce which were calculated during this reporting period are recorded on this form.

Section I

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EMPLOYMENT
ANALYSES

Sec. 46a-68-86

(Employment Process Analysis)

Clerical - Secretary 2
FORM #42A1

EMPLOYMENT PROCESS ANALYSIS
Clerical - Secretary 2

EMPLOYMENT PROCESS ANALYSIS	GT	TM	TF	WM	WF	BM	BF	HM	HF	AAIANHNPI M	AAIANHNPI F
WORKFORCE NUMBER CURRENT FILING	17	1	16	1	14	0	1	0	1	0	0
WORKFORCE NUMBER PRIOR FILING	22	1	21	1	15	0	3	0	2	0	1
NET CHANGE (+ or -)	-5	0	-5	0	-1	0	-2	0	-1	0	-1
HIRES	0	0	0	0	0	0	0	0	0	0	0
PROMOTIONS	0	0	0	0	0	0	0	0	0	0	0
PROVISIONAL APPTS.	0	0	0	0	0	0	0	0	0	0	0
TEMPORARY APPTS.	0	0	0	0	0	0	0	0	0	0	0
EMERGENCY APPTS.	0	0	0	0	0	0	0	0	0	0	0
INTERMITTENT APPTS.	0	0	0	0	0	0	0	0	0	0	0
TOTAL INCREASES	0	0	0	0	0	0	0	0	0	0	0
DISMISSALS	0	0	0	0	0	0	0	0	0	0	0
TRANSFERS	0	0	0	0	0	0	0	0	0	0	0
LAYOFFS	0	0	0	0	0	0	0	0	0	0	0
PROMOTION OUT OF CATEGORY	0	0	0	0	0	0	0	0	0	0	0
DEMOTION INTO OTHER CATEGORY	0	0	0	0	0	0	0	0	0	0	0
RETIREMENTS (VOL.)	4	0	4	0	1	0	2	0	1	0	0
RETIREMENTS (INVOL.)	0	0	0	0	0	0	0	0	0	0	0
RESIGNATIONS	1	0	1	0	0	0	0	0	0	0	1
TOTAL REDUCTIONS	5	0	5	0	1	0	2	0	1	0	1
PROMO. WITHIN CATEGORY	0	0	0	0	0	0	0	0	0	0	0

*Keep this a separate category since it increased instead of showing a decrease.

Section I
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EMPLOYMENT
ANALYSES

Sec. 46a-68-86

(Applicant Flow Analysis)

WESTERN CONNECTICUT STATE UNIVERSITY
 APPLICANT FLOW ANALYSIS
 Hires & Promotions (No Exam)

DATE: March 30, 2018

OCCUPATIONAL CATEGORY: Executive Administrative
 POSITION OR POSITION CLASSIFICATION: All Titles
 LOCATION: Statewide/National

APPLICANT FLOW ANALYSIS	GRAND TOTAL	TOTAL		WHITE		BLACK		HISPANIC		AAIANHNP		UNKNOWN	
		MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE
Intra-agency	2	0	2	0	2	0	0	0	0	0	0	0	0
Outside agency	29	12	17	5	6	4	5	0	4	3	2	0	0
Layoff/Reemployment/SEBAC	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL APPLICANTS	31	12	19	5	8	4	5	0	4	3	2	0	0
Total Withdrew	2	0	2	0	1	0	1	0	0	0	0	0	0
Total Not Qualified	19	9	10	3	3	3	3	0	3	3	1	0	0
TOTAL QUALIFIED APPLICANTS	10	3	7	2	4	1	1	0	1	0	1	0	0
TOTAL INTERVIEWED	3	1	2	1	1	0	0	0	1	0	0	0	0
Not offered Position	2	1	1	1	1	0	0	0	0	0	0	0	0
Offered Position	3	0	3	0	2	0	0	0	1	0	0	0	0
Refused Position	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL ACCESSIONS	3	0	3	0	2	0	0	0	1	0	0	0	0

WESTERN CONNECTICUT STATE UNIVERSITY
APPLICANT FLOW ANALYSIS
 Promotions (No Exam)

