

DEC Chairperson's Memorandum

TO:
<i>Candidate for Evaluation</i>
FROM:
<i>DEC Chairperson, Department</i>
RE:
DATE:
<i>Non-Tenured Faculty Renewal, Promotion, Tenure, Professional Assessment</i>
The Department Evaluation Committee (DEC) is scheduled to evaluate you. The purpose of this evaluation is:
The members of the Department Evaluation Committee are:
Please be aware that you have the opportunity to submit material directly to the DEC in accordance with the evaluation due dates established in Table 1 (in Article 4) of the CSU-AAUP collective bargaining agreement. You also have the opportunity to appear personally before the DEC prior to the DEC's recommendation.

Distribution: Academic Dean or Appropriate Director
Human Resource Department

The Chair of the Promotion and Tenure Committee should **only** be issued a copy of this memorandum for candidates who are being considered for either tenure or promotion in rank.