

DEC Written Evaluation and Recommendation for Athletic Coaches

This form shall be used by the Department Evaluation Committee (DEC) to issue their written evaluation and recommendation report for athletic coaches on term appointments and those applying for promotion in rank.

Faculty Member

Rank

Department

Academic Year

Evaluation Purpose

Renewal

Promotion

EVALUATION CRITERIA - CSU-AAUP Collective Bargaining Agreement

4.11.7 In making its peer evaluations for renewal, promotion, and tenure [and professional assessment CBA 4.12] the DEC shall consider all materials supplied by the candidate and may solicit additional information pertinent to the categories of evaluation.

6.8 The criterion for evaluation shall be the quality of service in the following categories:

1. Article 6.8.1 Administration and conduct of the assigned sport (e.g., adherence to institutional policies and applicable external rules governing the sport, fund raising, budget management, general program organization and administration).
2. Article 6.8.2 Relationship with student athletes (e.g., recruitment of qualified student athletes, maintenance of acceptable graduation rates as established by the institution and team management).
3. Article 6.8.3 Record of student athletes in competitive performance (e.g., program development, record of successful competitions).
4. Article 6.8.4 Productive service to the department and University.
5. Article 6.8.5 Years in Rank
6. Article 6.8.6 Record of any disciplinary action in the member's personnel file at the time of the evaluation.
 YES NO

The DEC must attach their evaluation report to this document. Reports shall specifically address each standard. It is recommended that a copy of your departmental evaluation criteria also be attached.

For **Term Appointments**: Overall rating of the faculty member:

Satisfactory

Marginal

Unsatisfactory

For **Promotion Candidates Only**: Is Promotion Recommended?

YES

NO

(Signatures on next page)

DEC Members Signatures:

_____	_____	_____
Printed Name	Signature	Date
_____	_____	_____
Printed Name	Signature	Date
_____	_____	_____
Printed Name	Signature	Date
_____	_____	_____
Printed Name	Signature	Date
_____	_____	_____
Printed Name	Signature	Date
_____	_____	_____
Printed Name	Signature	Date

I, the subject of this evaluation, am signing to indicate that I have received a copy of the Department Evaluation Committee's written evaluation and recommendation. I understand that I may submit additional comments to the Athletic Director in accordance with the following schedule:

- ❖ Term appointments: Within three (3) calendar days of the DEC due date.
- ❖ Promotion candidates: Within one (1) calendar week of the DEC due date.

_____	_____	_____
Printed Name	Signature	Date

Distribution Instructions

The DEC shall make two (2) copies of their written evaluation and this form after it is signed by all parties.

1. The original of this form along with the written evaluation must go to Human Resources to be placed in the member's personnel file.
2. A copy shall be provided to the affected member upon issuance.
3. A copy shall go to the Athletic Director accompanied by the materials supplied to the DEC by the candidate.