DATE: March 30, 2018

Occupational Category: Faculty
Position or Position Classification: Professor
Location: Statewide/National

APPLICANT FLOW ANALYSIS	GRAND TOTAL	TOTAL		WHITE		BLACK		HISPANIC		AAIAN/HNPI		UNKNOWN	
		MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE
Intra-agency (Promotions)	10	3	7	1	6	0	1	1	0	1	0	0	0
Outside agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Layoff/Reemployment/SEBAC	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL APPLICANTS	10	3	7	1	6	0	1	1	0	1	0	0	0
Total Withdraw	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Not Qualified	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL QUALIFIED APPLICANTS	10	3	7	1	6	0	1	1	0	1	0	0	0
TOTAL INTERVIEWED	0	0	0	0	0	0	0	0	0	0	0	0	0
Not offered Position	0	0	0	0	0	0	0	0	0	0	0	0	0
Offered Position	10	3	7	1	6	0	1	1	0	1	0	0	0
Refused Position	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL ACCESSIONS	10	3	7	1	6	0	1	1	0	1	0	0	0

WESTERN CONNECTICUT STATE UNIVERSITY
 APPLICANT FLOW ANALYSIS
 Hires & Promotions (No Exam)

DATE: March 30, 2018

OCCUPATIONAL CATEGORY: Faculty
 POSITION OR POSITION CLASSIFICATION: Associate Professor
 LOCATION: Statewide/National

APPLICANT FLOW ANALYSIS	GRAND TOTAL	TOTAL		WHITE		BLACK		HISPANIC		AAIANHNP		UNKNOWN	
		MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE
Intra-agency (Promotions)	10	1	9	0	8	0	0	0	1	1	0	0	0
Outside agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Layoff/Reemployment/SEBAC	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL APPLICANTS	10	1	9	0	8	0	0	0	1	1	0	0	0
Total Withdrew	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Not Qualified	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL QUALIFIED APPLICANTS	10	1	9	0	8	0	0	0	1	1	0	0	0
TOTAL INTERVIEWED	0	0	0	0	0	0	0	0	0	0	0	0	0
Not offered Position	0	0	0	0	0	0	0	0	0	0	0	0	0
Offered Position	10	1	9	0	8	0	0	0	1	1	0	0	0
Refused Position	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL ACCESSIONS	10	1	9	0	8	0	0	0	1	1	0	0	0

WESTERN CONNECTICUT STATE UNIVERSITY
APPLICANT FLOW ANALYSIS
Hires (No Exam)

DATE: March 30, 2018

OCCUPATIONAL CATEGORY: Faculty
POSITION OR POSITION CLASSIFICATION: Assistant Professor
LOCATION: Statewide/National

APPLICANT FLOW ANALYSIS	GRAND TOTAL	TOTAL		WHITE		BLACK		HISPANIC		AAIANHNP		UNKNOWN	
		MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE
Intra-agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Outside agency	470	285	185	157	84	36	34	27	18	65	49	0	0
Layoff/Reemployment/SEBAC	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL APPLICANTS	470	285	185	157	84	36	34	27	18	65	49	0	0
Total Withdrew	7	4	3	2	1	0	1	0	1	2	0	0	0
Total Not Qualified	382	225	157	129	67	33	29	20	12	43	49	0	0
TOTAL QUALIFIED APPLICANTS	81	56	25	26	16	3	4	7	5	20	0	0	0
TOTAL INTERVIEWED	60	27	33	14	15	0	6	2	7	11	5	0	0
Not offered Position	47	23	24	11	11	0	5	1	3	11	5	0	0
Offered Position	13	5	8	4	4	0	0	1	3	0	1	0	0
Refused Position	1	0	1	0	0	0	0	0	0	0	1	0	0
TOTAL ACCESSIONS	12	5	7	4	4	0	0	1	3	0	0	0	0

WESTERN CONNECTICUT STATE UNIVERSITY
 APPLICANT FLOW ANALYSIS
 Hires (No Exam)

