

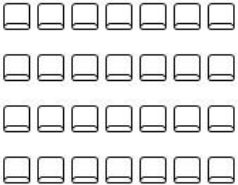
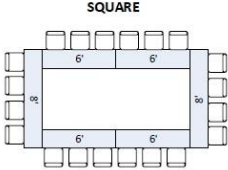
ROOM TYPES

To simplify searches, there are various room types. Each room or space is assigned one of these types. These types are self explain explanatory.

Type
Athletic Areas
Classroom
Classroom - Computer
Classroom - Lab
Classroom - Music
Classroom - Technology
Concert Hall
Conference/Meeting Room
Dining Area
Display area
Lecture Hall
Lobby Area
Lounge
Observatory
Off Campus
Office
Other
Outside
Parking
Recreation Facility
Residence
Retail
Theater

SETUP TYPES

SET UP TYPE	DESCRIPTION
<p>Banquet</p>	<p>This set up type consists of groupings of round tables with chairs set in such a way as to facilitate the serving of food, small group dialogues, etc. Depending on the venue selected, banquet is offered with 5' round tables which comfortably seats eight (8) and 6' round tables which comfortably seats ten (10).</p> <div data-bbox="1159 365 1377 611" style="text-align: center;"> <p>BANQUET</p> </div>
<p>Expo/Trade Show</p>	<p>Exhibition style setup with tables (or booths) for vendors, displays, products, etc. Specify the number of tables and/or chairs required in the note section of your request.</p>
<p>Classroom</p>	<p>This set up type consists of rows of tables with chairs facing the front of a room. It is appropriate for a long lecture or other events that require extensive note taking.</p> <div data-bbox="1159 825 1344 993" style="text-align: center;"> <p>CLASSROOM STYLE</p> </div>
<p>Conference</p>	<p>This set up type consists of rectangle tables grouped in the center of a room with chairs placed around all sides. It is appropriate for small meetings.</p> <div data-bbox="1149 1035 1354 1182" style="text-align: center;"> <p>CONFERENCE STYLE</p> </div>
<p>Empty Space</p>	<p>When an event requires a room with an open floor space (for example, a student dance). Tables, chairs, audio visual equipment, and other resources may be added to this setup type for catering and other event related requirements.</p>
<p>Horseshoe</p>	<p>This set up type consists of rectangle tables set up in the shape of a horseshoe with chairs placed around the perimeter of the tables facing in. It is appropriate for small to medium sized meetings or presentations. If used for presentations the screen will be set facing the center section so participants do not have to turn their chairs.</p> <div data-bbox="1084 1457 1377 1671" style="text-align: center;"> <p>HORSESHOE</p> </div>
<p>Horseshoe with Head Table</p>	<p>The same as Horseshoe with a head table and chairs setup in the front of the room.</p>

Information Table	Please select this set up type when reserving a table in the Campus Center or Student Center for bake sales, to advertise events and services, promote your organization, etc.
Outdoor Fair	This set up type is for outdoor events that require tables, chairs, tents, and other equipment. Elaborate on all table and chair requirements in the note section of your request.
Reception	When an event will be utilizing a space for a reception that will require a large open floor space for guests to interact as well as a combination of round tables for seating and rectangle tables for catering and other event related requirements.
Row Seating	<p>This set up type consists of rows of chairs facing a stage, podium, or other focal point. It is appropriate for a short lecture or larger groups that do not require extensive note taking. If note taking is required, please select classroom. If a gentle curve or other specific set up feature is required, please add a note to your reservation.</p> <p style="text-align: right;">ROW SEATING</p> 
Performance with Side Stage	This set up type is only available in the O'Neill Center. The seating arrangement for this set up consists of bleachers, chair backs, and rows of chairs facing a stage located at the North side of the Feldman Arena. Include any special table and/or chair requirements with your request.
Specific Setup	Please submit a venue diagram showcasing the type of custom set up required for your event.
Square	<p>This set up type consists of rectangle tables formed into a square or rectangle, with chairs placed around all sides. It is appropriate for small and medium size meetings.</p> <p style="text-align: right;">SQUARE</p> 
Standard	Please select this set up type when reserving a space that has seating and/or furniture permanently assigned to it (for example, an academic classroom, performance hall, executive board room, lounge, etc.).