



Adjunct Payroll Calendar for Academic Year 2023 – 2024

Contract approvals must be submitted to HR by the last date of the Payroll Period to receive a Paycheck on the Check Date for that Payroll Period.

SESSION	ELIGIBLE CLASSES	PAYROLL PERIOD	CHECK DATE
Fall 2023			You will receive a total of (8) checks
	Grad & UG	August 25, 2023 - September 7, 2023	September 22, 2023
	Grad & UG	September 08, 2023 - September 21, 2023	October 06, 2023
	Grad & UG	September 22, 2023 - October 05, 2023	October 20, 2023
	Grad & UG	October 06, 2023 - October 19, 2023	November 03, 2023
	Grad & UG	October 20, 2023 - November 02, 2023	November 17, 2023
	Grad & UG	November 03, 2023 - November 16, 2023	December 01, 2023
	Grad & UG	November 17, 2023 - November 30, 2023	December 15, 2023
	Grad & UG	December 01, 2023 - December 14, 2023	December 29, 2023
Winter 2023-4			You will receive a total of (2) checks
	Grad & UG	December 15, 2023 - December 28, 2023	January 12, 2024
	Grad & UG	December 29, 2023 - January 11, 2024	January 26, 2024
Spring 2024			You will receive a total of (8) checks
	Grad & UG	January 12, 2024 - January 25, 2024	February 09, 2024
	Grad & UG	January 26, 2024 - February 08, 2024	February 23, 2024
	Grad & UG	February 09, 2024 - February 22, 2024	March 08, 2024
	Grad & UG	February 23, 2024 - March 07, 2024	March 22, 2024
	Grad & UG	March 08, 2024 - March 21, 2024	April 05, 2024
	Grad & UG	March 22, 2024 - April 04, 2024	April 19, 2024
	Grad & UG	April 05, 2024 - April 18, 2024	May 03, 2024
	Grad & UG	April 19, 2024 - May 02, 2024	May 17, 2024
Summer 2024			# of checks - see Session #
Summer I	UG & Grad	May 3, 2024 - May 16, 2024	May 31, 2024
	UG & Grad	May 17, 2024 - May 30, 2024	June 14, 2024
	<i>(Not applicable)</i>	<i>May 31, 2024 - June 13, 2024</i>	<i>June 28, 2024</i>
Summer II	UG & Grad	June 14, 2024 - June 27, 2024	July 12, 2024
	UG & Grad	June 28, 2024 - July 11, 2024	July 26, 2024
Summer III	UG & Grad	July 12, 2024 - July 25, 2024	August 09, 2024
	UG & Grad	July 26, 2024 - August 8, 2024	August 23, 2024
	<i>(Not applicable)</i>	<i>August 9, 2024 - August 22, 2024</i>	<i>September 06, 2024</i>

*Employees working during the summer will be paid in the pay period(s) that correspond to the session listed on their contract.

07-21-2023