DATE: March 30, 2018

OCCUPATIONAL CATEGORY: Professional Non-Faculty

POSITION OR POSITION CLASSIFICATION: All Titles

LOCATION: Statewide/National

APPLICANT FLOW ANALYSIS	GRAND TOTAL	TOTAL		WHITE		BLACK		HISPANIC		AAIANHNP		UNKNOWN	
		MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE
Intra-agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Outside agency	108	51	57	31	35	6	9	6	6	8	7	0	0
Layoff/Reemployment/SEBAC	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL APPLICANTS	108	51	57	31	35	6	9	6	6	8	7	0	0
Total Withdrew	2	0	2	0	1	0	1	0	0	0	0	0	0
Total Not Qualified	98	47	51	29	33	6	8	5	4	7	6	0	0
TOTAL QUALIFIED APPLICANTS	8	4	4	2	1	0	0	1	2	1	1	0	0
TOTAL INTERVIEWED	3	2	1	1	0	0	0	1	0	0	1	0	0
Not offered Position	7	2	5	2	2	0	0	0	2	0	1	0	0
Offered Position	1	1	0	0	0	0	0	1	0	0	0	0	0
Refused Position	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL ACCESSIONS	1	1	0	0	0	0	0	1	0	0	0	0	0

WESTERN CONNECTICUT STATE UNIVERSITY
 APPLICANT FLOW ANALYSIS
 Hires (No Exam)

DATE: March 30, 2018

OCCUPATIONAL CATEGORY: Protective Services
 POSITION OR POSITION CLASSIFICATION: All Titles
 LOCATION: Danbury

APPLICANT FLOW ANALYSIS	GRAND TOTAL	TOTAL		WHITE		BLACK		HISPANIC		AAIANHNP		UNKNOWN	
		MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE	MALE	FEMALE
Intra-agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Outside agency	0	0	0	0	0	0	0	0	0	0	0	0	0
Layoff/Reemployment/SEBAC	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL APPLICANTS	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Withdrew	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Not Qualified	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL QUALIFIED APPLICANTS	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL INTERVIEWED	0	0	0	0	0	0	0	0	0	0	0	0	0
Not offered Position	0	0	0	0	0	0	0	0	0	0	0	0	0
Offered Position	0	0	0	0	0	0	0	0	0	0	0	0	0
Refused Position	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL ACCESSIONS	0	0	0	0	0	0	0	0	0	0	0	0	0

* Please note - 1 HM and 1 OM were offered positions based on a successful background check and they both were returned with issues that disqualified them, so they both did not refuse the position directly.

Section I

Element No. 9

EMPLOYMENT
ANALYSES

Sec. 46a-68-86

(Personnel Evaluation Analysis)

PERSONNEL EVALUATION ANALYSIS
Maintenance

PERSONNEL EVALUATION ANALYSIS	GT	TM	TF	WM	WF	BM	BF	HM	HF	ANHNPIM	AAIANHNPIF
SERVICE RATINGS											
Excellent	30	21	9	8	5	2	1	5	2	5	1
Very Good	0	0	0	0	0	0	0	0	0	0	0
Good	33	29	4	17	2	2	0	6	2	3	0
Satisfactory	7	5	1	3	1	2	0	0	0	0	0
Fair	0	0	0	0	0	0	0	0	0	0	0
Unsatisfactory	1	1	0	0	0	0	0	1	0	0	0
REPRIMANDS	11	11	0	7	0	1	0	3	0	0	0
SUSPENSIONS	0	0	0	0	0	0	0	0	0	0	0
DEMOTIONS	0	0	0	0	0	0	0	0	0	0	0
Within Occ. Category	1	1	0	0	0	0	0	1	0	0	0
Lower Occ. Category	0	0	0	0	0	0	0	0	0	0	0
TRANSFERS	1	0	1	0	0	0	0	0	0	0	0
Intra-agency	0	0	0	0	0	0	0	0	0	0	0
Outside Agency	1	0	1	0	1	0	0	0	0	0	0

