Western Connecticut State University (WCSU) seeks an accomplished and strategic thinking finance professional to provide leadership in the Division of Finance & Administration. The Chief Financial Officer is responsible for the University’s physical and financial resources, as well as recommending and implementing policies and strategies to assure the institution's continued financial strength and thus, plays a critical role in the development and implementation of the University’s Strategic Plan. Additional information on the division may be found at www.wcsu.edu/financeadmin/.

WCSU is a vibrant, active public university serving approximately 5,300 students that offers a wide range of undergraduate majors in the arts and sciences, professional studies, visual and performing arts, business, as well as selected graduate programs. It is located in Danbury, Connecticut, just 60 miles from New York City and less than three hours from Philadelphia and Boston. The region offers an excellent quality of life and Danbury is often cited as one of America's best small cities. WCSU is one of the four comprehensive universities and 12 community colleges that comprise the Connecticut State University System.

**Duties and Responsibilities:** The Chief Financial Officer reports directly to the President and serves as a key member of the senior administrative team and as an integral part of the institution's decision-making process. The CFO has overall responsibility for the University's $131.5 million annual operating budget and works closely with the President and the President’s Cabinet to formulate the institution's overall fiscal strategies. The CFO's area of responsibility encompasses all Fiscal Affairs operations, which includes the following: Accounting, Financial Planning & Budgets, Payroll, Accounts Payable & Receivables, and Bursar, and the Administrative Services, which includes Purchasing, Mail Services, Shipping and Receiving, and Property Control.

**Required Qualifications:**
- Master's Degree in finance, business, or related area;
- At least seven (7) years of experience in progressively responsible budget management in higher education or a non-profit environment (Assistant, Associate, CFO role);
- Experience working with higher education systems (public and/or private), board of trustees or advisory boards.

**Preferred Qualifications:**
- Evidence of experience working in a top down budget process - policy level to operational levels to accountability;
- Evidence of successful experience in developing and managing budgets, and analytical skills;
- Evidence of strategic thinking in reaching and/or maintaining financial sustainability;
- Expertise in financial controls/processes and fiscal reporting;
- Evidence of successful supervisory experience with diverse teams/staff, especially in a unionized environment;
- Evidence of the ability to work collaboratively with multiple constituencies;
- Evidence of the ability to present budget details to internal and external audiences;
- Excellent written communication skills.
WCSU is committed to enhancing our diverse university community by actively encouraging minorities, veterans, women and people with disabilities to apply. We take pride in our pluralistic community and continue to seek excellence through diversity and inclusion.

**Salary & Benefits:** The salary range is $104,846 – $167,672 and is commensurate upon candidates’ experience. Western offers a comprehensive benefits package. Additional information on benefits can be found at [www.wcsu.edu/hr/benefits/](http://www.wcsu.edu/hr/benefits/).

**Application Process:** Prospective candidates must submit a letter of application, which outlines interest in, and qualifications for the position; current resume, and a list of three professional references including contact information to: Ms. Peggy Boyle, Assistant Director of Human Resources – Recruitment. Email your application materials as one (1) complete file (PDF or Word format only) and not via multiple attachments to: hrpositions@wcsu.edu. In subject line of email reference: Your Last Name – CFO. Application materials must be submitted by **Friday, March 20, 2020.** Late applications will not be accepted.

State and Federal requirements expect that organizations with 100 or more employees invite applicants to self-identify gender and race. We kindly request all applicants to complete the Affirmative Action Data Questionnaire via the following link. [http://wcsu.edu/diversity/affirmative-action-data-questionnaire/](http://wcsu.edu/diversity/affirmative-action-data-questionnaire/). Any questions may be directed to Ms. Keisha Stokes in the WCSU Office of Diversity and Equity at stokesk@wcsu.edu. Completion of this data will not affect your opportunity for employment, or terms or conditions of employment. This form will be used for reporting purposes only and will be kept separate from all search records and only accessed by the Office of Diversity and Equity.

**Western is an Affirmative Action Equal Opportunity Educator/Employer**