

Student Emergency Planning Guide

ACADEMIC TERM

Semester and Year:

RESIDENCE

Building Name/Apt number:

Exits:

Shelter In Place (SIP) Locations:

SCHOOL/WORK

Class:

Building:

Class Schedule:

Exits:

SIP Locations:

Work Location:

Exits:

SIP Locations:

PLAN WITH FAMILY/FRIENDS

Communication Method:

Off-site Reunification Points:

PREPARE

First Aid Kit:

<https://www.wcsu.edu/emergency-management/wp-content/uploads/sites/204/2022/08/First-Aid-Kit.pdf>

GO Bag:

<https://www.wcsu.edu/emergency-management/wp-content/uploads/sites/204/2022/08/GO-Bag.pdf>

EveryDay Carry (EDC):

<https://www.wcsu.edu/emergency-management/wp-content/uploads/sites/204/2022/08/Every-Day-Carry.pdf>

Live Safe App:

Download from the app store

Everbridge Notification System:

<https://member.everbridge.net/3091830992273673/login>

Other Resources:

USEFUL CONTACTS

WCSU PD:

203-837-9300

Student Affairs:

203-837-8600

Health Services:

203-837-8594

Counseling Services:

203-837-8690

Emergency Management:

203-837-9352

Other Important Numbers:

Instructions

Being prepared is everyone's responsibility! For many students, this is the first time away from home for an extended period. Filling out this document may help you *plan, prepare and prevail!* Completing it is voluntary and you do NOT have to submit it. But you may want to consider conducting a similar survey for your workplace.

ACADEMIC TERM

Semester and Year:	Enter current semester and year. Update every term.
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RESIDENCE

Building Name/Apt number:	Enter your address while in college, including apartment number.
Exits:	Identify AT LEAST TWO exits and exit routes.
Shelter In Place (SIP) Locations:	Identify a shelter in place (SIP) location.

SCHOOL/WORK

Class:	Enter the classes you are attending.
Building:	Enter the building and classroom number associated with each class.
Class Schedule:	Enter each class' schedule.
Exits:	Identify AT LEAST TWO exits and exit routes for each classroom/building.
SIP Locations:	Identify a shelter in place location for each classroom/building.
Work Location:	Enter the location(s) of your employment.
Exits:	Identify AT LEAST TWO exits and exit routes for each location work may take you.
SIP Locations:	Identify a shelter in place location at your workplace.

PLAN WITH FAMILY/FRIENDS

Communication Method:	Identify how you will communicate in the event of an emergency: cell call, text, landline, etc. Build some contingency considering the possibility of the network going down.
Off-site Reunification Points:	Pre-determine a primary and secondary meeting place, in case a building or campus must be evacuated. Share that information with family, friends and classmates. In the event of communications outage and after the "all clear," head for that location.

PREPARE

First Aid Kit:	The linked PDF lists some ideas to help you build your own FAK. Consider your personal needs and stuff it accordingly. WCSU does NOT provide or support first aid kits.
GO Bag:	Consider assembling a "Get Out" bag with some useful items. The linked PDF can serve as a starting point.
EveryDay Carry (EDC):	The EDC should contain a few essential items you carry on you, your pockets, your bag or backpack all the time. The linked PDF can provide some information.
LiveSafe App:	Download the LiveSafe app and use its functionality.
Everbridge Notification System:	Sign up and stay informed and connected with WCSU weather alerts, closures and other important notifications.
Other Resources:	Add any other resources which may be useful in your emergency planning process.

Wolves are ready.
Are you?